

3/1/2010

eValuate

TRANSITION TO ONLINE COURSE EVALUATIONS University of Oklahoma – Norman Campus

What is eValuate?

eValuate is an online, web-based course evaluation system with significant advantages over the old paper-based system. About 60% of all instructors and courses offered on the Norman Campus have already transitioned to the online system including courses in the Colleges of Arts & Sciences, Education, International & Area Studies, and Atmospheric & Geographic Sciences.

During Spring 2010, courses in the Colleges of Architecture, Business, Earth & Energy, Engineering, Fine Arts, Honors, Journalism, Aviation, Expository Writing, and University College at OU will transition to this system.

This memorandum is meant to answer some questions instructors may have regarding online evaluations and to explain the process further.

Why are we moving to online evaluations?

Moving to an online evaluation system was made necessary because of technical difficulties associated with the university's paper-based evaluation system. The aging system that converted the paper evaluation forms into evaluation reports was replaced in Fall 2008. Unfortunately, the new system was more expensive than the previous system. It required that we print one form for each student enrolled in a class (rather than a number of forms sufficient to hand-out to the likely number of students in attendance) and required about 110,000 forms each full semester. The unused, printed forms could not be reused and the cost to the colleges for the forms was prohibitive.

As a result, the Provost's Office began to consider alternatives to the paper evaluation system. Our research showed that many of our peer institutions had successfully adopted an online teaching evaluation system (including Wisconsin, MIT, Michigan, Texas A&M, Oregon, Yale, Vanderbilt, Boston College, Minnesota, Stanford, Virginia, Penn, McGill, and Harvard).

Because the College of Arts and Sciences had already created a program to evaluate its growing online course offerings, the college decided to pilot the use of ***eValuate*** for all A&S classes in Spring 2009. The pilot program was successful and three other units (College of Education, College of Atmospheric and Geographic Sciences, and the School of International and Area Studies) successfully used ***eValuate*** for all of their teaching evaluations in Fall 2009.

In addition to decreasing cost and waste, online evaluation also helped units give faster feedback to faculty regarding their evaluations, particularly during the tight Fall evaluation cycle when academic units are anxious to receive the Fall evaluations that are used in January for the calendar year faculty evaluation process.

The online system also eliminated the need for utilizing class time to complete paper evaluations and eliminated the occasional losses or mistakes that occurred when paper forms were hand-carried around campus. Additionally, students appreciated the convenience of the online system, appreciated being able to participate in course evaluation even if they were not in attendance on the particular day that the instructor handed out evaluation forms, and appreciated the fact that their typed comments could not be identified via handwriting.

How does *eEvaluate* work?

eEvaluate is a web-based system that permits enrolled students to give feedback during a set evaluation period or window. Arts & Sciences has established an evaluation window that opens 11 days before the last day of class and remains open for 10 days. Other colleges can adjust this window for timeframes within which courses are delivered as long as they adhere to the principle that students ought to evaluate the course prior to completing the final examination.

When the evaluation window opens, the instructor will receive an instructional email from *eEvaluate* (eval@ou.edu) that provides a link to the *eEvaluate* website (<http://eval.ou.edu>), a list of the instructor's classes that will be evaluated, and the specific dates and times of the evaluation window.

Enrolled students receive an e-mail to *eEvaluate* that requires using their 4+4 and password to access their evaluations. They can log on any time during the evaluation window and they are not required to complete all evaluations in one session. Enrolled students receive additional e-mail prompts at day 5, day 9 and day 10 for any of the courses in which they are enrolled but for which they have not yet completed evaluations.

Please note that instructors will not be able to log on to the website when the evaluation window is open. Instructors receive an e-mail on day 5 telling them what percentage of their enrolled students has completed the evaluations. Instructors also receive an e-mail after the evaluation window for their courses has closed that tells them what percentage of their enrolled students participated in evaluation. Future versions of *eEvaluate* will add an instructor section that will allow instructors and their supervisors to download the evaluation reports directly after the evaluation window has closed.

