The University of Oklahoma
Personnel Policies Committee
October 25, 2007

VOTING MEMBERS PRESENT: Debbie Bergman, Matthew Bokovoy, Ronald Conlon, Erin Ford, Susan Lauterbach, Robert Murphy, Mark Pelfrey, Ruth Ann Shaffer, Linda Smith, Scott Tarrant, Margaret Vennochi, and Salina Wall.

NON-VOTING MEMBERS PRESENT: Renda Passek


Linda Smith called the meeting to order at 3:15 p.m.

Minutes from the previous meeting were approved.

OLD BUSINESS:

Staff Promotion Issue
Erin Ford resigned as co-chair and a member of the sub-committee. A discussion ensued to determine what the next steps would be for this group. It was decided that the report that the sub-committee submitted to the Personnel Policies Committee would be sent back to the Staff Senate to see if everything in their charge had been addressed. If additional guidelines are expected, then the report will be returned from Staff Senate with that request. Linda Smith and Susan Lauterbach are going to work together to submit the report to Staff Senate.

Extended Sick Leave Issue
There is no new news on this issue. Linda Smith will meet with Nick Kelly for more discussion and guidance on how to proceed.

Car Pool Parking Permit Issue
Ruth Ann asked about who presents issues to Staff Senate and requested to be on this sub-committee. The chair of the PPC typically presents the issue to the Staff Senate and then the audience members are allowed to make comments or ask questions. Ruth Ann will talk to Robert Murphy to add this item to the Hourly Employees Council agenda and they will forward a request to Staff Senate asking that the PPC explore this issue. A sub-committee will be created once a charge from Staff Senate has been received.
NEW BUSINESS:

Workers Compensation Leave Time Issue
Currently, employees who are receiving workers compensation must use personal leave for the first 3 days and then FMLA and Worker’s Compensation run concurrently. Renda Passek will explore this issue further and report back to the group at the next meeting.

Speakers
Linda Smith requested suggestions on speakers to invite to the PPC meetings. She suggested Linda Anderson from the Budget office and Myla Bryant from Worker’s Compensation be asked to come speak to the group.

Miscellaneous Discussion
Margaret Vennochi resigned as Secretary for the PPC and Erin Ford will take over this position. Mark Pelfrey will take over as the website update person to post minutes to the PPC website. He has already restructured the website.

The Benefits fair will be held on October 30th from 9-4 and people can attend the fair to ask questions about the new benefits structure the University will implement beginning in January 2008. Benefits packets will be sent to everyone by November 5th when open enrollment begins.

The next PPC meeting will be Thursday, November 29, 2007 at 3:30 PM in the Sooner Room in the Oklahoma Memorial Union.

Linda Smith requested a motion to adjourn. Debbie Bergman motioned to adjourn and Margaret Vennochi seconded the motion. The meeting adjourned at 4:20 PM.

Minutes submitted by Margaret Vennochi and Erin Ford.