Standing Rules

of
The Oklahoma Anthropological Society
These Standing Rules incorporate all amendments through July 26, 2008.

Standing Rule 1. Code of Ethics. Membership in the Oklahoma Anthropological Society (the Society) is open to any person, firm, corporation, or other entity that supports the aims and objectives of the Society. In joining the Society, members agree to abide by the conditions of any federal, state, or local antiquities and/or historic preservation laws. The disregard for proper archeological field techniques; the willful destruction or distortion of archeological data; violation of federal, state, or local antiquities and/or historic preservation laws; and/or the unauthorized use of the Society’s name is censured and will provide grounds for the denial of membership applications and/or expulsion from the Society by a $2/3 vote of the Board of Directors.


A. Classes of Membership and Dues Rates. The following classes of membership in the Society and their respective dues are hereby defined. All members of the Society except Associate members shall receive the quarterly journal Oklahoma Archeology. Life, Sustaining, Contributing, and Institutional members of the Society shall further receive each volume of the Memoir series, when and as published. All members except Institutional members are entitled to participate in and vote at the meetings of the Society; to participate in the Certification Program; and to participate in the field activities of the Society, subject to any fees and conditions imposed thereon by relevant Society committees or chapters. Associate members must be in the immediate family of a Life, Sustaining, Contributing, or Active member, and their membership shall be linked to that of the designated full member.

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<thead>
<tr>
<th>Class</th>
<th>Dues Rate</th>
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<tbody>
<tr>
<td>Active</td>
<td>$20.00</td>
</tr>
<tr>
<td>Contributing</td>
<td>$30.00</td>
</tr>
<tr>
<td>Sustaining</td>
<td>$40.00</td>
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<tr>
<td>Associate</td>
<td>$5.00 First Associate member $10.00 for two or more Associates in family</td>
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<tr>
<td>Student</td>
<td>$10.00 with proof of full-time student status</td>
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<tr>
<td>Life</td>
<td>$500.00 One-time fee</td>
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<tr>
<td>Institutional</td>
<td>$30.00 Domestic $35.00 Canada or Mexico $40.00 All others</td>
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B. Review of Dues Rates. The Board shall review the direct costs of servicing a membership at its Annual Meeting each January, and increase dues as necessary
whenever those costs exceed the price of an Active membership or are significantly above or below the dues rates of comparable organizations.

C. Age Participation. Anyone under the age of eighteen (18) attending a Society function must be accompanied by an adult. This does not preclude a minor from being an Active, Contributing, Sustaining, Full-Time Student or Life member of the Society, receiving the publications of the Society, and voting at the meetings of the Society. Further restrictions on participation in specific events may be made by the Dig Committee or the Certification Council on a case-by-case basis.

Standing Rule 3. Budget. (1) All Society expenses beyond the printing of four issues of *Oklahoma Archeology*, with an average annual aggregate length of two hundred pages; routine postage; and routine expenses of the President, Secretary, Treasurer and Assistant Secretary-Treasurer; shall be classified as *extraordinary*; (2) all extraordinary expenditures or obligations to spend shall require prior Board of Directors approval; (3) the total of extraordinary expense for any given calendar year shall be limited to 50% of projected net income, whichever is greater; and (4) the Board of Directors shall estimate net income for the coming year at its annual meeting in January, and set a limit for that year’s extraordinary expense.


A. Annual Meetings. The Annual Meeting of the Society shall be held each year in April, unless changed by the Board of Directors pursuant to the Bylaws. The location is to be selected by the Board after soliciting chapter sponsors.

B. Fall Meetings. The Fall Meeting of the Society shall be held in October, unless changed by the Board of Directors. The location is to be selected by the Board after soliciting chapter sponsors.

Standing Rule 5. Other Appointed Officers.

A. Specification of Other Appointed Officers. Other Appointed Officers of the Society, pursuant to Article IV, Section 3 of the Society Bylaws, shall include a Communications Director who shall also be responsible for maintaining the Society’s website.

