MEMBERS PRESENT: Deborah Bergman, Nancy Leonard, Barbara Perry, Gina Powell, Vickie Shoecraft, Linda Smith, Tiffany Speaks, Cathy Trujillo, Debbie Vaughn, Margaret Vennochi.


Cathy Trujillo called the meeting to order at 3:02 p.m.

Minutes of the November 27, 2006 meeting were presented for approval. Debbie Vaughn moved to approve the minutes as presented, Deborah Bergman seconded the motion. The motion was approved.

The PPC has 17 voting members and six (6) members present at a meeting make a quorum. Today, we have a quorum with 8 voting members present.

Staff Senate Report: No report

OLD BUSINESS:

ESL Issue
Linda Smith, Chair of the ESL sub-committee, submitted a draft recommendation to the PPC. The Committee continued with discussion on the draft recommendation. 1) 3rd paragraph – misspelling: ELS instead of ESL. 2) 4th paragraph – misspelling: FLMA instead of FMLA; Change the last sentence to: The use of ESL with the care of family members would require the same approvals for the existing ESL Policy. Cathy Trujillo will type the recommendation in the Staff Senate Memo Style and present the PPC Recommendation to the Staff Senate. Cathy will send PPC members a copy.

Margaret Vennochi moved to approve changes to the ESL Recommendation as noted previously. Gina Powell seconded the motion. The motion was approved.

Staff Promotion Issue
The Staff Promotion sub-committee has not met and probably will not meet for a while. PPC discussed the issue: 1) The PPC does not want to drop the ball on this issue. Cathy Trujillo will send members the charge from the Staff Senate. The PPC will in turn discuss questions on the issue to be addressed and get advice from Susan Lauterbach. The PPC may need to meet in between meetings to get the process started.

NEW BUSINESS:

Margaret Vennochi brought before the committee that we needed to remove the following PPC members: Eileen Hasselwander (resigned Nov 2006); Shelley Clement (passed away fall 2006). It was decided that PPCs current membership is fine and that six (6) members would still be needed for quorum. There is no need to recruit additional members until next fiscal year.
No new business.

There were no other issues brought before the PPC. The next meeting will be on February 26, 2007 in the Sooner Room at the Oklahoma Memorial Union.

Linda Smith moved to adjourn the meeting, and Vickie Shoecraft seconded the motion. The meeting was adjourned at 3:40 p.m.

Minutes submitted by Margaret Vennochi.