Will the questions be different from the past?

No. Each college has already developed its own set of evaluation questions and those questions have all been migrated to the new system. Units that incorporate supplemental questions into their evaluation process will be able to do so just as in the past. In future versions of *eEvaluate*, instructors will be able to add their own supplemental questions to the evaluation form.

What if I teach a class that ends before the end of the semester?

eEvaluate is capable of evaluating classes at any time during the semester. If your class ends before the end of the semester, your evaluation window will still open 10 days before the last day of your class.

The only exception is for classes that are less than 28 days long. The *eEvaluate* system is flexible in terms of defining an appropriate window that would be endorsed by the dean of the college as appropriate and fair to both students and faculty for compressed format courses. This defined window would not be frequently changed and would require the Dean's approval to change for all college courses that are offered in that particular format.

How are students prompted to complete the evaluation beyond the initial *eEvaluate* e-mail?

For those courses that have an 10 day evaluation window (the large majority of Norman Campus courses); students receive additional e-mail prompts at day 1, day 5, day 9 and day 10 of the evaluation window telling them which course evaluations have not yet completed and reminding them of the window of opportunity to complete these evaluations.

Instructors receive an email from *eEvaluate* on day 5 showing the percentage of their enrolled students who have completed the course evaluation so far for each of the instructor's classes. The instructor may

remind students to complete their evaluations if the return rate is low. Any email reminders or other prompts about the evaluations from the instructor **must be sent to all enrolled students**.

Instructors can add a link to <http://eval.ou.edu> on their home page and mention it in their course syllabus.

Can an instructor offer my students extra credit as an incentive to complete the evaluation?

No. The confidentiality of the responding students must be respected, so identifying participants for individual credit is not possible. We also believe that students ought to responsibly participate in the evaluation system as their contribution to continuous improvement of the quality of instruction on this campus.

What will the students see?

When they log into *eEvaluate*, students will see all of the courses in which they are currently enrolled. They will be able to evaluate each of their courses all at one time or they can complete the evaluations over several sessions. Once they have submitted a course evaluation, they will not be able to open it again.

Will students be able to answer the open-ended questions in the evaluation form?

Yes, in fact we have noticed that students answer a greater proportion of the open-ended questions online than when writing comments in class, and the answers are typically longer. Instructors will no longer have to keep a file of paper forms with the written comments. Each instructor will now have an electronic copy of their students' typed comments. The comments report can be easily printed and comments can be cut-and-pasted into evaluation material.

How do I get my evaluation results?

Reports will be available more quickly than before. Within two weeks of final grades being posted, two evaluation reports will be sent to each college for further dissemination. The first report will include the same evaluation report that you have been receiving for the past several years. The second report is a searchable PDF file that includes all of the written comments that students completed during the evaluation. Eventually, you will be able to download your reports and comments directly from the *eEvaluate* website.

How can I opt out of the public UOSA report?

As you may know, The Faculty Senate and the President adopted a policy in 1994 agreeing to submit to the UOSA a report that summarizes the student's responses to five key questions for each course (Faculty Handbook section 3.30.2). Each college selected the appropriate 5 questions to be forwarded from their own college course evaluation questionnaire. The master list of each college's five questions is available at this website: <http://www.ou.edu/provost/pronew/content/course-evaluations.html>. Only the statistical reports including each college's five questions are sent to UOSA. The answers to the open-ended questions are not shared with students.

Instructors may opt out of this report. On the day after the evaluation window closes, you will receive an email from *eEvaluate* that contains an "opt out" link. By clicking on that link, your evaluations for the semester will not be included in the public evaluation report that is sent to UOSA.

How good is the new evaluation data?

The first consideration is response rate. In the old paper system, the response rate was based upon the number of students in attendance on the day the forms were handed in class. The online system can potentially achieve higher response rates by greatly increasing the time available to respond. For the College of Arts & Sciences, the response rate in the paper evaluation system was historically about 64%.

