

**THE UNIVERSITY OF OKLAHOMA SCHOOL OF SOCIAL WORK  
TEACHING LEARNING AGREEMENT**

**NOTICE:** Completed Teaching Learning Agreements must be signed by all relevant parties and submitted to the Practicum Office by the due date specified on the Practicum Calendar for the current academic year. Students who do not submit the Teaching Learning Agreement by the date specified may have their placements suspended. **Students suspended from practicum will not be permitted to return to the placement site until required paperwork is submitted to the Practicum Office.** Practicum suspension may cause students to receive a semester grade of Incomplete or Unsatisfactory.

**GENERALIST PRACTICE**

Student \_\_\_\_\_ Course # \_\_\_\_\_

Daytime phone \_\_\_\_\_ Evening phone \_\_\_\_\_

Field Placement \_\_\_\_\_

Practicum Instructor \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone \_\_\_\_\_

Practicum Preceptor \_\_\_\_\_  
(if applicable)

E-mail address \_\_\_\_\_ Phone \_\_\_\_\_

Faculty Liaison \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone \_\_\_\_\_

Dates: Teaching Learning Agreement completed \_\_\_\_\_ Placement began \_\_\_\_\_ ends \_\_\_\_\_

Student Schedule: Days and hours student in placement: \_\_\_\_\_

Scheduled agency or student vacations: \_\_\_\_\_

Is this an employment-based placement?      Yes       No

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**Part I:** This section is completed by student and practicum instructor together and used to evaluate at both mid-term and final. You will need to consult the **Practicum Outcomes in the Course Syllabus** in order to write your plan. As you design your plan, think about which outcome or outcomes are addressed in each competency and by your specific learning activities. Indicate the outcome(s) by using the number assigned to it in the syllabus. The back of each page of the TLA may be used to note progress as the semester unfolds.

**Learning Area: ETHICS AND VALUES**

**Competency 1: Commitment to social work ethics and values, including commitment to culturally competent ethical practice and familiarity with the NASW Code of Ethics**

Learning Objective: Student will demonstrate application of social work ethics and values to social work practice and awareness of and commitment to culturally competent social work practice.

Practicum Outcome (s) addressed

Learning Activities:

- 1.
  
- 2.
  
- 3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 2: Recognition of and respect for the dignity and worth of the client system without regard to gender, age, ethnicity, race, religion, national origin, socioeconomic standing, or sexual orientation as evidenced through ability to develop and maintain professional relationships with diverse clientele.**

Learning Objective: Student will demonstrate an understanding of the positive value of diversity and an understanding of the forms and mechanisms of oppression and discrimination. Using generalist practice skills, student will develop and maintain professional helping relationships with assigned clients and provide services in an unbiased manner.

Practicum Outcome (s) addressed

Learning Activities:

- 1.
  
- 2.
  
- 3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Learning Area: KNOWLEDGE**

**Competency 1: Understanding of social work knowledge base, including systems theory and the strengths perspective**

Learning Objective: Through assessment, planning, and service delivery with agency clientele, student will demonstrate knowledge of at least three social work theories and use of the strengths perspective.

Practicum Outcome (s) addressed

Learning Activities:

1.

2.

3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 2: Knowledge of mission and services of field agency**

Learning Objective: Student will be able to articulate accurate information about agency purpose, structure, policies, services, client base, and the role of the field agency within the community.

Practicum Outcome (s) addressed

Learning Activities:

1.

2.

3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 3: Knowledge of community resources and current technology for accessing resources**

Learning Objective: Student will demonstrate increasing knowledge and use of available community resources and appropriate use of technology available to access those resources.

Practicum Outcome (s) addressed

Learning Activities:

1.

2.

3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 4: Knowledge of the impact of cultural diversity on social work practice and awareness of the cultures in the community and region served by the field agency**

Learning Objective: Student will demonstrate knowledge of cultures served by the field agency and the impact of varied cultures in the wider community.

Practicum Outcome (s) addressed

Learning Activities:

1.

2.

