The University of Oklahoma
Personnel Policies Committee
September 28, 2006
MINUTES

MEMBERS PRESENT: Deborah Bergman, Linda Chesnutt, Randy Clark, Eileen Hasselwander, Susan Lauterbach, Nancy Leonard, Barbara Perry, Gina Powell, Ruth Ann Shaffer, Vickie Shoecraft, Tiffany Speaks, Cathy Trujillo, Margaret Vennochi.


Gina Powell called the meeting to order at 3:05 pm

Minutes of the April 20, 2006 meeting were presented with suggested changes. Eileen Hasselwander moved to accept the minutes with changes, Deborah Bergman seconded the motion.

OLD BUSINESS:
There were no Old Business items discussed.

NEW BUSINESS:

PPC Charge
Barbara Perry presented the Charge to the Committee, stating that it's charge is to investigate personnel policies as they pertain to OU Staff. It is a broad charge, including items such as employment and insurance issues. The PPC issues should not overlap with those considered by the Employee Benefits Committee, however.

Margaret Vennochi asked, does the PPC look at one issue at a time? Barbara Perry answered that the Committee may work on more than one issue at a time, and can have subcommittees.

Election of Officers
PPC officers for the new year were elected.

Chair:
Eileen Hasselwander nominated Linda Chesnutt as Co-Chair.
Deborah Bergman seconded the nomination.
Eileen Hasselwander nominated Cathy Trujillo as (the other) Co-Chair.
Nancy Leonard seconded the nomination.

Event Coordinator:
Vickie Shoecraft nominated Nancy Leonard as Event Coordinator.
Margaret Vennochi seconded the nomination.

Website Coordinator:
Deborah Bergman nominated **Melissa Adamson to continue as Website Coordinator.** Margaret Vennochi seconded the nomination.

**Secretary:**
Nancy Leonard nominated **Margaret Vennochi as Secretary.** Vickie Shoecraft seconded the nomination.

**Other new business**

PPC members discussed the date and time for members to meet for the remainder of the FY year. It was decided that since the Staff Senate meets on the 3rd Wednesday, that PPC should meet the 4th Monday at 3:00 p.m.

Barbara Perry reported that the Staff Senate will send an issue for PPC to investigate this year. It will be presented to PPC at our next meeting, October 23, 2006.

The PPC will identify projects in the October meeting. One issue could be regarding the ESL. ESL at this time is self only. Staff members would like it to include family members.

Gina Powell motioned to add ESL to our list of issues to be investigated. Nancy Leonard seconded the motion.

There were no other issues brought before the PPC.

Susan Lauterbach moved to adjourn the meeting, and Cathy Trujillo seconded the motion. The meeting was adjourned at 3:28 pm.

Minutes submitted by Margaret Vennochi.