The eValuate response rates in Spring 2009 and Fall 2009 were 58% and 57% respectively. While somewhat lower than the paper-based rate, this response rate is well about the response rates (some less than 40%) experienced on some other campuses during the first online evaluation implementation. Other institutions have experienced response rates over time as students become familiar with the system. Based on the experience of other institutions, establishing an online system for the entire University should increase response rates for all the individual colleges.

Won't eValuate attract only students who are unhappy with the class, resulting in lower scores than the previous semester?

Analysis of data from the College of Arts and Sciences shows that differences from previous semesters are, on average, not significant. Empirical studies at other institutions have also failed to observe significant differences in scores in paper versus on-line course evaluation systems. References on this topic are posted here: <http://web.augsburg.edu/~krajewsk/evals/annotated-biblio.pdf>.

Nonetheless, for faculty evaluation purposes, units may wish to note when the method of delivering course evaluations was changed. Comparison data for the unit and the college (the percentile data found in the last two columns of the evaluation report) will continue to be provided to the colleges; these data can be used to access how effective a particular instructor is compared to others teaching similar kinds of courses within the same college.

What can I do to help?

Students are being made aware of the online evaluation system through e-mail, social networking websites, and traditional campus media outlets such as oZone. Research suggests that students are much more likely to participate if they believe that their input is important (e.g. http://www.ur.umich.edu/0809/Nov24_08/01.php). Accordingly, instructors should let students know how important the evaluation process is and encourage them to participate in accordance with the guidelines above. Instructors can add a link to <http://eval.ou.edu> on their home page and mention it in their course syllabus.

Evaluating teaching online is new to OU but has already been adopted by universities across the country. Your efforts can help make eValuate a success here as well. If you have any questions, please contact either Senior Vice President & Provost Nancy L. Mergler or your college representative who works with the eValuate system for your college.

These individuals are listed here: <http://www.ou.edu/provost/pronew/content/course-evaluations.html>



The UNIVERSITY of OKLAHOMA

OFFICE OF THE SENIOR VICE PRESIDENT AND PROVOST, NORMAN CAMPUS

Online Course Evaluations

Memo - Transition to Online Course Evaluations

[Download](#)

UOSA 5 Questions

5 Course Evaluation Questions Provided to UOSA, for each College

[Download](#)

eValueate Contacts

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eValueate Technology Support

eValueate Support Team <[self-help support page](#)>

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Reference Materials

Online Evaluation Bibliography, Augsburg College	Download
Online Student Evaluations and Response Rates Reconsidered	Download
Response Rates White Paper	Download
Interpretation of the Student Teacher Evaluation Report, OU College of Arts & Sciences	Download

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Course Level: 0000 - 2000 Class Size: Small 16-25

