
MEMBERS ABSENT: Melanie Cartwright, Randy Clark, Shelley Clement, Tracy Curtis, Eileen Hasselwander, Nancy Leonard, Gina Powell, Vickie Shoecraft.

Shanika Bivines was the Staff Senate guest at the meeting.

Cathy Trujillo called the meeting to order at 3:02 pm

Minutes of the September 28, 2006 meeting were presented for approval. Erin Ford moved to accept the minutes as presented, Linda Chesnutt seconded the motion. The motion was approved.

Cathy Trujillo informed the committee of the attendance policy adopted by the PPC in 2002. It states that if a PPC member is absent from three (3) meetings (excused or not) that they can be dismissed from the committee at the discretion of the chair. The chair will inform the member in writing of the attendance policy after two (2) absences. Quorum was also discussed. The PPC has 19 voting members and six (6) members present at a meeting make a quorum. Today, we have a quorum with 13 voting members present.

Staff Senate Report: Cathy Trujillo reported that the meeting was short and sweet. Merit and compression raise issues have been brought to the attention of the Staff Senate. Barbara Perry mentioned that President Boren has $200,000 for compression raises for staff. Staff week is April 23-27, 2007. Staff Senate’s 35th anniversary reception is November 9, 2006, at 2:00 pm, in the Baird Lounge in the Union. President Boren is scheduled to attend. Reminder that the Benefit’s Fair is October 26, 2006, and benefits enrollment period is October 30 through November 10, 2006.

OLD BUSINESS:

ESL Issue
Cathy Trujillo brought before the PPC the ESL issue. Last month this issue was approved to be investigated. Cathy informed the committee that last year a report had come out of the committee about shared leave for family members (extended sick leave was included in this report). Ross McClish (Norman) and David Stratton (HSC) are on the Shared Leave Committee for OU. That committee decided last year not to have shared leave for family members due to funding issues.

Linda Chesnutt made a motion to appoint a sub-committee to get a formal ESL recommendation to the Staff Senate. This recommendation will include using ESL for self and family members (immediate family—not in-laws). Linda Smith seconded the motion. The motion was approved. Linda Smith volunteered to be Chair of the sub-committee. Additional members are Debbie
Vaughn and Deborah Bergman. The sub-committee will meet before the next meeting and give a report.

**NEW BUSINESS:**

**Staff Compression Raise**

Barbara Perry presented Staff Compression Raise issue before the PPC to investigate and present a formal recommendation to the Staff. Susan continued the discussion on staff compression merit raises. She informed the committee of the background on issue and that the Informational Staff Association (ISA) would like the issue researched and a formal recommendation submitted to the Staff Senate. If staff members receive promotions with no raises or even increase in work with no extra pay, then they should receive a compression raise.

Cathy Trujillo moved that a sub-committee be formed to investigate the issue of Staff Compression Raises. The sub-committee needs to investigate and recommend to the Staff Senate on how OU can give compression raises to staff who have been given promotions with no increase in pay. This also includes staff with increase in responsibilities and without an increase in salary. The sub-committee needs to investigate staff salaries in the Big 12 and see where OU staff salaries lie within the Big 12. The recommendation also needs to include what documentation is necessary for a compression raise (documented merit and increase in responsibilities, service, education, OU Committees, etc…). Margaret Vennochi seconded the motion. The motion was approved and the sub-committee is as follows: Co-chairs are Susan Lauterbauch and Erin Ford, additional members are Ruth Ann Shaffer and Tiffany Speaks.

It was reported that President Boren has $200,000 for compression raises this year and identified the following areas to receive the raises: Parking, Physical Plant, and Housing.

**Other new business**

Next PPC meeting will be November 27, 2006, and 3:00 pm in the Sooner Room. The PPC will meet for the remainder of the fiscal year on the following dates and locations:

- November 27, 2006, 3:00 pm (Sooner Room)
- January 22, 2007, 3:00 pm (Sooner Room)
- February 26, 2007, 3:00 pm (Sooner Room)
- March 26, 2007, 3:00 pm (Carson Engineering Conference Room)
- April 30, 2007, 3:00 pm (TBA)
- May 21, 2007, 3:00 pm (TBA) (wrap-up meeting)

There were no other issues brought before the PPC.

Margaret Vennochi moved to adjourn the meeting, and Deborah Bergman seconded the motion. The meeting was adjourned at 4:03 pm.

Minutes submitted by Margaret Vennochi.