



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

*Welcome
Home!*

OU HOUSING & RESIDENCE LIFE
COMMUNITY LIVING GUIDE
2022-2023

CAMPUS HOUSING



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**HOUSING &
RESIDENCE LIFE**
The UNIVERSITY of OKLAHOMA

MISSION STATEMENTS



UNIVERSITY OF OKLAHOMA

To provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.

UNIVERSITY OF OKLAHOMA DIVISION OF STUDENT AFFAIRS

Student Affairs strives to enhance students' academic success by developing student skills, cultivating diverse campus life experiences, and enriching the University community through programs and services.

HOUSING & RESIDENCE LIFE'S CORE PURPOSE

We bring life to the university community.

COMMUNITY EXPECTATIONS

The staff at the University of Oklahoma and Housing & Residence Life is dedicated to personal and academic excellence. Please take pride in your new community and get involved when and where the opportunity arises.

TREAT PEOPLE WELL

In a community where people are respectful, kind, and interested in one another, a sense of pride builds naturally. Treat people as you would like to be treated, and your actions will come full circle.

SPEAK UP

When something needs doing or improving, speak to your Resident Advisor or any Residence Life staff member. Contact us at housinginfo@ou.edu. Do not wait for someone else to do it.

REPORT PROBLEMS

If something is not working properly, report it. Help Housing & Residence Life to be the best it can be. A maintenance request can be completed at fixit.ou.edu.

HELP US KEEP OU BEAUTIFUL

Simple actions like picking up litter when you see it and recycling your waste are contagious. Our communities and campus will look better and you will be doing something important for the environment.

As a student and member of the University of Oklahoma community, you are free to be yourself as you explore the richness that the OU experience has to offer. However, issues of human dignity, equality, and safety are non-negotiable. Refrain from and discourage behaviors that threaten the safety, freedom, comfort, and respect of all OU community members that they deserve.



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

Residence Life

COMMUNITY LIVING GUIDE
2022-2023

GENERAL INFORMATION



LIVING IN A COMMUNITY

Housing & Residence Life strives to provide a supportive and inclusive community for all students. Each member of the community has a responsibility to be courteous and observe basic personal safety practices. Students who feel uncomfortable or unsafe should make those concerns known by contacting any member of the Residence Life staff located on the first floor of each building or the second floor on the east side of Couch Center.

COMMITMENT TO DIVERSITY

The University of Oklahoma is a campus community composed of various cultural and ethnic groups. Students living in the residence halls are afforded an opportunity to interact with a variety of people different from themselves. Housing & Residence Life is committed to diversity among its students and staff, and seeks to aid students in the enhancement of their cultural experiences; to promote cultural esteem among all races, religions, national origins and ages; and to encourage respect for different abilities, sexual orientations and genders. Students are, thereby, expected to demonstrate consideration for other students and their values at all times.

PARTICIPATION IN ASSESSMENT

Housing & Residence Life is dedicated to providing quality service and a positive experience for students. As part of our effort to constantly improve and enhance our programs, you may be asked to participate in one or more assessment surveys. Your input is incredibly valuable and helps us to continue to meet the needs and expectations of students.

STAFF

RESIDENCE LIFE STAFF

Housing & Residence Life areas are staffed by a variety of professional staff members and student employees to ensure residents' safety and security, as well as to address the needs of each community. They also sponsor and organize social, educational, and cultural programs and participate in community service activities.

Resident Advisors (RAs) are carefully selected and trained student leaders who live in the communities. They work to develop a friendly atmosphere, cooperation, mutual respect in the corridor, and an environment conducive to academic success. RAs provide students with information or refer them to appropriate resources, help with personal problems and concerns, and assist residents in other ways so that all benefit from the University and group living experience. Your Resident Advisor will work to establish a relationship with you and will work to check in with you about your experience here at the University of Oklahoma. They are your best and the first resource for getting plugged into campus.

Graduate Assistants (GAs) are live-in paraprofessional staff members who supervise the RAs. These staff members are graduate students who are working on an advanced degree. These staff members are responsible for assisting with administrative tasks, conduct meetings with residents for minor disciplinary issues, supervising student staff, and serving after-hours.

Residence Life Case Manager is a full-time staff member who provides support to students/student staff experiencing difficulties by assessing concerns and determining the type of intervention needed and the best resources with which to connect the student. They serve as a liaison to the Behavior Intervention Team and Sooner Works Program.

Residence Life Coordinators (RLC) are full-time staff members who supervise the RAs and GAs. They are responsible for all operations and supervision of the building(s) in which they oversee. They handle administrative functions, conduct meetings for major disciplinary issues, supervise all community staff, and are responsible for the day-to-day operations of the area.

Assistant Directors are full-time staff who supervise RLCs and oversees various areas of the Residence Life community. They conduct and provide strategic planning for curriculum and serve as department liaisons for Housing Operations.

Director of Residence Life is a full-time staff member who supervises the Assistant Directors and oversees all areas of the Residence Life community.

PRIVACY

RIGHTS OF PRIVACY

As a student you have the same rights of privacy as other citizens in their homes. Entry into your room is authorized only:

- By your permission.
- By your roommate's permission.
- For repairs, room inspections, or maintenance after reasonable notice has been given or you requested the service.
- To turn off unattended loud music or TV, persistently sounding alarm clocks or phones, or other noise-producing devices after unsuccessfully attempting to contact you or your roommate.
- During fire drills or security alarms.
- During emergencies where danger to life, safety, health, or property is reasonably feared.
- Upon authority of a search warrant issued by a University official pursuant to the Student Code of Conduct or by a court of competent jurisdiction.
- For inspections during winter break, spring break, and all move-out periods.