Enrollment Count: 16

Course=FAKE 1113-001

Title=FAKE COURSE TITLE

Instructor=John Doe

Report for Instructor John Doe												
	Mean Response	Median Response	Standard Deviation	Number of Responses	# 1	# 2	# 3	Percent # 4	# 5	# 6	Department Rank	College Rank
1 Amount you learned in this class.	INDIV	3.500	4	0.577	4	0.00	0.00	50.00	50.00	0.00	0.00	22.22
	DEPT	3.500	4	0.577	4	0.00	0.00	50.00	50.00	0.00	0.00	
	COLL	3.827	4	0.825	481	0.42	4.37	28.48	45.53	21.21	0.00	
2 Workload of this course compared to others at a similar level.	INDIV	4.500	5	0.577	4	0.00	0.00	0.00	50.00	50.00	0.00	100.00
	DEPT	4.500	5	0.577	4	0.00	0.00	0.00	50.00	50.00	0.00	
	COLL	3.566	3	0.793	482	0.62	2.70	50.62	31.54	14.52	0.00	
3 Quality of readings and/or assigned course materials.	INDIV	3.500	3	1.000	4	0.00	0.00	75.00	0.00	25.00	0.00	33.33
	DEPT	3.500	3	1.000	4	0.00	0.00	75.00	0.00	25.00	0.00	
	COLL	3.642	4	0.954	481	2.29	7.28	34.10	36.59	19.75	0.00	
4 Overall, the course was.	INDIV	3.000	3	0.817	4	0.00	25.00	50.00	25.00	0.00	0.00	9.26
	DEPT	3.000	3	0.817	4	0.00	25.00	50.00	25.00	0.00	0.00	
	COLL	3.844	4	1.002	480	2.29	7.50	22.92	38.13	29.17	0.00	
5 This course was graded fairly	INDIV	4.500	5	0.577	4	0.00	0.00	0.00	50.00	50.00	0.00	37.04
	DEPT	4.500	5	0.577	4	0.00	0.00	0.00	50.00	50.00	0.00	
	COLL	4.548	5	0.734	482	0.41	1.66	7.05	24.48	66.39	0.00	
6 Extent to which the instructor contributed to your learning.	INDIV	3.500	4	1.000	4	0.00	25.00	0.00	75.00	0.00	0.00	27.59
	DEPT	3.500	4	1.000	4	0.00	25.00	0.00	75.00	0.00	0.00	
	COLL	3.845	4	0.946	522	1.92	5.56	25.48	40.23	26.82	0.00	
7 Ability of instructor to respond to a wide range of questions about the material in this course	INDIV	4.250	4	0.500	4	0.00	0.00	0.00	75.00	25.00	0.00	55.17
	DEPT	4.250	4	0.500	4	0.00	0.00	0.00	75.00	25.00	0.00	
	COLL	4.096	4	1.015	521	1.73	5.95	18.81	28.02	45.49	0.00	
8 Instructor's promptness in returning exams and assignments so they could be useful for learning	INDIV	4.250	5	0.957	4	0.00	0.00	25.00	25.00	50.00	0.00	50.00
	DEPT	4.250	5	0.957	4	0.00	0.00	25.00	25.00	50.00	0.00	
	COLL	4.184	5	1.065	523	3.06	4.97	15.87	22.75	53.35	0.00	
9 Instructor's ability to encourage critical and independent thinking.	INDIV	3.750	4	1.258	4	0.00	25.00	0.00	50.00	25.00	0.00	36.21
	DEPT	3.750	4	1.258	4	0.00	25.00	0.00	50.00	25.00	0.00	
	COLL	3.906	4	1.032	520	2.69	6.15	23.65	32.88	34.62	0.00	
10 Instructor's ability to stimulate continuing interest in the subject matter.	INDIV	3.000	3	0.817	4	0.00	25.00	50.00	25.00	0.00	0.00	13.79
	DEPT	3.000	3	0.817	4	0.00	25.00	50.00	25.00	0.00	0.00	
	COLL	3.770	4	1.107	522	4.02	8.24	26.44	29.31	31.99	0.00	
11 Overall, the instructor's teaching effectiveness was.	INDIV	3.250	3	0.500	4	0.00	0.00	75.00	25.00	0.00	0.00	13.79
	DEPT	3.250	3	0.500	4	0.00	0.00	75.00	25.00	0.00	0.00	
	COLL	3.942	4	1.099	521	3.65	7.68	18.43	31.29	38.96	0.00	
12 The instructor's management of this course.	INDIV	3.500	4	1.000	4	0.00	25.00	0.00	75.00	0.00	0.00	18.97
	DEPT	3.500	4	1.000	4	0.00	25.00	0.00	75.00	0.00	0.00	
	COLL	4.058	4	1.093	519	4.05	4.82	18.11	27.36	45.66	0.00	

STE Comments - Summer 2009

Course: FAKE 1113-001 (FAKE COURSE TITLE)

Instructor: John Doe

1. What were the specific strong points of the course?
2. What were the specific weak points of the course?
3. What should the instructors do to improve their teaching?
4. What was your overall opinion of the course?