B. Duties of the Communication Director.

(1) The Communication Director shall work to make the Society more visible and appealing to the general public, as an aid in the enlistment of new members and renewal of existing memberships. The Communication Director shall be responsible: (1) for publicizing the meetings and field activities of the Society; (2) for working to enhance public awareness of the Society and support for its activities and publications; and (3) for working to increase the membership of the Society.

(2) The Communication Director shall maintain a Web site on the Internet for the Society which features information on the field activities, purposes, meetings,
publications, and certification seminars of the Society; membership and renewal of membership information and forms; purchasing back issues of the Society's publications; and such other information as the Board of Directors shall from time to time direct.

Standing Rule 6. Dig Committee and Certification Council: Special Provisions. As provided in Standing Rule 2, the Dig Committee and Certification Council shall determine any restrictions to be imposed on participation in their respective programs on an event-by-event basis. Such information shall be published in advance of each event in the Society's journal and/or on its Web site, along with the date, time, and location of each such event, and all pertinent fees to be required. Appropriate forms, such as liability release and medical information forms, must be filled out at registration and before participation.


A. Point Guide Committee. The Point Guide Committee shall consist of a Chair, and additional members as the President sees fit. The committee is charged with the compilation and publication of a new series of projectile point typology guides for the Paleo-Indian projectile points, Archaic dart points, and Late Prehistoric arrow points of the south-central United States.


A. Hospitality Committee. The Hospitality Committee shall consist of a Chair, and additional members as the President sees fit. The Hospitality Committee will plan the social aspects of Society activities in the field and during the Annual and Fall Meetings. The Committee is especially charged with ensuring that visitors and new members of the Society are recognized and made welcome at all Society functions.


1. Sale of Publications. The member responsible for publications (“member”) shall sell Society publications by mail, shall keep an accounting of payments received for such publications, and shall forward such payments to the Treasurer or deposit them, as the Treasurer shall direct.

2. Reports to Board. The member shall make periodic reports at the Board’s scheduled meetings concerning available inventory of publications, sales of publications, and the amount of payments received.

3. Archives. The member shall store archival notes and files, and any excess supply of Society publications, in an insect-free and climate-controlled area.
4. **Assisting in Research.** The member shall photocopy or scan and mail old articles from the out-of-print Society publications when requested by scholars doing research.

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**Standing Rule 10.** Responsibilities for Membership Matters.

1. **Receipts for Membership Dues.** The member responsible for membership matters under this rule ("membership member") shall receive membership dues, shall keep an accounting thereof, and shall forward the dues to the Treasurer or deposit them as the Treasurer shall direct.

2. **Reports to Board.** The Treasurer shall make periodic reports at the Board’s scheduled meetings concerning receipt of all membership dues.

3. **Maintaining List of Paid Members.** The membership member shall maintain a regularly updated list of paid members of the Society as well as members overdue on payment of membership dues.

4. **Current Mailing List.** The membership member shall maintain a regularly updated computerized list of members’ addresses and other salient data. On an as-needed basis, the membership member shall provide a complete address list to Journal editors to assist in mailing copies of the Journal.

5. **Expiration Notices.** The membership member shall timely prepare and mail two sets of membership expiration notices to non-renewed Society members.

**Standing Rule 11.** Indemnification. *Whereas* Article X, Section 2 of the Society’s Bylaws authorizes the indemnification of all directors, officers, employees, and agents pursuant to the laws of the State of Oklahoma including, without limitation, the provisions of Title 18, Oklahoma Statutes, Section 1031, as amended, or its successor statute; *Now, therefore*, be it resolved by the Board of Directors of the Society, that they do hereby secure and indemnify, against any claim, loss, damage, or expense which said directors, officers, employees or agents of the Society may suffer or incur arising out of any claim, action, or proceeding which may be brought against said indemnitees, for any act that may occur in the scope of their performing any duty or function for the Society. This rule shall not limit the effect of the indemnity provisions of the Bylaws, and if deemed in conflict with the indemnity provisions of the Bylaws, the Bylaws shall control.