1. Meeting called to order at 12:20 PM

   In attendance: Noel Brady, Matt Cox, Aimee Franklin, Larry Hawkins, Lorene Hutcheson, Susan Lauterbach, Sophia Morren, and Stephanie Seldon

2. Approval of August minutes

3. Discussion Items:
   a. Environmental Recognition for Custodial Staff – OUr Earth will discuss a partnership with ECC on this project (Matt). A letter will be drafted to the Custodial Manager, notifying him/her of this project in the spring (Sophia).
   b. Energy Conservation – Focus on education and outreach on the individual level. Lorene provided the committee with examples of the conservation switch plates. The suggestion of obtaining funding for the switch plates from a vendor like OG&E was discussed.

4. Action Items:
   a. Project Teams (instead of subcommittees)
      Research – Noel and Lorene – what other universities are doing
      Vending Machines – Susan and Bruce – Contact B. Sullivan with Coke
      Membership – Matt and Stephanie – Identification of potential members
      Outreach – Aimee, Larry and Sophia – slogans, logos, & press releases
   b. Meeting frequency. The schedule of proposed meetings in September, November, January, March and May passed.

5. Tabled Items
   a. Environmental Liaisons
   b. ECC logo

6. New Business/Agenda Additions
   a. After a question on officer terms, the need for a committee constitution was realized. Aimee will draft an ECC constitution.

7. Informational Items
   a. Letter of support to the Milton twins was sent. Larry and others present verified that the university actually anticipates an improvement in the water quality of the Duck Pond when the campus storm water drainage project is complete.
   b. UOSA-Appointed student representatives. Not available by the meeting time.

8. Adjournment. Next meeting will be Monday, November 18 from 12:00-12:45.

Respectfully submitted by Sophia Morren