Total Enrollment: 16
Respondents: 11

1. Compelling reading material throughout

2. rigid due dates, some weekly assignments only had a 24 hour window to complete

3. provide more assignment flexibility

4. very good - the instructor was helpful and the material was interesting

1. everything

2. none

3. nothing

4. great

1. great professor

2. didnt return exams, paper grades back in efficient timing

3.

4. awesome!

1. I gained from this course a more profound understanding of African American health issues.

2. na

3. na

4. i enjoyed it!

STE Comments - Summer 2009

1. She allowed us to think independently without forcing her opinions on us. She picked out interesting readings which allowed me to learn more about health than I knew before.

2. None

3. She was excellent. She might include a commentary for the last week that was covered.

4. I loved the course. I have never had her as a professor, but I will gladly take any other class that she is offering!!

1. The course was very interesting. I enjoyed doing the readings and I learned a lot. Also, if I sent her an email she always responded very quickly.

2. The only thing that I didn't like was that the bigger grades were not posted before the last day of class, but other than that the class was great!

3.

4. I really enjoyed the course.

1. The readings were very interesting and informative, and the assignments corresponded to what we had learned and encouraged critical thinking.

2.

3.

4.

1. The readings and outlines each week allowed myself to learn effectively!

2. Just got tired of doing them every week. But I was happy to be forced to do them for a grade and it helped me learn.

3. There's not much she can do online. I think she did a great job.

4. I LOVED IT!!! It was very informative.

1. the readings and the discussion board

2. None

3. N/A

4. Great class. I am glad I took it.

STE Comments - Summer 2009

1. The supporting evidence which explained the problem.
2. Content was very condensed not enough time to fully absorb information.
3. Have a webinar or some sort of video.
4. Truly learned a lot, very enjoyable.

1. The way she makes you think outside the box.
2. I didn't see any at all.
3. NA
4. The class was fun.

1ST AUTOMATED INSTRUCTOR EMAIL (10 days before end of course)

SUBJECT: Fall 2009 Course and Instructor Evaluations

Dear Farland Stanley Jr,

We have sent an email (see example below) to all students enrolled in the following courses to collect evaluation data.

*A HI 3213-001 - Grk Art to Alexandr
CL C 3153-001 - Vice/Virtu-Anc Rome
CL C 3213-001 - Grk Art to Alexandr*

Please encourage your students to take a few minutes to evaluate your class when they receive the email. If your students do not receive an evaluation email, please let us know.

Thank you so much for promoting the new online evaluation system. Your support makes *eValue* work.

If you have any questions, please let us know.

OU eValue
eval@ou.edu

Dear *Student Name*,

You are currently enrolled in the following courses, which will be evaluated online this fall.

Student's Course List

Please take a few minutes this week to evaluate your courses using *eValue*. The whole process should take only a couple of minutes. The evaluations will be open from 12:00 AM on Tuesday, December 1st through 11:59 PM on Thursday, December 10th.

To evaluate your courses:

1. Click on the following link: <http://eval.ou.edu> (or you can cut and paste this address into your web browser).
2. Type your OUNet ID (4+4) and your password into the login form and click *Log In*. This is the same login information that you would use to check your OU email or log into oZone.
3. After your login information has been authenticated, you will see a list of all the classes in which you are enrolled this fall.
4. Click the *Evaluate Now* link next to each course to evaluate it.
5. When you are finished evaluating a course, click *Submit Evaluation* at the bottom of the evaluation form to save it.
6. You will then be returned to the course list page. From here you can evaluate another course or log out.

You do not have to complete all evaluations at one time. You may revisit *eValue* at any time before the deadline to complete your evaluations.

Please note: Even though you log in with your OUNet ID and password, your evaluations and comments are NOT connected to your login information and the ANONYMOUS evaluation data will not be distributed to faculty until after all final grades have been distributed.

Thanks taking the time to evaluate our classes!

