

JOURNAL OF THE FACULTY SENATE (Norman campus)  
The University of Oklahoma

Regular Session -- November 11, 1974 -- 3:30 p.m., Dale Hall, 218

The Faculty Senate was called to order by Dr. Martin C. Jischke, Chairman.

<u>Present:</u>	Baker, Marvin Barefield, Paul A. Bethel, Audrey Blair, Laura B. Braver, Gerald Calvert, Floyd O. Cronenwett, Wm. T. de Stwolinski, Gail Donnell, Ruth Duchon, Claude E. Estes, James E. Fife, James Ford, Robert A. Fowler, Richard G.	Graves, Wm. H. Huff, William Huneke, Harold V. Jischke, Martin C. Kendall, Jack L. Kondonassis, Alex Kraynak, Matthew Larson, Raymond D. Letchworth, George Levinson, R. Saul Marchand, Alan Mouser, James W. Prickett, Wilson B. Reid, William T.	Reynolds, Osborne M. Scheffer, Walter F. Schmitz, Francis J. Shahan, Robert W. Shellabarger, Fred Streebin, Leale Sutherland, Patrick K. Swank, David Tolliver, Lennie-Marie Tomberlin, Irma Uptegraft, Jo Ellen Wells, Richard S. Whitecotton, Joseph
	UOSA representatives:	Ahmed, Zia Andersen, Mark	Bake, Betsy
<u>Absent:</u>	Bell, Digby B. Buhite, Russell D. Henderson, Bob	Kidd, Gerald Lehrman, G. Philip Pollak, Betty	Sterling, K. E. Tolson, Melvin B. Unruh, Delbert L.
	UOSA representatives:	Collins, Mark	Parks, Ann

APPROVAL OF MINUTES

The Journal of the Faculty Senate for the regular session on October 14, 1974, was approved.

ACTIONS TAKEN BY PRESIDENT PAUL F. SHARP

University Fringe Benefits Committee: On October 17, 1974, Dr. Paul F. Sharp, President of the University, selected the following individuals to fill faculty vacancies on the University Fringe Benefits Committee:

Betty Pollak (Physics)  
Lennie-Marie Tolliver (Social Work)

(See page 12 of the Faculty Senate Journal for October 14, 1974.)

Minority and Women Appointees: On October 23, 1974, Dr. Paul F. Sharp, President of the University, addressed the following self-explanatory letter to the Chairman of the Faculty Senate (Norman campus), the Chairman of the Faculty Senate (Health Sciences Center), and the Chairwoman of the Committee on Committees, Faculty Senate - Norman):

"As you know, the University of Oklahoma is committed to taking whatever steps are necessary to provide equal opportunity for members of ethnic minorities and women throughout the University. This is an exceedingly important objective for the University. As such, it is one that we must continually restate and rededicate our efforts to achieve.

"One of the several ways in which we can move to achieve the equal opportunity is to include a growing number of members of ethnic minorities and women appointed to the councils, committees, and task forces of the University. Such individuals can assist the University not only in evaluating the various issues that come before these bodies from the points of view of their disciplines, but they also can provide a perspective from the groups they represent. We need this perspective and the sensitivity that it generates. Consequently, I ask your assistance as we move toward

filling positions on these bodies from time to time in identifying a growing number of faculty who are members of minority groups or women to serve on these bodies. In this manner, the Faculty Senates can do a great deal toward providing the equal opportunity that we seek and developing a confidence that the University of Oklahoma is indeed committed to such equal opportunity."

Dr. Jischke, Senate Chairman, remarked that the Faculty Senate for the past few years has been aware of, sensitive to, and active in helping with the problem mentioned in Dr. Sharp's letter. Citing the fact that the Senate in 1975-76, for the first time in its history, will be under the leadership of a woman faculty member, he added that the Senate will continue to give this important matter its serious attention, interest, and consideration.

Budget Council: On October 17, 1974, Dr. Paul F. Sharp, President of the University, approved the Senate election of Norbert J. Kanak (Psychology) to complete the unexpired (1974-75) portion of Dr. Nelson R. Nunnally's term on the University Budget Council. (See page 12 of the Faculty Senate Journal for October 14, 1974.)

