



1 June 2009

MEMORANDUM FOR NEW AND POTENTIAL CADET

FROM: AFROTC Detachment 675
University of Oklahoma
171 Felgar Street
Norman, Oklahoma 73019-1041

SUBJECT: New Cadet Orientation Program

Congratulations on selecting one of the top Air force ROTC programs in the nation here at the University of Oklahoma. Along with other cadets and officers of our detachment, our main goal is to assist you in preparing to enter our program, and if applicable, initial entry into college. To accomplish this goal, we'd like to extend an invitation to you and your family to attend the New Cadet Orientation Program (NCOP) August 17th thru the 19thst. The purpose of the NCOP is to introduce you to our program and what we expect of you as a cadet, as well as what you can expect from us. The orientation is organized to be both informative and enjoyable.

Though not mandatory, we encourage you to attend as many of the events as possible. Attached is a schedule so you can plan accordingly with other OU events. Please note: your family is invited to attend the first day's events, including the Question & Answer session. We will provide a tour of the OU campus along with the opportunity to buy books and/or sports tickets, plus we have planned several social activities for you to get to know your fellow cadets and an opportunity to tour Tinker Air Force Base located in Oklahoma City, Oklahoma.

If you are a four-year AFROTC scholarship winner, we will expedite activation of your scholarship by helping you complete all of the initial paperwork. A list is attached of the items necessary to complete the paperwork. Please bring these items with you to the orientation. All items must be original documents, no copies will be accepted.

For those you who will be living in the dorms at OU, we have an opportunity to provide an early move in into the dorms. NOTE: this is for ROTC cadets only. Check in for the NCOP dorm students will begin Monday 17th August at 10:00 am. Registration is located on the first floor of Walker Tower. Many of you may have already received confirmation on your housing application as well as a room assignment, if not the staff at housing will be able to provide the information upon check in. There will be cadets from our detachment to assist you with your

If you are a student needing to have an early move in, you will be required to pay \$20.19 per night which is applied to the bursar account. The amount does not include meals. Breakfast will be available at Couch Cafeteria the next morning.

Prior to exercising or participating in any or all activities, you will be required to have a physician complete a sports physical (see attachment). Contact your family physician or clinic for cost, prices may vary, plus check with your insurance company. Some providers will cover the exam. The sports physical must be completed by the end of the first week of class: 28 August, 2009. IF you have taken the Department of Defense Medical Examination Review Board (DODMERB) for the scholarship application and it is approved/qualified, a sports physical *will not* be required.

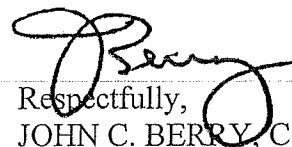
There will be several of our ROTC student organizations present for the NCOP and the first week of class. The organizations will be available for membership registration and to answer questions about their groups. Many of the groups will display items that may be purchased to include but not limited to, detachment polo's, coins, and t-shirts. The proceeds support the organizations for materials used in community projects, travel and registration to the national conclave, seminars and to help off set the cost of some our official functions.

Please complete the confirmation sheet attached and return it in the self addressed stamped envelope enclosed by Monday 6 July 2009. You may also call or email the information to dhayes@ou.edu. Should you have any questions or concerns regarding the NCOP, feel free to contact Dee Hayes at 405-325-3211.

Special notes: The detachment is not handicap accessible. If you are planning on purchasing a new backpack or other means to carry your books, laptops, etc.; the Air Force has a dress code stating the items must be in black or dark blue. OU id's are required for each student to include each cross-town. To get your id, go to the One Card Office located on the bottom floor of the Oklahoma Memorial Student Union. The id cost is \$15. For parking permit information and application, go to <http://www.ou.edu/parking/>. Permits will go on sale beginning 20 July 2009. For a map go to <http://www.ou.edu/parking/map/mapframe.html> and for CART information www.ridecart.com.

If you have not turned 18 before August 20, 2009: A parent must be present to sign the contracting forms. No exceptions! See itinerary for contracting date.

Looking forward to seeing you this fall!



Respectfully,
JOHN C. BERRY, Colonel USAF
Commander

NCOP CONFIRMATION SLIP

Full Name _____
Parent(s) and/or Guest Name _____

Contact information:

Home Phone (____) _____

Cell Phone(____) _____

School Attending _____

Major _____

Scholarship Recipient _____ YES _____ NO

OU Student Id number _____

Prior Service _____ YES _____ NO

Attending NCOP _____ YES _____ NO

If yes, please check the following events and answer any questions that follow

COOKOUT _____ NO _____ YES _____ guests

TINKER TOUR _____ NO _____ YES (no guests permitted on this event)

If yes, need the last six of your social security number _____

Reminder you will need to bring \$10.00 for the lunch in the Club.(includes meal and tip)

Will need early dorm check in _____ NO _____ YES

Please provide your building and room assignment _____

Have completed DODMERB _____ NO _____ YES

Date and location of DODMERB _____

T-shirt size _____

PLEASE RETURN THIS SLIP NO LATER THAN FRIDAY 31 JULY 2009 TO

**DEE HAYES
AFROTC DET 675, SECRETARY
UNIVERSITY OF OKLAHOMA
NORMAN, OK 73019-1041
405.325.3211**

NOTE: ALL STUDENTS MUST BRING THE FOLLOWING DOCUMENTS TO THE NCOP. MUST BE ORIGINALS, NO COPIES WILL BE ACCEPTED.