OU eValue
eval@ou.edu

2ND AUTOMATED INSTRUCTOR EMAIL (5 days before end of course)

SUBJECT: Halfway Point: Fall 2009 Course and Instructor Evaluations

Dear Farland Stanley Jr,

We have just passed the halfway point of the course evaluation period and we have had over 12,371 evaluations submitted to *eEvaluate*.

We thought it might be helpful for you to see the response rates for your individual courses. Perhaps you could use this information to encourage your students to participate in the evaluation process.

As of today, the response rate in your courses is as follows:

A HI 3213-001 - Grk Art to Alexandr - 40%
CL C 3153-001 - Vice/Virtu-Anc Rome - 11.11%
CL C 3213-001 - Grk Art to Alexandr - 25%

Please take a moment to remind your students that they have until 11:59 PM on Thursday, December 10th to complete their evaluations. Thank you so much for promoting the new online evaluation system. Your support makes *eEvaluate* work.

If you have any questions, please let us know.

OU eEvaluate
eval@ou.edu

3RD AUTOMATED INSTRUCTOR EMAIL (end of course)

SUBJECT: Results: Fall 2009 Course and Instructor Evaluations

Dear Farland Stanley Jr,

Thank you so much for your assistance in making the fall 2009 course and instructor evaluations a resounding success.

We thought it might be helpful for you to see the response rates for your individual courses.

The final response rate in your courses is as follows:

A HI 3213-001 - Grk Art to Alexandr - 40%
CL C 3153-001 - Vice/Virtu-Anc Rome - 11.11%
CL C 3213-001 - Grk Art to Alexandr - 25%

The evaluation reports will be made available about a week after grades have been distributed. Please check with your department to obtain a copy.

Since 1994, each college has been required to send the responses to five questions for each class to the UOSA for distribution to all students. Participation in this program by instructors has always been voluntary. If you prefer not to share the results of your evaluation with the UOSA, simply [click here](#) and the data from your courses will be automatically stripped from the final report. **Please do so before Friday, December 25th.**

If you have any questions, please let us know.

OU eValuate
eval@ou.edu

1ST AUTOMATED STUDENT EMAIL (10 days before end of course)

SUBJECT: Fall 2009 Course and Instructor Evaluations

Dear Lane Eagles,

You are currently enrolled in the following courses, which will be evaluated online this fall.

A HI 3213-001 - Grk Art to Alexandr
ITAL 3073-001 - Italian Conv

Please take a few minutes this week to evaluate your courses using *eValuate*. The whole process should take only a couple of minutes. The evaluations will be open from 12:00 AM on Tuesday, December 1st through 11:59 PM on Thursday, December 10th.

To evaluate your courses:

1. Click on the following link: <http://eval.ou.edu> (or you can cut and paste this address into your web browser).
2. Type your OUNet ID (4+4) and your password into the login form and click *Log In*. This is the same login information that you would use to check your OU email or log into oZone.
3. After your login information has been authenticated, you will see a list of all the classes in which you are enrolled this fall.
4. Click the *Evaluate Now* link next to each course to evaluate it.
5. When you are finished evaluating a course, click *Submit Evaluation* at the bottom of the evaluation form to save it.
6. You will then be returned to the course list page. From here you can evaluate another course or log out.

You do not have to complete all evaluations at one time. You may revisit *eValuate* at any time before the deadline to complete your evaluations.

Please note: Even though you log in with your OUNet ID and password, your evaluations and comments are NOT connected to your login information and the ANONYMOUS evaluation data will not be distributed to faculty until after all final grades have been distributed.

Thanks for taking the time to evaluate our classes!

OU eValuate
eval@ou.edu

2ND AUTOMATED STUDENT EMAIL (5 days before end of course)

SUBJECT: Reminder: Fall 2009 Course and Instructor Evaluations

Dear Lane Eagles,

We have just passed the halfway point of the course evaluation period and we have had over 12,371 evaluations submitted to *eValuate*.

