

**THE UNIVERSITY OF OKLAHOMA SCHOOL OF SOCIAL WORK  
PRACTICUM PROGRAM**

Application Checklist for **NORMAN** Students

**Practicum Application Materials**

\_\_\_\_\_ Practicum Application, Parts I and II, including signed release

\_\_\_\_\_ Updated professional resume

\_\_\_\_\_ Updated professional statement

**If you plan to request a placement in your current place of employment, you must also submit Part III, an Employment-based Practicum Placement (EBPP) proposal**

\_\_\_\_\_ Practicum Application, Part III (EBPP proposal) with all required signatures

\_\_\_\_\_ Current job description

\_\_\_\_\_ Job performance evaluation

\_\_\_\_\_ **Date submitted complete Practicum Application (all parts) to Practicum Office**

\_\_\_\_\_ Date interviewed with Practicum Coordinator

**SITE INTERVIEWS**

<input type="checkbox"/> Site 1: _____	Met with: _____	Date: _____
<input type="checkbox"/> Site 2: _____	Met with: _____	Date: _____
<input type="checkbox"/> Site 3: _____	Met with: _____	Date: _____
<input type="checkbox"/> Site 4: _____	Met with: _____	Date: _____

\_\_\_\_\_ **Date completed all additional site requirements**

**Practicum Placement Materials**

\_\_\_\_\_ Completed Student Placement Form

\_\_\_\_\_ MOU-Attachment A

\_\_\_\_\_ Verification of coverage by professional malpractice liability insurance (if your placement is an EBPP, verification must include documentation that your site will cover your student activities)

\_\_\_\_\_ Modified practicum placement request, if applicable