**ANNOUNCEMENT: Assignment of Office Space to the Faculty Senate**

The administration has recently approved the assignment of appropriate office space in Evans Hall (temporarily in Room 103) for the use of the Chairman, the Secretary, and secretarial staff. Assurances have been given that permanent assignment will be made early next year either to Room 103 or equivalent space in that area. Dr. Jischke expressed appreciation for this assignment that culminates several years' effort.

**ANNOUNCEMENT: Reduction in Teaching Load -- Senate Chairman**

Dr. Jischke announced with pleasure the recent decision of the administration made with the support of Provost I. Moyer Hunsberger to authorize a half-time reduction in the teaching load of the Chairman of the Faculty Senate commencing with the 1975-76 academic year. The Senate Chairman expressed appreciation in a letter to Dr. Hunsberger for this encouraging support of the faculty governance system.

**ANNOUNCEMENT: Joint Meeting of the Executive Committees,  
OU Faculty Senate and OSU Faculty Council**

In accordance with precedent established a few years ago, the Executive Committees of the Oklahoma University Faculty Senate and the Oklahoma State University Faculty Council will hold their fall, 1974, semester joint meeting in Stillwater, Oklahoma, on Wednesday evening, November 20, 1974.

Tentative agenda topics include:

- (1) Legislative Council Committee's investigation of departmental expenditures.
- (2) Retirement benefits (including the feasibility of obtaining faculty option for withdrawing from the Oklahoma Teacher Retirement System).
- (3) Outside employment and extra compensation.
- (4) HEACO activities on both campuses.
- (5) Faculty evaluation and workloads (including establishment of specific guidelines and job descriptions).

Dr. Jischke solicited additional faculty suggestions for appropriate Agenda topics.

**ANNOUNCEMENT: Meeting of Inter-Senate Liaison Committee,  
Faculty Senates, Norman and Health Sciences Center campuses**

Dr. Jischke announced that the initial meeting of the Inter-Senate Liaison Committee of the Faculty Senate on the Norman campus and the Oklahoma City Health Sciences Center campus, as required by the revised Charter of the General Faculty and the Faculty Senate, will be held on Thursday, December 5, 1974, in Oklahoma City.

ANNOUNCEMENT: Panel Discussion on Faculty Governance and Faculty Grievances -- AAUP Chapter Meeting, November 12, 1974.

The Senate Chairman announced that the OU Chapter of AAUP will sponsor a faculty panel (Drs. A. J. Weinheimer, Betty Pollak, and Wm. H. Maehl, Jr.) on the subject of the validity and the effectiveness of faculty governance and faculty grievance systems at its next meeting at 7:30 p.m., on Tuesday, November 12, 1974, in Room 123 of the Microbiology-Botany Building. He invited all faculty members to attend.

RECORD OF PRESIDENTIAL ACTIONS UPON SENATE PROPOSALS (1973-74)

As a result of pertinent discussion at a recent meeting of the Executive Committee of the Faculty Senate, the Senate Chairman prepared a list of actions taken by Dr. Paul F. Sharp, President of the University, on the Senate proposals formally submitted to the President by the Senate Secretary during the period, September, 1973, through September, 1974. (See Table 1 on page 4 of this Journal.)

Dr. Jischke commented that, for the most part, the items reported were neither controversial nor substantial in nature. In his opinion, the following seven issues involved faculty interests:

- (1) Career Development Program
- (2) Enrollment of faculty and staff in University courses
- (3) Evaluation of deans
- (4) Charter revision -- separate faculty governance system at HSC
- (5) Additional support for David Ross Boyd Professors
- (6) Student cheating and plagiarism
- (7) University copyright policy (still pending)

He added that the purpose of making this information public was to inform the Senate and the Faculty of the Senate's performance during a specific academic year, to alert the Senate to the eventuality of the Senate's becoming essentially a clerical organization, and hopefully to stimulate the thinking of the members of the Senate as to the potential and the challenge of becoming a truly effective faculty governance system.