Our records indicate that you have not yet evaluated the following classes:

A HI 3213-001 - Grk Art to Alexandr
ITAL 3073-001 - Italian Conv

It is easy to complete your evaluations. Just click on <http://eval.ou.edu> and you will be given access to *eValuate*, OU's online evaluation system.

Thanks in advance for helping us out with the evaluation process. We know how valuable your time is and we appreciate your willingness to participate. **Frankly, we cannot do this without you.**

If you have any questions, please let us know.

OU eValuate
eval@ou.edu

3RD AUTOMATED STUDENT EMAIL (2 days before end of course)

SUBJECT: Don't Forget: Fall 2009 Course and Instructor Evaluations

Dear Lane Eagles,

Just a quick reminder that you have not evaluated all of your fall 2009 courses yet.

You have the following courses left to evaluate:

A HI 3213-001 - Grk Art to Alexandr
ITAL 3073-001 - Italian Conv

Please take a couple of minutes to do so by visiting <http://eval.ou.edu>.

Thanks in advance for helping us out with the evaluation process. We know how valuable your time is and we appreciate your willingness to participate. **Frankly, we cannot do this without you.**

If you have any questions, please let us know.

OU eValuate
eval@ou.edu

4TH AUTOMATED STUDENT EMAIL (1 day before end of course)

SUBJECT: Last Chance: Fall 2009 Course and Instructor Evaluations

Dear Lane Eagles,

You have until 11:59 AM tonight to complete your fall 2009 course evaluations. This is your last chance to make your voice heard.

You have the following courses left to evaluate:

A HI 3213-001 - Grk Art to Alexandr
ITAL 3073-001 - Italian Conv

Please take a couple of minutes to do so by visiting <http://eval.ou.edu>.

Thanks in advance for helping us out with the evaluation process. We know how valuable your time is and we appreciate your willingness to participate. **Frankly, we cannot do this without you.**

If you have any questions, please let us know.

OU eValuate
eval@ou.edu



Course List | Help | Logout
Good morning, Donald

Instructions

Welcome to eValue, The University of Oklahoma's online evaluation system.

Click on the **Evaluate Now** link next to each course to evaluate that course and its instructor(s).

When you are finished with your evaluation for that course, click **Submit Evaluation** to save and submit your responses.

If you wish to submit the evaluation at a later date, simply click on the **Course List** link at the top menu to return to the course list or click **Logout**.

Please remember, if you do not submit the evaluation, your responses **WILL NOT BE SAVED**.

Status Key

Evaluate Now - Course is ready to be evaluated. Click on this link to begin the evaluation.

Completed - Evaluation has been submitted for this course. You may not resubmit the evaluation once it has been completed.

Available on ... - Course is not ready to be evaluated yet. You may log in after the availability date to evaluate the course.

Deadline Passed - Course is not longer available for evaluation. You have missed the deadline.

Not Evaluated - Course is not eligible for evaluation through eValue. Please check with your instructor.

Your Courses for Spring 2010					Status	Deadline
Course Number	Section	Course Name	Primary Instructor			
AME 3122	011	Heat Trans/Fluid Mechanics Lab	Ramkumar Parthasarathy		Deadline Passed	March 6th
AME 3122	010	Heat Trans/Fluid Mechanics Lab	Ramkumar Parthasarathy		Completed	May 6th
AME 3173	001	Heat Transfer	Takumi Hawa		Evaluate Now	May 6th
AME 3353	001	Design-Mechanical Components	Daniel Flippo		Evaluate Now	May 6th
ENGR 4510	900	Selected Topics	John Fegan		Evaluate Now	May 6th
ENGL 3153	003	Technical Writing	Theresa Richardson		Available on May 4th	May 13th



Course List | Help | Logout

Good morning, Matthew Schoelen

Course Evaluation Form

College of Engineering

Instructor: James Baldwin

Course: AME 3103

Section: 010

Please take the time to fill in the form conscientiously and include any comments you feel appropriate in the comment boxes provided. Use "N/A" for "Not Applicable" for items that do not apply to this course.