RIGHTS AND RESPONSIBILITIES

ROOMMATE BILL OF RIGHTS & RESPONSIBILITIES

Sharing a room with someone is like any other relationship – to be successful it requires openness, flexibility, respect, and compromise. Right from the beginning, it is very important to communicate openly with your roommate. Learning to live with another person, to acknowledge and respect each other's differences, and to allow one another the space to grow is one of the most valuable parts of the residence hall experience. The following declaration outlines basic rights and responsibilities that will help healthy roommate relationships develop.

As a roommate, YOU have the following RIGHTS

- To read and study free from undue interference in one's room.
- To sleep without undue disturbance from noise, roommate, guests, etc.
- To expect that a roommate will respect one's personal belongings.
- To a safe and clean environment in which to live.
- To free access to your room and facilities without pressure from a roommate.
- To personal privacy.
- To host guests during approved visitation hours who respect the rights of your roommate and other hall residents.
- To be free from fear of intimidation and physical and/or emotional harm.
- To expect reasonable cooperation in the use of shared appliances (refrigerators, etc.) and a commitment to honor agreed-upon procedures.

As a roommate, YOU have the following RESPONSIBILITIES

- To keep your door locked.
- To observe quiet hours, keep your music, TV, etc., and voice at a reasonable volume, and remind others that you expect the same of them.
- To let your roommate know of your wishes and preferences for hours of sleep, study, and guest visitation and to work through any differences you may have in a peaceful manner.
- To listen to your roommate's wishes and respond appropriately.
- To read and follow the rules and regulations established to support the educational purposes of the University (provided for you by this Community Living Guide) and to sustain a safe and comfortable living community in the residence halls and apartments.
- To examine your own behavior when confronted by another and work toward resolving conflicts. You also have the responsibility to interact with others and not be threatening or aggressive.
- To notify a staff member of your problem in a timely manner and to cooperate with the staff as they work with you to resolve your problem.
- To participate in community meetings and to adhere to and enforce community policies and guidelines.
- To be a positive member and influence in your community.
- To recognize that community cannot exist if any individual is excluded; any action, direct or covert, that discriminates on the basis of race, gender, religion, handicap, national origin, age, or sexual orientation or identity cannot be tolerated in a community based on mutual respect and cooperation.

CHECK-IN AND ROOM CHANGES

CHECK-IN

Students will be asked to complete a room inventory and assessment upon arrival. For the Residence Halls this is done on the [Housing Portal](#) and on [Roompack](#) for Traditions. The inventory and assessment will be used again once the room is vacated. Any damages to a room(s) during a student's occupancy of the space will be considered the student's responsibility, and appropriate charges may be assessed. The inventory should be complete within the first week of living on campus.

If a student vacates without official approval, the room will be inventoried and any room damages will be assessed. Appropriate charges will be applied to the student's Bursar account.

ROOM CHANGES

Room changes are done on a routine basis throughout the year, except during the first and last two weeks of the fall semester and the last two weeks of the spring semester, as well as when the University is closed. Only room changes authorized by Housing & Residence Life are allowed. Students who complete an unauthorized room change will be subject to disciplinary actions.

Students may request a single room based on inventory and availability. For traditional residence hall rooms, students who request a single room and are granted a single room will pay a single room rate and will not have the option to move back into a double room for the rest of the semester. Students who are assigned to a double room without a roommate may be assigned a roommate at any time.

In traditional residence hall rooms, if you have a double room, you must leave one-half of the room empty. If a resident fails to do this and makes a space unavailable for a potential new roommate, that resident can/will be charged dual occupancy/single room rate until the issue is resolved.

It is advisable to check online at the Housing & Residence Life website to obtain the most [current room and board rate information](#). Dates and room change request details will be posted on the website and social media accounts. There will be a \$75 fee for the second and subsequent approved room change request. Room Change Request forms are available on the [Housing Portal](#). Residents are only able to fill out a Room Change Request for themselves. Residents cannot request that roommate(s) and/or suitemate(s) be moved.

Sometimes community living can be a source of stress for LGBTQ+ and underrepresented students. Our housing staff is committed to making sure students have a living environment that contributes to their overall success at the University. Many of our professional staff, including all of Residence Life, have completed Aspiring Ally and DEI Training training to help better understand the unique issues within their community. If you are concerned about your specific situation as it relates to Housing & Residence Life, please contact your building's RLC to confidentially discuss your individual circumstance.

If you believe that you require an emergency room change, contact your RA or front desk immediately.

CLOSINGS, CHECK-OUT, AND EXPRESS CHECK-OUT

CLOSINGS

Students may remain on campus during Thanksgiving, winter, and spring breaks.

Summer Break

Residents must be out within 24 hours of their last final exam, OR by check-out dates announced by the Housing & Residence Life Office, whichever occurs first, unless he or she is participating in commencement exercises.

CHECK-OUT

The residence halls close for the conclusion of the academic year at noon on the Saturday following the last exam in May. Graduating seniors or those participating in graduation will be allowed to stay overnight on Saturday and must vacate their space by 1 p.m. the Sunday following graduation.