ELECTION OF FACULTY REPLACEMENTS: Council, Board, and Committees

Without offering additional nominations from the floor and in accepting the recommendations of its Committee on Committees, the Senate elected the following faculty replacements for terms indicated below:

Academic Personnel Council (1974-76): Earl Council (EE)  
(replacing R. Craig Jerner, CEMS)

Faculty Appeals Board (1975-77): Ruth Donnell (University Libraries)  
(replacing J. B. Clark, Microbiology)

University Committee on Equal Employment (1974-75): Jerry Muskrat (Law)  
(replacing Joe E. Maldonado (Law))

Parking Violation Appeals Committee

For 1974-75: Dorothy Fritz (English)  
Bernard Heston (Chemistry)  
A. J. Myers (Geology)

For 1974-76: Michael Cox (Law)  
Jack Robinson (Economics)  
James Wainner (Music)

ELECTION OF FACULTY REPRESENTATIVE: Task Force on Mass Transportation

Background Information: Dr. Jischke, Senate Chairman, announced the receipt a few hours before this Senate meeting of Dr. Paul F. Sharp's letter of November 8, 1974, concerning President Sharp's approval of a University of Oklahoma Student Association

TABLE 1  
 RECORD OF PRESIDENTIAL ACTIONS  
 UPON SENATE PROPOSALS  
 (September, 1973 - September, 1974)

PROPOSAL	ORIGIN	ACTION
(1) Revision of Charter of General Faculty and Faculty Senate (special instructor rank)	Deans Council	Approved
(2) Proposal on Career Development	Faculty Senate	Acknowledged
(3) Faculty Replacements on Councils and/or Committees	Faculty Senate	Accepted
(4) Faculty Replacements on Councils and/or Committees	Faculty Senate	Accepted
(5) Proposal on "I" Grades	Faculty Senate	Approved
(6) Proposal on Enrollment of Faculty and Staff in University Courses	Faculty Senate	Disapproved
(7) Faculty Replacements	Faculty Senate	Accepted
(8) Policy Statement - Resignation of Faculty members from Councils and Committee Membership during Leaves of Absence	Faculty Senate	Approved
(9) Revision of Faculty Handbook - Student Cheating and Plagiarism	Faculty Senate	Returned
(10) Revision of Faculty Handbook - Work on post-baccalaureate degree in department in which appointed	Deans Council	Approved
(11) Senate Action on Proposed University Calendar, 1975-76	Class Schedule Com.	Accepted
(12) Proposals for changes in selected University Committees	Faculty Senate	Approved
(13) Faculty Replacements on Councils and/or Committees	Faculty Senate	Accepted
(14) Faculty Nominations - Task Force on Women in the University	President	Accepted
(15) Sabbatical Leaves - Faculty on 12-Month Appointment	President	Approved
(16) Calculation of Grade Points for Graduation Purposes	Faculty Senate	Approved
(17) UOSA Proposal Concerning Speakers Bureau	Student Congress	Suggested Committee
(18) Return of Library Materials by Faculty and Staff Terminating University Employment	Library Committee	Approved
(19) Proposal for Faculty Evaluation of Deans	Faculty Senate	Approved
(20) Faculty Nominations - Administrative Advisory Committee on Parking	Parking Coordinator	Accepted
(21) Faculty Nominations - Task Force on the Noble Arena	President	Accepted
(22) Change in Senate By-Laws - Presidential Nominations for Faculty Vacancies	Faculty Senate	Approved
(23) Proposed Revisions in the Charter of the General Faculty and the Faculty Senate (Health Sciences Center Governance System)	Faculty Senate	Approved
(24) Proposed Revision - Practices regarding David Ross Boyd Professorships	Faculty Senate	Referred to Task Force on Personnel Policy
(25) Proposed Changes in Faculty Handbook and Student Code (Student Cheating and Plagiarism)	President	Approved
(26) Operational Costs - Lloyd Noble Multi-Purpose Arena	Faculty Senate	Acknowledged
(27) Faculty Replacements - University Committees, Councils, etc.	Faculty Senate	Accepted
(28) Proposed University of Oklahoma Copyright Policy	Faculty Senate	Being Studied
(29) Definition of "General Faculty"	Faculty Senate	Accepted

bill extituled "An Act Creating a University Task Force on Mass Transportation." According to the UOSA document, the task force will "study the feasibility of bringing mass transportation to the University community using such studies and information as have already been prepared for developing others as appropriate." The membership of the task force will include two student representatives appointed by the student body president, the Commuter Center President, and a representative from each of the following: the Office of the Vice President for the University Community, the Office of the Vice President for Administration and Finance, the Faculty Senate, and the Employee Executive Council.

President Sharp requested Senate selection of a faculty representative to the above-mentioned task force.