Evaluation Part 1

Evaluation for James Baldwin

1. James Baldwin clearly stated the main objectives of the course, and the written communication of requirements (syllabus) was satisfactory:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

2. James Baldwin was available and helpful outside of class or during posted office hours:

- ☐ Strongly Disagree
☐ Disagree

- ☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

3. James Baldwin gave a clear presentation of the material:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

4. James Baldwin was well organized and made adequate preparation for class:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

5. James Baldwin was enthusiastic about teaching this class and invited questions and comments from students:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

6. James Baldwin related course material to real life situations and fostered development of your analysis and/or design abilities:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral

- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

7. In general, James Baldwin taught this course effectively:

- ☐ Strongly Disagree
- ☐ Disagree
- ☐ Neutral
- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

Instructor Comments

Evaluation Part 2

Course Evaluation

1. Homework and other assignments (not including lab exercises) helped you understand the course material:

- ☐ Strongly Disagree
- ☐ Disagree
- ☐ Neutral
- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

2. Exams, homework and other assignments were fair and relevant to the course material:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

3. The textbook, prepared handouts and/or computer teaching modules contributed to your learning:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

4. The grading was fair and reason for the grade was explained:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

5. Your prerequisite course work adequately prepared you for this course:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

6. Overall, this course was:

- ☐ Poor

- ☐ Fair
☐ Good
☐ Very Good
☐ Excellent

Course Comments

Evaluation Part 3

Evaluation of Lab Courses

1. Conceptual understanding of lab methods/procedures was emphasized:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

2. Clear description of the lab exercises to be performed was given:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

3. The lab exercises increased your interest in the course material/topics:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

4. The lab exercises enhanced your understanding of the course material/topics:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

5. The lab increased your ability to solve engineering problems:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

6. The time spent in lab was used efficiently:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

7. The lab was well equipped for the exercises required:

- ☐ Strongly Disagree

- ☐ Disagree
- ☐ Neutral
- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

8. Lab or project class presentations were beneficial:

- ☐ Poor
- ☐ Fair
- ☐ Good
- ☐ Very Good
- ☐ Excellent
- ☐ N/A

Lab Comments

Evaluation Part 4

Student Development Assessment

1. This course increased your ability to apply knowledge of mathematics, science, and engineering:

- ☐ Strongly Disagree
- ☐ Disagree
- ☐ Neutral
- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

2. This course increased your ability to design and conduct experiments, as well as to analyze and interpret data:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

3. This course increased your ability to design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

4. This course increased your ability to function on multidisciplinary teams:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

5. This course increased your ability to identify, formulate, and solve engineering problems:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

6. This course increased your understanding of professional and ethical responsibility:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

7. This course increased your ability to write effectively (i.e., written reports, use of illustrations):

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

8. This course increased your ability to speak effectively (i.e., oral presentations, use of visual aids):

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

9. This course increased your broad education necessary to understand the impact of engineering solutions in a global, economic, environmental, and societal context:

- ☐ Strongly Disagree
☐ Disagree
☐ Neutral
☐ Agree
☐ Strongly Agree
☐ N/A

10. This course increased your recognition of the need for, and an ability to engage in, life-long learning:

- ☐ Poor
- ☐ Fair
- ☐ Good
- ☐ Very Good
- ☐ Excellent
- ☐ N/A

11. This course increased your knowledge of contemporary issues:

- ☐ Strongly Disagree
- ☐ Disagree
- ☐ Neutral
- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

12. This course increased your ability to use the techniques, skills, and modern engineering tools necessary for engineering practice:

- ☐ Strongly Disagree
- ☐ Disagree
- ☐ Neutral
- ☐ Agree
- ☐ Strongly Agree
- ☐ N/A

Student Assessment Comments

Evaluation Part 5

Additional Comments

Clear Evaluation

Submit Evaluation