Check-outs must be scheduled a minimum of 24 hours in advance on the [Housing Portal](#). Prior to the scheduled check-out time, the room should be clean and returned to its original condition.

For residents in Cross Village, Couch and Walker Centers, Dunham College, and Headington College sharing a restroom, the last person to vacate the suite is not solely responsible for cleaning the restroom. A cleaning charge is typically assessed to all members of the suite for an unclean restroom, not just the last resident to vacate.

Students should remove all possessions and property from the room before the Resident Advisor or HRL staff member completes the inventory and inspects the room. Failing to do so could delay your check-out. Students accompany staff on an inspection of the room to determine its condition. Please note the following:

- If charged for any damage, students sign the “Damage Charge Form” to verify receipt with RAs and/or staff.
- Check-out is complete when the room key is returned.
- Determination by a Resident Advisor or staff member of a room’s condition may not be final. The RLCs, as well as the Housing & Residence Life Maintenance Team, check all rooms upon closing of the communities and may find it necessary to assess additional charges.

EXPRESS CHECK-OUT

Express Check-out is the quick and easy check-out process that will allow you to maximize flexibility during this hectic time. Express Check-out is the default method for all students living in the residence halls. If you would prefer an in-person check-out experience, please speak to your RA or the front desk.

Express Check-out Process:

- Log on to the [Housing Portal](#).
- Complete the Express Check-out form.
- When you’re ready to leave, pack your belongings.
- Turn in your key to your center desk.

You are still responsible for all applicable damage and cleaning charges.

NOISE, COURTESY HOURS, AND VIOLATIONS

NOISE

Quiet Hours

All residents and their guests must abide by the quiet hours while living in the community. Residents are encouraged to address noise issues among themselves. During quiet hours, noise heard outside of a resident's door is considered too loud. If needed, Housing & Residence Life staff and/or Community Service Officers will address excessive noise. Quiet hours are as follows:

- 9 p.m. – 11 a.m., Sunday to Thursday
- Midnight – 11 a.m., Friday and Saturday

COURTESY HOURS

Courtesy hours are the hours when you may play your music or TV a little louder, open your door and talk to friends and other practices that do not disturb others in the community. During courtesy hours, noise heard more than 2 doors down is unacceptable.

Courtesy Hours:

- 11 a.m. – 9 p.m., Sunday to Thursday
- 11 a.m. – Midnight, Friday and Saturday
- 24-hour quiet hours are observed and strictly enforced during final 2 weeks of the semester

VISITATION

Visitation exists to ensure that a certain time, members of a floor community are able to have privacy from people who are not members of that area. Non-community guests are expected to vacate the premises in a timely fashion, as to ensure the privacy of the remaining community members is respected. Support of the visitation policy is your responsibility, as well as the University's responsibility.

If you feel your roommate or other members of your community are abusing the visitation policy, please contact your RA. Housing & Residence Life reserves the right to alter visitation policies as necessary for the best interest of the community.

Visitation Hours

- 11 a.m. – Midnight, Sunday – Thursday
- 11 a.m. – 2 a.m., Friday – Saturday

Non-community member guests must vacate the community by the end of the stipulated visitation timeline. **Failure to comply with this regulation will result in the eviction of the guest from the premises and disciplinary action against the resident.** First-floor areas and all areas in front of security doors have 24-hour visitation privileges.

Presence and/or entry by a non-community member on a residence hall floor or in a residence hall room past established visitation hours is prohibited.

GUESTS AND RESTROOM POLICIES

GUESTS

Residents are responsible for their guests and their guests' actions. Non-residents of a floor community are expected to abide by the stipulated first-year and upperclass visitation policies governing by OU Housing & Residence Life.

Non-residents of a floor community must be escorted at all times. As guest hosts, residents should make their guests aware of University and residence hall policies. You will be held accountable and liable for any University infractions or building damage done by your guest. Disregarding University regulations will result in the eviction of the guests from the premises.

RESTROOM POLICY

Under no circumstance may guests use the community restrooms located on residential floors. Access to the community restrooms is authorized only for those residents specifically contracted to that particular community. Failure to comply with the restroom policy will result in the eviction of the guest from the premises and disciplinary action against the resident.



MINORS ON CAMPUS

STUDENT GUIDELINES FOR BRINGING MINORS TO THE UNIVERSITY

- A minor should not be left unattended while the parent or guardian is attending class or conducting any other business or social function on campus.
- The parent or guardian should provide line of sight supervision of the minor at all times.
- Minors are not allowed in High Risk Areas.
- Minors are not allowed in classrooms with the student while classes are in session unless permission is granted by the faculty member. If a minor becomes disruptive, the faculty member may require the student and minor to leave.

VISITOR GUIDELINES FOR BRINGING MINORS TO THE UNIVERSITY

- The parent or guardian should provide line of sight supervision of minors at all times.
- A parent or guardian must assure that minors are not disruptive to others.
- Parent or guardian must not leave minors unattended, including at athletic events or other University activities.
- Minors are not allowed in High Risk Areas.

MINORS ENROLLED AT THE UNIVERSITY OF OKLAHOMA

These guidelines do not apply to minors who are enrolled in University courses. Concurrently enrolled high school students and enrolled University students under the age of 18 are subject to all applicable University policies, including the Student Code of Rights and Responsibilities. University faculty and staff are encouraged to be aware of any student's status as a minor.