Senate Action: Dr. Wm. Cronenwett nominated Professor Antti Talvitie (CEES) for the faculty vacancy on the task force. The Senate elected Professor Talvitie, subject to his acceptance of this assignment.

#### PARKING VIOLATION APPEALS COMMITTEE

Background Information: On August 20, 1974, Dr. Paul F. Sharp, University President, requested faculty nominations for a proposed Parking Violation Appeals Committee to provide for the faculty and the staff a channel for appealing parking tickets. At the Senate meeting on September 9, 1974, the Senate Committee on Committees requested Senate discussion of this question before making any faculty nominations in view of the objections raised by some faculty to the payroll deduction of any parking fines. At its October 14 meeting, the Senate was requested by the Senate Chairman to consider the request for nominations apart from the garnishment of salaries for nonpayment of parking fines. Furthermore, the Senate was unable to discuss the topic for lack of time. (See page 16 of the Senate Journal for October 14, 1974.)

At its general meeting on October 24, 1974, the General Faculty of the University on the Norman campus approved the following recommendation concerning the statement on the parking permit application authorizing the payroll deduction of parking violation charges:

"The General Faculty recommends to President Sharp that (a) the release giving permission to the University to deduct traffic fines from the salaries of those having parking stickers be dropped from the parking sticker application form, (b) signing this release be no longer required for the issuing of a parking sticker, and (c) the release be declared null and void for all those who have already signed the release."

Senate Action:

After some faculty sentiment had been expressed at this meeting regarding the finality of the General Faculty's action, Dr. Jischke, Senate Chairman, expressed the opinion that the above faculty action could not be countermanded by the Senate. He added that the Senate could, of course, ask the General Faculty to reconsider its October 24 recommendation.

Some objection was expressed from the floor regarding the impounding of illegally parked vehicles. Dr. Jischke commented that President Sharp was committed to enforcing the parking policy and, in view of the General Faculty action on October 24, has no alternative except to enforce the impounding procedures.

Another faculty view was expressed to the effect that the parking policy was a purely administrative matter and that faculty members, as exemplary citizens, should accept the parking policy.

Dr. Cronenwett reported the results of an informal survey that he had conducted recently among the Engineering faculty. Most faculty members lacked knowledge of the parking policy and felt strongly that effective enforcement of current regulations would remedy the situation. He then volunteered to ascertain the nature and the rationale of the University parking policy and subsequently report to the Senate through the Executive Committee.

The Senate took no formal action on this matter.

✓ UNIVERSITY POLICY ON OUTSIDE EMPLOYMENT AND EXTRA COMPENSATION

Background Information: On October 14, 1974, the Senate tabled further consideration of the proposal for revising the current University policy on outside employment and extra compensation. (See pages 14 and 15 of the Senate Journal for October 14, 1974.)

Senate Action: The Senate first approved Dr. Barefield's motion to take the motion from the table. Dr. Jischke, Senate Chairman, then called attention to the revised preamble and the alternate wording of paragraph 7 of the Task Force Report as recommended by the Senate Executive Committee. Both revisions (as reproduced below) were prepared to incorporate the suggestions offered and the objections raised at the October 14, 1974, Senate meeting.

✓ REVISED Preamble to the Task Force Report

The missions of the University are teaching, research, and service. As professionals, University of Oklahoma faculty are individually and primarily responsible for arranging their time among such academic functions as teaching assignments, research, service, continuing education, and consultation. Such arrangements will be subject to evaluation and approval by appropriate authorities as part of a faculty member's total professional activity during the year with reference to department, college, and University criteria for merit salary increases, tenure, and promotion.

The professional expertise of the University faculty is normally available to the state and its citizens for incidental and minor services without compensation. When, however, the services desired from outside the University exceed a reasonable and mutually agreed limit, direct extra compensation may be accepted, provided the extent of the involvement does not infringe on the consultant's regular University duties.

A person who accepts full-time employment in the University of Oklahoma assumes a primary professional obligation to the University. Any other employment or enterprise in which he engages for income must be understood to be definitely secondary to his University work, and, after consultation with those reviewing requests for outside employment and extra compensation, he must be willing to accept the judgment of the President and Regents as to whether he may engage in such outside employment and retain full-time employment on the University faculty or staff. In addition, the chairman should be informed and approve of arrangements which are made to dismiss classes or provide substitute teachers for them when the faculty members are to be absent from these duties. Absence from the campus for more than a week at a time will be approved only in the most exceptional circumstances and then only with the prior approval of the President.