3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Learning Area: SKILL DEVELOPMENT**

**Competency 1: Ability to develop a well-organized learning contract with clear goals, objectives, and outcomes and to negotiate changes and additions with practicum instructor and faculty liaison**

Learning Objective: Student will demonstrate clear oral and written communication skills in the development of a learning agreement. Student will take responsibility for completion of the learning agreement, submission of the agreement to the Practicum Office, and revision of the agreement as needed.

Practicum Outcome (s) addressed

Learning Activities:

1.

2.

3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 2: Understanding of generalist skills that provide a foundation for social work practice and include establishing and maintaining effective helping relationships with a variety of client systems.**

Learning Objective: Student will demonstrate use of generalist skills in establishing and maintaining effective helping relationships with agency clientele.

Practicum Outcome (s) addressed

Learning Activities:

1.

2.

3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 3: Development of clear and effective oral and written communication skills**

Learning Objective: Student will demonstrate clear oral communication skills in client interviews and agency meetings and clear written communication skills in client documentation and reports.

Practicum Outcome (s) addressed

Learning Activities:

- 1.
  
- 2.
  
- 3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Learning Area: PROFESSIONAL DEVELOPMENT OF SELF**

**Competency 1: Constructive use of supervision and consultation from both practicum instructor and faculty liaison**

Learning Objective: Student will demonstrate appropriate use of supervision time and consultation offered by faculty liaison. Student will bring issues of social work values and ethics, practice, theory, policy, research, and cultural diversity to supervisory sessions.

Practicum Outcome (s) addressed

Learning Activities:

- 1.
  
- 2.
  
- 3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 2: Effective use of time and resources in completion of assignments, cooperative work with multidisciplinary colleagues, and professional representation of the agency in the community**

Learning Objective: Student will complete assignments in a timely manner and communicate with practicum instructor regarding revision of timelines as needed. Student will exhibit cooperative working relationships with colleagues and be able to represent the agency in the community in a professional manner.

Practicum Outcome (s) addressed

Learning Activities:

- 1.
  
- 2.
  
- 3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Competency 3: Development of professional self-awareness, an ability to critically evaluate own practice, and the motivation for continual professional growth**

Learning Objective: Student will demonstrate awareness of personal issues and their impact on professional practice, professional presentation of self in the workplace, and the ability to identify areas for his or her own additional training and professional growth.

Practicum Outcome (s) addressed

Learning Activities:

- 1.
  
- 2.
  
- 3.

Evaluation/Outcome Statement: How will you know that you have achieved this objective?

**Part II. Practicum Instruction / Supervision**

The following part must be completed by the Practicum Instructor. Practicum instructors must provide a minimum of one hour per week of supervision. Persons providing practicum instruction for BSW students may have a BSW or MSW. Those providing practicum instruction for MSW students must have an MSW.

**Scheduled time for practicum supervision:** \_\_\_\_\_

**Methods of supervision to be used:**

- |  |  |
|--|--|
| <input type="checkbox"/> Individual conferences    | <input type="checkbox"/> Group             |
| <input type="checkbox"/> Process/summary recording | <input type="checkbox"/> Audio/video tapes |
| <input type="checkbox"/> Team meetings             | <input type="checkbox"/> Consultation      |

Other \_\_\_\_\_

**Methods of evaluation to be used:**

- |   |  |
|---|--|
| <input type="checkbox"/> Direct observation by practicum instructor | <input type="checkbox"/> Feedback from clients       |
| <input type="checkbox"/> Review of student's written work           | <input type="checkbox"/> Review of logs/journals     |
| <input type="checkbox"/> Supervisory conferences                    | <input type="checkbox"/> Review of audio/video tapes |
| <input type="checkbox"/> Feedback from agency staff                 |  |

**Other** \_\_\_\_\_

Evaluation conferences with the student are to be conducted by the Practicum Instructor with input from others involved in student supervision and in consultation with the faculty liaison. Evaluation conferences should be scheduled at mid-term and at the end of the semester. Due dates for mid-terms and finals are on the current Practicum Calendar.

**Part III. Signatures**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Practicum Instructor Date

\_\_\_\_\_  
Practicum Preceptor (if applicable) Date

\_\_\_\_\_  
Faculty Liaison Date