RESIDENTIAL CURRICULUM

GENERAL INFORMATION

A Scope is an innovative approach to an old idea: Learning happens everywhere on campus. We utilize a curricular approach to learning in our on-campus living environments—we call this model "The Scope." The Scope is aligned with the mission of the University of Oklahoma and the goals of the Division of Student Affairs. We believe that living with us on campus is a transformative experience and The Scope provides students those opportunities for growth and development.

The value of residential education is well documented in higher education scholarly literature. The past 10 years have seen a shift to providing a curriculum for residential engagement, as opposed to offering programs with less educational value. To be sure, community building and social engagement remain a priority in all residence life programs, but the transparency and intentionality of the residential curriculum allows students and staff alike to perceive the learning happening in our on-campus living spaces in an entirely new light.

Our focus areas, or learning goals, were developed collaboratively with Housing & Residence Life and the Division of Student Affairs. We believe these three learning goals encompass the ideas that all students can learn and grow with while at the University of Oklahoma. Residence Life provides strategies for learning within these five goal areas, including Residential programming, intentional interactions with peer mentors and Resident Advisers, and connecting campus partners and resources with residential students.

ELEMENTS TO A CURRICULUM APPROACH*

- Directly connected to the mission of the University of Oklahoma based on research and developmental theory.
- Student staff members are essential, but not experts in education.
- Learning goals drive our programming in on-campus living spaces.
- Learning is sequenced and assessed.

**From American College Personnel Association's (ACPA) Ten Essential Elements of a Residential Curriculum*

PERSONAL DEVELOPMENT

LEARNING GOALS & NARRATIVES

Educational Priority: Housing & Residence Life will engage and support students in being socially and academically responsible.

PERSONAL DEVELOPMENT

Personal Development is a student's process of gaining awareness and understanding of who they are as individuals. Personal Development includes understanding who they are in terms of values, beliefs, and purpose as well as their social group identities. Demonstrating empathy and compassion, especially for those with very different backgrounds and experiences, is critical in all relationships. By exploring their sense of purpose, abilities, privileges, and intersecting identities, students can learn to develop self-efficacy and agency to positively change their own lives and impact their communities.

Students will be able to:

- Demonstrate empathy and compassion in relationships.
- Describe how they can contribute to making positive change.



WELL-BEING

WELL-BEING

Well-Being is a student's holistic understanding of wellness; including the emotional, mental, environmental, financial, intellectual, occupational, physical, social, and spiritual dimensions of wellness. Well-Being is conscious, self-directed and evolving, positive, affirming, and inclusive. Students will be able to foster their own Well-Being as well as communities of Well-Being.

Students will be able to:

- Identify resources to support their Well-Being.
- Integrate wellness strategies into daily life.
- Foster communities of Well-Being.



COMMUNITY IMPACT

COMMUNITY IMPACT

Community Impact includes a student's awareness of issues impacting communities and the world as well as their capacity and desire to take action to make positive, sustainable change. Both components are critical to collaboratively solving our world's most pressing problems.

Students will be able to:

- Describe the impact of their actions on others.
- Identify issues facing communities.
- Collaborate effectively with others.



RESIDENCE LIFE LEADERSHIP OPPORTUNITIES

SERVICE ORGANIZATIONS/LEADERSHIP OPPORTUNITIES

Student Leadership

Housing & Residence Life presents students an opportunity to participate in multiple student leadership positions throughout our on-campus spaces. These organizations embrace social, recreational, and educational activities. As well as diversity, multiculturalism, and community service. Not only are you encouraged to attend, you are invited to participate and take an active role in the planning of activities and advocating for student needs.

Programming

Programming is a complimentary social activity scheduled at night or on the weekend. These activities offer all housing residents an opportunity to attend an all-campus social event on designated nights and weekends throughout the year. These programs are conveniently located within the residence halls, colleges, or apartment areas.

National Residence Hall Honorary (NRHH)

NRHH recognizes the top one percent of housing students who contribute to the success of the campus residence hall and apartment communities. NRHH sponsors social and community service activities. Membership is open to all students living in University-owned housing. Contact Mason Barker at mason.barker@ou.edu for more information about NRHH and follow NRHH on Instagram [@ou_nrhh](https://www.instagram.com/ou_nrhh).



HOUSING CENTER STUDENT ASSOCIATION (HCSA)

HCSA is the student government organization for the residence halls, providing a way for residents to help determine policies and procedures governing the residence halls. HCSA works closely with housing administrators and other student government organizations on campus to provide the best possible living environment for you. All students living in University residence halls are members of HCSA. HCSA supports the following programs and services:

Educational and social activities

Leadership and learning opportunities, such as student government retreats to state, regional, and national residence hall leadership conferences

If you have any questions or are interested in becoming involved, please contact the HCSA president at hcsa@ou.edu. General Council meets weekly on Monday nights at 7:30 p.m. in the Couch Center Storm Shelter, located on the north end of Couch Center. All residents are welcome to attend to voice housing concerns.

Community Councils (CC)

Each year, residents in the residence halls and colleges, including Traditions Square, elect CC Executive Board members to serve a one-year term. These students represent their communities in planning residence hall and campus activities, while also serving as advocates for the residents in their hall. CC organizes social and educational programs and projects in congruence with Residence Life's Learning Goals to improve the environment of the residence halls. Activities are financed by appropriations from the University of Oklahoma Housing Student Association and Housing & Residence Life.