All professional activities, whether within the University or without, whether for extra compensation or for no compensation of any kind, should contribute to the faculty member's professional growth or efficiency and to his teaching or scholarly competence.

Alternate Wording of paragraph 7,  
Task Force Report:

Within the University the time required for all extra compensation assignments during the entire year (most often overload teaching through the Oklahoma Center for Continuing Education and the College of Liberal Studies) and for all professional assignments during the summer will be determined by those responsible for the various programs as an appropriate fraction of the faculty member's full-time professional effort. The question of level of compensation for such assignments will be determined by the faculty member involved and those responsible for the program. The time required for all professional activities for extra compensation outside the University will be determined by the faculty member as an appropriate fraction of his full-time professional effort when approval for such activity is requested.

Dr. Wm. Huff moved adoption of the alternate wording of paragraph 7. With some dissent, the Senate approved the revision.

During the ensuing discussion of this question, "straw votes" were taken with the following results:

- Accepted:
- (1) The suggestion that the faculty on 11-month contracts be allowed to engage in sponsored research during the 12th month of the year.
  - (2) The deletion of the following last sentence in the third paragraph of the preamble: "Absence from the campus for more than a week at a time will be approved only in the most exceptional circumstances and then only with the prior approval of the President."
- Rejected:
- (1) The substitution of the term "contractual assignment" for the word "contract" throughout the report.
  - (2) Substitution of the deleted last sentence in the third paragraph of the preamble with the following sentence: "Absence from the campus for more than a week will be approved only in the most exceptional circumstances and then only with the prior approval of the Chairman of the Department and/or Committee A."
  - (3) The deletion of the phrase "and approve" in the following third sentence of the third paragraph of the preamble: "In addition, the chairman should be informed and approve of arrangements which are made to dismiss classes or provide substitute teachers for them when the faculty members are to be absent from these duties."

Dr. Jischke repeatedly stressed that the proposed revisions in the policy make time the only variable, whether outside or inside the University." He added that the Senate Executive Committee will prepare a complete revision of the policy, including the amendments approved at this meeting, for consideration of the Senate at the December 9 meeting of the Senate.

#### EMERITUS RANKS

Background Information: On May 6, 1974, Provost I. Moyer Hunsberger addressed the following request to the Senate Chairman:

"At present, the University awards emeritus titles, upon the recommendation of department and dean, according to the rank held by the individual at the time of retirement. For example, individuals now receive the titles, "Assistant Professor Emeritus," "Associate Professor Emeritus," "Professor Emeritus". I would like to ask the Senate to consider discontinuing the use of these various ranks and replacing them with one title -- that of "Professor Emeritus" -- to be awarded on retirement to those individuals so recommended by their department and college.

"I make this request after discussion with Deans Council and with the Council on Faculty Awards and Honors. Both groups approve the proposed change. The reasons for making the change are twofold: first, a qualified title such as "Assistant Professor Emeritus" may unfortunately suggest a flawed academic career when no such implication is intended. Second, the use of academic ranks qualified by the word emeritus may prompt departments and colleges to promote individuals at the end of their career in order to enable them to retire at the highest possible rank. This practice is, as you know, common in the armed services where retirement benefits are tied directly to rank. This is not true in the University and emeritus title should be applied solely for honorary purposes."

Senate Action: Dr. Martin C. Jischke, Senate Chairman, presented the recommendation of the Senate Executive Committee that the proposal to award the single emeritus title be approved. In responding to a question from the floor concerning the various distinguished professorships, Dr. Jischke expressed the opinion that every retiree would be given the same title of "Professor Emeritus."

In a voice vote, with some dissent, the Senate approved the proposal.

ADJOURNMENT

The Faculty Senate adjourned at 5:06 p.m. The next regular meeting of the Senate will be held at 3:30 p.m., on Monday, December 9, 1974, in Room 218, Dale Hall. Items for the Agenda should reach the Secretary of the Faculty Senate, EAP Division, Adams Hall 9-A, no later than Monday, November 25, 1974.

Respectfully submitted,

Anthony S. Lis, Secretary