



THE UNIVERSITY OF OKLAHOMA
SCHOOL OF SOCIAL WORK
PRACTICUM SITE INFORMATION FORM



Agency or Facility Name _____
Web Address _____
Mailing Address _____
City _____ State _____ Zip _____
Phone Number _____ Fax Number _____
Physical Address (if different from above) _____
City _____ State _____ Zip _____

Please indicate the general location of your agency and its services:

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> OKC metro | <input type="checkbox"/> SE part of state | <input type="checkbox"/> SW part of state |
| <input type="checkbox"/> Tulsa metro | <input type="checkbox"/> NE part of state | |
| <input type="checkbox"/> Norman | <input type="checkbox"/> NW part of state | |

Practicum Instructor(s) (must have a degree in social work)

Practicum Preceptor(s) (non-social workers who may provide daily supervision for student)

Primary Practicum Contact Person at your site:

Name: _____ phone _____ e-mail _____

Alternative Contact Person:

Name: _____ phone _____ e-mail _____

Please indicate level of practicum students that would benefit from placement at your agency:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Undergraduate (all senior social work majors) |
| <input type="checkbox"/> | Foundation year graduate (concurrent placement or summer block) |
| <input type="checkbox"/> | Concentration year Direct Practice [DP] |
| <input type="checkbox"/> | Concentration year Administration and Community Practice [ACP] |

What type of placement is preferred at your site?

Concurrent--18-20 hours per week for two semesters. This option is available only to undergraduate students and foundation year graduate students. In some cases and with special permission, a concurrent placement may be considered for advanced standing students in the part-time program.

Block--36-40 hours per week for one semester. This option is available to foundation year graduate students in the summer and to concentration year graduate students in the spring..

Extended-- 18-20 hours per week for two semesters. This option is available to concentration year graduates in the spring and following summer.

Primary field of agency practice:

- Aging/Gerontology
- Child Welfare
- Children and Family Services (includes domestic violence, schools, disabilities, adoption, therapeutic foster care)
- Community-based Services
- Corrections
- Other (please describe)

- Health
- Mental Health
- Public Assistance
- Public Health
- Substance Abuse

Secondary field of agency practice:

- Aging/Gerontology
- Child Welfare
- Children and Family Services (includes domestic violence, schools, disabilities, adoption, therapeutic foster care)
- Community-based Services
- Corrections
- Other (please describe)

- Health
- Mental Health
- Public Assistance
- Public Health
- Substance Abuse

What population(s) does your agency serve? Check all that apply

- All populations
- Children
- Adolescents
- Families
- Adults
- Women
- The Elderly
- Rural populations
- Veterans

- Persons with disabilities
- Persons who are homeless
- Persons with HIV/AIDS
- Specific minority population (Native American, African-American, gay or lesbian, Latino or Hispanic, other)

Describe the primary mission of your agency or facility:

Describe services provided by your agency or facility:

Describe specific learning opportunities for students:

Please indicate work hours or days that are required for students:

Describe possible activities in which a student could participate under supervision and during non-traditional hours:

Please indicate specific characteristics of the students you have found to be most successful in placement at your site:

Is your site a non-smoking facility? Yes No

Are students required to transport clients? Yes No

Are students required to make home visits? Yes No

Is your site accessible to persons with disabilities? Yes No

Does your agency have a dress code? Yes No

Does your agency have additional requirements such as a criminal background check, proof of immunizations, specific training, current driver's license, or proof of automobile insurance, etc.? Yes No

Is there a possibility of a practicum stipend? If so, please describe:

Person completing this questionnaire and position at agency

Date