EQUIPMENT, LAUNDRY, AND FRONT DESK

EQUIPMENT CHECK-OUT

Each Community Council operates an office staffed by student volunteers who provide equipment check-out for a variety of items (vacuum cleaners, DVDs, pool sticks and balls, and sports equipment).

Office Locations

- Cross Village: Building A
- Couch Center: First Floor
- Walker Center: First Floor
- Traditions East & West: Clubhouse
- Dunham College: First Floor
- David L. Boren Hall: First Floor of Dunham College
- Headington College: First Floor

Operating hours vary among the individual communities. Please contact your individual building for a schedule.

FRONT DESKS & RECEPTION AREAS

Each residential community has a front desk or reception area that can assist you with lockouts, questions, resources, and other questions. Desks are staffed by Housing & Residence Life staff. For help after hours, please call the number posted at the front desk.

LAUNDRY FACILITIES

Washers and dryers are located in the following areas:

- Cross Village: Each floor
- Couch Center: Basement
- Dunham & Headington Residential Colleges: Basement
- Walker Center: Basement
- Traditions East & West: Within apartments
- Kraettli has its own facility.



Residents (other than Traditions and Kraettli) will have credits for eight laundry cycles (washing and drying are two separate cycles) pre-loaded to their Sooner Card each week. One additional dollar for drying credit is also available in case students need to add more time. The credits will expire at 11:59 p.m. each Saturday and will not roll over to the next week. Washing machines are not to be used for dyeing fabric in any way.

Please remember to be considerate of others and promptly remove clothes from the washers and dryers. The University is not responsible for articles left unattended. If you have a problem with a washer or dryer [submit a maintenance request](#).

LOUNGES, ROOM AMENITIES, AND POLICIES

TV & SOCIAL LOUNGES

Common spaces, including TV and community social lounges, are for use by residents of the community and their escorted guests only. Non-residents of a community are not permitted in a TV or social lounge unless accompanied by a member of that community. The furniture should not be removed from these spaces. If furniture is found in residents' spaces, they are subject to a fee and disciplinary actions.

ROOM AMENITIES & POLICIES

Room Furnishings

Although it can differ from building to building, the University provides a bed, closet, dresser, nightstand, desk, and desk chair for each student. These items may not be removed. Students will be billed for furniture replacement or repair (other than normal wear and tear). Students must supply linens and toiletries. Only those residents paying a single room rate are allowed to have furniture items removed from their room, if acceptable.

Only University staff may remove furniture from a room. Damages to rooms and furniture are the occupants' responsibility, unless the occupants can demonstrate to the satisfaction of the residence hall staff that others are responsible. All students are responsible for the care of University property, both in the rooms and common areas (lounges, hallways, etc.).

Due to safety concerns, the configuration of your furniture within the room must allow easy entrance and exit through both the main door and the restroom door. You also must allow a clear line of sight from the room doorway into the majority of the room.

Furniture or Fixtures Removed

This includes the unauthorized removal, taking, and/or possession of University property, placing furniture in the hallway, to include, but not limited to, furniture and signs. Removal of University property also may be interpreted as theft.

Refrigerators & Microwaves

One refrigerator and one microwave are allowed per room. Please coordinate with your roommate(s) on these purchases. Each appliance may not exceed 4 cubic feet capacity.

Microwaves may not consume more than three amps per hour of electricity when running and may power between 500–750 watts. A mini-fridge may power between 150–350 watts. Please note that any appliance with a flame or hot coil is prohibited.

ROOM AMENITIES AND POLICIES

Refrigerators & Microwaves continued.

MicroFridge® rentals are offered through Collegiate Concepts, Inc., a partner with OU Housing & Residence Life. The MicroFridge® is a convenient, all-in-one package that includes a microwave, freezer, and refrigerator with only one plug-in. The MicroFridge® is "ENERGY STAR" rated, meets OU safety standards, saves electricity, and reduces the risk of overloading circuits. Rental deadlines are available online at the Housing & Residence Life [website](#) under "move-in."

Air Conditioners

All residential facilities are air-conditioned. Window units are not allowed.

Electrical Appliances

The following electrical appliances are **allowed**:

- Desk lamps (non-halogen lamps only)
- Refrigerators and microwaves
- Clocks, Bluetooth devices, game systems, TVs, and entertainment appliances
- Computers, printers, similar devices
- Popcorn poppers
- Keurigs/single-serving coffee makers that do not contain a hot plate
- Electric blankets, hairdryers, irons, shavers, and toothbrushes



Please do not plug more than two pieces of equipment into an electrical outlet. The use of multiple-plug adaptors or multiple extension cords is prohibited. Extension cords may be used, but are not to be placed under carpets or through doorways. Frayed, damaged, or spliced cords are safety hazards and, as such, are prohibited.

Room Decorations

Please take a few details into consideration when decorating your room:

You are prohibited from painting any surface in your room, including the walls, any wooden or metal surface, the ceiling, room and bathroom doors, and air-conditioning/heating units. The use of nails, screws, tacks, double-sided tape, paste, glue, fasteners, contact paper, sticky wallpaper/press n peel wallpaper etc., on doors, windows, ceilings, walls, bureau drawers, and bookshelves is strictly prohibited. These items damage surface finishes. You will be charged at check-out for damages to the permanent furnishings. Please check specific building recommendations for decorations. You can now use small finish nails in Cross Village and the Residential Colleges.

ROOM DECORATIONS

Room Decorations continued.