__ STATE CERTIFICATE OF LIVE BIRTS OR NATURALIZATION CERTIFICATE
Each should have a raised seal

__ SOCIAL SECURITY CARD

__ MALES ONLY---SELECTIVE SERVICE NUMBER.

If you do not have, you may go to www.sss.gov, complete the information, print

And bring with you to NCOP

__ ACT/SAT SCORES (original score notice or high school transcript with posted scores

__ JROTC CERTIFICATE OF COMPLETION.

If no certificate received; a letter from the school stating the number of semesters taken.

__ CIVIAL AIR PATROL AWARD CERTIFICATES

__ PRIVATE PILOT'S LICENSE

__ EAGLE SCOUT AWARD CERTIFICATE

__ GOLD PALM AWARD CERTIFICATE

__ DD 214 – For prior service only

__ OFFICAL TRANSCRIPTS FROM ANY AND ALL COLLEGE CREDIT COURSES TAKEN

__ BLANK CHECK-VOIDED OR ACCOUNT INFORMATION TO INCLUDE BANKING INSTITUION, ACCOUNT NUMBER AND ROUTING NUMBER

__ EMERGENCY CONTACT INFORMATION:

NAMES, ADDRESSES AND PHONE NUMBER OF PERSON(S) TO CONTACT IN CASE OF EMERGENCY. PLEASE INCLUDE HOME PHONE NUMBERS AND CELL NUMBERS

__ COMPLETED SPORTS PHYSICAL

__ OU PHOTO ID

CIVIL INVOLVEMENTS: SEE ATTACHMENT

NEED DATE OF THE INCIDENT= MTH/DATE/YEAR, NAME OF INCIDENT AND LOCATION AND DIPOSITION OF THE INCIDENT to include arrest or confinement etc.

ITEMS THAT REQUIRE ADDITIONAL DOCUMENTATION:

Abusive Language under circumstances to provoke breach of peace
Careless or reckless driving, include if alcohol related
Committing or creating a nuisance
Curfew violation
Damaging road signs
Disorderly conduct, creating a disturbance, boisterous conducts, disturbing the peace
Failure to appear for minor traffic offenses
Failure to comply with an officer's direction
Fare evasion (includes failure to pay turnstiles)
Fighting, participating in a brawl (list is alcohol related)
Illegal betting; gambling, operating illegal handbook, raffle, lottery, or punchboard, watching or participating in a cockfight
Juvenile non-criminal misconduct: beyond parental control, in corrigible, runaway, truant or wayward
Liquor or alcoholic beverage: unlawful possession or consumption in public place (if a minor)

Littering or dumping refuse on or near highway or other prohibited place
Loitering
Possession of indecent publications or pictures (other than child pornography or obscenity)
Racing, drag racing, contest for speed
Shoplifting, larceny, petty larceny, or theft (value of stolen goods)
Trespass on property
Unlawful Assembly
Vagrancy
Vandalism: defacing or injuring public property
Violation of fireworks law
Violation of fish and game laws

IF ANY OF THESE ITEMS APPLY, COMPLETE THE FOLLOWING FORM AND BRING WITH YOU TO THE NCOP ALONG WITH THE INFORMATION TO INCLUDE ANY AND ALL COURT RECORDS FROM LOCAL AND STATE LAW ENFORCEMENT AGENCIES.

FALL 2009 NEW CADET ORIENTATION PROGRAM

Monday 17 AUGUST 2009

- 10:00 – 11:30 AM Dorm check in at Walker Tower and move in
- 11:30- 12:30 PM Lunch- cook out at the detachment
- 12:30 – 1:00 pm Detachment tour
- 1:00 – 1:20 PM Meet and Greet AFROTC Staff/Cadet Wing
- 1: 20 – 1:40 PM Intro to AFROTC and Course Overview
- 1:45 – 2:15 pm Parking Information
- 2:15- 2:30 pm Break
- 2:30 – 5:00 pm New Cadets-in-processing Room 200
Questions & answers for parents and family Room 249

PLEASE BRING DOCUMENTS LISTED IN THE WELCOME LETTER

- 5:00 – 5:30 pm Formal Retreat—Front Lawn

Tuesday 18 AUGUST 2009

- 7:30 – 4:00 PM Tinker Tour
Bus departs from the detachment by 7:15 am, lunch at the O'Club on base;
bring approximately \$10.00 to cover the cost of lunch and tip.

Wednesday 19 AUGUST 2009

- 9:00 am – 11:30 am Contract briefing and paperwork
For scholarship recipients only, room 200 (if you are not 18, your
parent(s) will need to be present for the documents)
- 7:00 - 9:00 pm Bowling Night Sooner Bowling 550 NW 2th. \$5 per person plus
additional cost for food/drink available at the bowling alley.