

The Writing Center at the University of Oklahoma invites applications for the position of Associate Director. This is a full-time (12 month), ranked renewable term position in a dynamic writing center serving undergraduate and graduate students. Requirements: A PhD in rhetoric and composition and at least three years of writing center administrative experience, preferably in a research-based university setting; a demonstrated understanding of 21<sup>st</sup> century literacies and experience with learning technologies; direct experience working with English language learners. The Associate Director will also serve on program-related committees, develop new initiatives for the center, and assist with assessment projects.

The person hired will be responsible for recruiting and mentoring the student staff of writing consultants, developing and facilitating writing center activities, and expanding technology-supported pedagogies. In addition, the AD will be a liaison to academic departments across the university in representing our Learning, Teaching, and Writing initiatives.

Preferred candidates will demonstrate a commitment to scholarly work/research in related areas, such as writing in the disciplines, community engagement with writing, multimodal and digital communication, or global Englishes.

OU and the OU Writing Center are committed to prioritizing diversity and inclusion in recruitment and hiring.

Required Applicant Documents:

Cover Letter

Curriculum Vitae

Academic Transcripts

List of 3-5 References/contact information

Send materials directly to:

Tara Nielsen, AD Search Coordinator

1005 Asp Avenue room 280

Norman OK 73019

First review of applicants: October 30, 2009

Closing Date: Open until filled

Starting date: July 1, 2010

The University of Oklahoma is located in Norman, 25 miles south of Oklahoma City. Norman was recently listed at #6 in *Money Magazine's* best small cities in America. OU is a comprehensive research university offering a wide variety of undergraduate, graduate, continuing education, and public service programs. Its 2000-acre Norman campus houses 12 colleges with approximately 800 faculty and 22,000 students. In addition, eight medical and health-related colleges are located on the Health Sciences Center campuses in Oklahoma City and Tulsa. The University of Oklahoma is an Equal Opportunity/Affirmative Action employer.