- Windows are part of the building that complements the total campus ambiance. For safety and security purposes, items other than curtains are prohibited from being attached, hung, or displayed on the inside of residence hall windows. Decorating windows for University-sponsored activities or holidays will be allowed, provided the display is hung by means that will not damage the window or surrounding walls (no decals), and the display is removed one week after the activity/date.
- Arrangements can be made for students to bring some limited personal furniture items. You are prohibited from removing furniture from lounge areas and/or other rooms and removing fixed furnishings from their base in your room to create additional space. You will be charged for any damaged or missing furnishings.
- There must be at least 12 inches of clearance on all sides of the heater/air conditioner.
- Hanging any type of light from the ceiling is strictly prohibited.
- Only 20 percent of your room door can be decorated. Door/hallway holiday decorations must be taken down within one week after the holiday.
- Due to the fire code, hanging up paper, fabric, or other flammable substances on the outside of your room or the apartment door is strictly prohibited.



COMPUTER SUPPORT

COMPUTER SUPPORT

IT Services

Computer and Wi-Fi support for network services is provided by OU Information Technology. All residence hall rooms have access to the campus computer network like the rest of campus with your 4X4. To use the Ethernet, you must contact OU IT to set it up in your room. You cannot have your own Wi-Fi devices or routers in your space, as it may interfere with the University's connection. For IT concerns, contact OU IT here:

- Website: needhelp.ou.edu
- Phone: (405) 325-HELP

Computer Labs

- The computer lab in Couch Center is provided as a productive work environment for residence hall and University students, faculty, and staff.
- The primary use of the computer lab is for work-related and academic pursuits. Academic work takes precedence over all other uses of the lab, such as non-academic email, Internet usage, playing games, etc.
- Anyone engaged in an activity or use of the computer lab which hampers or interferes with the ability of other students to do academic work may be asked by the student assistant to quit the activity and/or leave the lab. Examples include exceeding bandwidth use, loud conversations, and disruptive behavior.
- Any theft or damage to computer lab equipment resulting from misuse will be the financial responsibility of the student(s) involved and is punishable by disciplinary actions in accordance with the Student Code.
- Copying of software is prohibited.



MAIL AND POST OFFICES

MAIL AND POST OFFICES

Mail is delivered to the halls Monday through Saturday during the academic year, excluding days the University or the U.S. Postal Service is closed. Residents are assigned a mailbox in their building or apartment complex and more information can be found from the reception desk, RA, or staff member.

Including flower arrangements and certain perishable items, staff CANNOT accept mail or deliveries on behalf of residents. Delivery workers are not allowed on residential halls/floors. Students should meet food and other delivery service personnel outside of your building or in the lobby during opened hours.

Mail Forwarding

Any student moving off-campus and wanting their mail forwarded to their new address will need to go to the Printing and Mailing Services [website](#), log in, and supply their information. This process will forward mail for a six-month period. Filing a change of address with USPS will NOT forward mail from an OU address.

Campus Post Office: Oklahoma Memorial Union

The Union post office is open 8:15 a.m. to 4:45 p.m. Monday through Friday. Post office boxes are available to rent. Call (405) 325-1821 for more information.

FedEx is also available at the Crimson & Cream Copy Center in Stubbeman Village at 1105 Elm Ave. Norman, OK 73072.

Cross Village

Cross Village hosts a full-service post office branch where students may mail parcels and purchase stamps and money orders.

Hours of operation are 8:30 a.m. to 5 p.m., Monday through Friday, and 10 a.m. to noon, Saturday. The phone number is (405) 325-1755. Students can also send and receive faxes at the post office. The student post office is closed on Saturdays and Sundays.

If a student receives a package through USPS they will be notified via email and text, and may pick it up during the post office's operating hours. Students must present their Sooner Card to receive their package.

Students that receive a package cannot pick it up until they have received an email notification from SPO@ou.edu (not Amazon or any other sender notification). There are internal steps that must be completed to ensure account ability throughout the delivery process before the package can be retrieved.

COMMUTING ON CAMPUS

COMMUTING ON CAMPUS

Bicycles

Here are some things to remember about having a bike on campus:

- Any bicycle operated on campus shall be registered with OUPD. This requirement applies regardless of whether the owner is a student, faculty, or staff member. Registration is free.
- Always lock your bicycle when unattended.
- Do not secure a bicycle to a tree, signpost, or handrail. Bicycles that block stairways, ramps, or other pedestrian or emergency access, or are secured to a tree, signpost, or handrail are subject to impoundment, and the owner may be fined.
- After the end of the spring semester, any unregistered bicycle left around the residence halls without a summer permit will be considered abandoned property and will be confiscated by Housing & Residence Life.
- The University will not reimburse owners for locks or chains removed during this operation. Summer residents will receive a tag for their bicycles to denote that they are living in campus facilities.
- All motor vehicles, except mopeds, are prohibited from parking in bike racks.
- No scooters or bikes are allowed inside the dining halls or residential buildings.



PARKING AND MAINTENANCE

Cars & Parking

If bringing a motor vehicle to campus, students must purchase an on-campus parking permit at OU Parking Services at 1332 Jenkins Ave. Call (405) 325-3311 or visit their website.

Apply and purchase your parking permit [online](#).

Housing Parking

The parking areas are easily identifiable by signs posted throughout the campus housing area. Residents may only park in areas labeled "Housing Permit Required" or "Multi-Purpose Parking."

Visitor Parking

Metered visitor parking is located on the south side of Walker Center.

Note: Disability and reserved parking spots require permits. Students may be required to move their vehicles on football game days or during other University events.

Car Repairs

Due to the inherent hazards and potential environmental consequences, residence facilities parking areas may not be utilized for general repair or maintenance of motor vehicles. Please restrict mechanic work to checking tire inflation, oil, transmission or other fluid levels, or changing a tire or air filter. Additional service must be performed off campus at a properly equipped facility. Improper disposal of waste oil, fluids, tires, and batteries harms the environment and is a violation of state law. Please dispose of all waste properly.

Abandoned and inoperable vehicles may not be parked on campus and are subject to impoundment.

MAINTENANCE & ROOM REPAIRS

For routine repairs in your room, submit an [online maintenance request](#). For emergency repairs (items which, if not promptly repaired, may result in personal injury or damage to property), see your reception desk or staff members. After midnight or on holidays, contact Facilities Management at (405) 325-4421.

All appliances should carry the "Underwriters Laboratories and/or Factory Mutual" label.

HOUSEKEEPING, PROHIBITED ITEMS, AND POLICY VIOLATIONS

GENERAL HOUSEKEEPING

Housekeepers clean the public area lounges and hallways of all the centers and the community restrooms in the Residential Colleges and David L. Boren Hall. Those living in Cross Village and Couch and Walker Centers must clean their own restrooms.

To help make your housekeeper's job easier, act responsibly. Please do not litter the hallways and lounges. It is also inappropriate to sweep dirt from your room into the hallway. Please check your Terms and Conditions in your contract for any cleaning charges that may occur.

PROHIBITED ITEMS

Combustibles

If you use combustibles such as fabrics, cardboard, or similar materials in decorating your room, please ensure the items are flame-proofed. Purchase only UL or FM approved material marked "flameproof" or "flame retardant."

Halogen Lamps & Space Heaters

Halogen lamps and space heaters are strictly prohibited due to the potential fire danger.

Hoverboards

The use, possession, or storage of Hoverboards, Swagways, IO Hawks, Skywalkers, and similar devices with a UL listing, is permissible in on-campus housing facilities.

Open-Flame & Incendiary Devices

Open-flame devices, to include, but not limited to, possession and use of candles, incense, air fryers, Bunsen burners, gasoline/kerosene lanterns, and/or incendiary devices, whether store-bought or man-made, are strictly prohibited items.

POLICY VIOLATION OFFENSES

Damages incurred by the University as a result of a violation of the "prohibited items" policy will be collected from the student by the University.

PETS, SCOOTERS, LEDGES, WATERGUNS, AND WINDOWS

PETS

Excluding fish in a glass clear aquarium (not to exceed 30 gallons), all pets, including but not limited to: dogs, cats, laboratory rodents, snakes, ferrets, reptiles and etc. are prohibited inside the residential facilities, including public and private areas. Aquariums are subject to approval by Housing & Residence Life department.

SERVICE ANIMALS

All emotional support animals must be approved by the Accessibility and Disability Resource Center and registered with Housing & Residence Life. For more information about the approval process, please contact the Accessibility and Disability Resource Center at ou.edu/adrc or 405-325-3852. Students approved for an ESA will receive an email from Housing & Residence Life with registration instructions.

SKATES & SCOOTERS

For your safety and of those within the residence halls, as well as personal and University property, the use of in-line skates or scooters inside the residence halls, apartments, or dining halls is prohibited.

LEDGES & ROOFS

Students are prohibited to be on or using the Residence Halls' ledges or roofs for sunbathing, climbing, hanging laundry, or any other purpose. Seek assistance from an RA for items thrown or dropped onto ledges and/or roofs. Violations of this rule is covered under unlawful entry.

WATER GUNS/PLASTIC TOY GUNS

The use of water guns/plastic toy guns in residential facilities is prohibited.

WINDOWS

Removing screens from windows is prohibited. It is prohibited to accidentally or intentionally throw, drop, and/or allow any object to fall out of the windows or off the ledge.



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

Campus Dining

COMMUNITY LIVING GUIDE
2022-2023

MEAL PLANS

OU Campus Dining continuously strives to offer students and guests the highest level of service, quality, and variety of options. There are more than 20 dining options to choose from across campus and the meal plan covers all Campus Dining restaurants. Meal Plans are applied to your OU student ID, the Sooner Card. Sooner Cards are now completely digital, and you can check balances [online](#).

AVAILABLE MEAL PLANS

Regular Meal Plans

- 12 Meals/Week & 250 Meal Plan Points/Semester
- 10 Meals/Week & 400 Meal Plan Points/Semester
- 8 Meals/Week & 550 Meal Plan Points/Semester
- 6 Meals/Week & 750 Meal Plan Points/Semester

Enhanced Meal Plans (at an additional cost)

- 14 Meals/Week & 400 Meal Plan Points/Semester
- 10 Meals/Week & 700 Meal Plan Points/Semester



MEALS

Meals are used at Campus Dining locations based on your housing assignment. Meals reset every Sunday morning at 12:01 a.m., and unused meals do not roll over from week to week.

Walker Center, Couch Center, David L. Boren Hall, Cross Village, Dunham College and Headington College: Meals are used in Couch Restaurants and the Residential Colleges' Dining Hall (housed between Dunham College and Headington College).

Headington Hall: Meals are used at Wagner Dining in Headington Hall.

MEAL PLANS CONTINUED

MEAL EXCHANGE

Select restaurants across campus will allow students to exchange a meal for a \$10 exchange value.

Meal Exchanges may be used at the following times in dining locations north of Lindsey Street:

Monday-Friday: After 2 p.m. at Chick-fil-A, Quiznos, Laughing Tomato, Baja Fresh, Crossroads and the Union Market.

Anytime: Meal Exchanges are available anytime during business hours at dining locations located south of Lindsey Street (Couch Express, Einstein Bros Bagels, Amicus Café, Flying Cow Café and Café 201). All Cross Village dining locations accept Meal Exchanges any time during business hours, excluding Acre Provisions Marketplace. Meal Exchanges on Headington Hall Meal Plans are only available on weekends when Wagner Dining is closed.

MEAL POINTS

Meal Points are a debit-card system loaded onto your Sooner Card that may be used at all Campus Dining locations. Each Meal Point equals \$1. Each time you use the card, the amount of your purchase is deducted from your balance.

Meal Points roll over from fall to spring semester, but not from spring to the next fall semester. Unused Meal Points will expire on the Friday of finals week of the spring semester. If you do not return to your housing assignment for the spring semester of your contract, you forfeit your meal plan, including both meals and points.



RESTAURANTS AND ACCOMMODATIONS

CAMPUS RESTAURANTS

Campus Dining provides the OU community with more than 20 restaurants in locations across all of campus to enjoy.

Click [here](#) to see our campus dining options, hours, locations, and menus.

SPECIAL DIETS AND NUTRITION

Campus Dining makes every effort to accommodate special dietary needs within our University community. We understand that eating away from home with food restrictions can be very stressful, and we're dedicated to providing the necessary support. To better serve you, we strongly encourage anyone with dietary restrictions to self-identify and contact our Registered Dietitian or Ingredient Specialist. They can give you information on menus, how to navigate the dining halls and create a menu plan as well as offer other information and resources. [Visit our website](#) to contact a dietitian and to view all of our dietary options.

DINING VISITORS

Visitors are welcome to experience any of our all-you-care-to-eat venues:

Couch Restaurants, Residential Colleges' Dining Halls and Wagner Dining Hall

Prices:

- Breakfast: \$12 regular door price
- Lunch: \$14 regular door price
- Dinner: \$14 regular door price
- Special Dinner: \$16 regular door price

Methods of Payment:

Meal plans (meals and meal plan points), Sooner Sense, cash, and credit card

CAMPUS DINING MAP



1. OKLAHOMA MEMORIAL UNION

- Crossroads
- Chick-fil-A
- Quiznos
- Starbucks
- The Laughing Tomato (closed Fall 2022)
- Baja Fresh
- Union Market
- University Club

2. THE RESIDENTIAL COLLEGES

- Dunham and Headington Colleges' Dining Halls

3. HEADINGTON HALL

- Einstein Bros. Bagels
- Wagner Dining Hall (Headington Hall Residents Only)

4. WALKER CENTER

- Xcetera

5. COUCH RESTAURANTS

- All-you-care-to-eat dining

6. COUCH CENTER

- Couch Express (closed Fall 2022)

7. CROSS VILLAGE

- Acre Provisions
- Pitch Fork
- Sushi with Gusto
- The Hive
- Basic Knead
- Credo Kitchen
- Glow Kitchen
- Milkflower Gelateria

8. BRICKWALK BITES

- Local food trucks every Tuesday & Thursday* (*weather permitting)

9. OU COLLEGE OF LAW

- Amicus Café

10. THREE PARTNERS PLACE

- Café 201

11. NATIONAL WEATHER CENTER

- The Flying Cow Café



FOR A LIST OF RESTAURANT DESCRIPTIONS AND MENUS, VISIT OUR WEBSITE OU.EDU/HOUSINGANDFOOD.



FOOD SERVICES
The UNIVERSITY of OKLAHOMA



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

Access & Contracts

COMMUNITY LIVING GUIDE
2022-2023

SOONER CARD, COMMUNITY ACCESS, AND KEYS

SOONER CARD + COMMUNITY ACCESS CARDS

The Sooner Card is the University's official identification card for students. You will use it to access your meal plan and to access the residence halls, campus events, and various on-campus facilities.

If you misplace your physical Sooner Card, Community Access Cards are available at your residential facilities front desk. You may receive a Community Access Card for a period of no longer than two business days. If you find your physical Sooner Card, you must return the Community Access Card to the location where it was issued. If your physical card is not recovered, you must go to the Sooner Card office in either the Oklahoma Memorial Union, Room 127, or Stubbeman Place, 1107 Elm Ave., to purchase a new, physical Sooner Card. Failure to return the Community Access Card could result in a \$50 charge to your Bursar account. You may suspend your physical card [here](#).

Please be aware that the Community Access Card will not have your OU ID number or picture attached to it. You will not be able to access your meal plan with your physical Sooner card until you find or replace your Sooner Card. You may also use your mobile Sooner Card on your iOS or Android mobile device. You can find instructions on how to add your Sooner Card to your mobile device at ou.edu/soonerocard/mobile.

KEYS

Each student is issued a key for their room when they check into the residential facility. Keys are the property of the University of Oklahoma and may not be duplicated or shared. Each resident is responsible for carrying their key and university ID at all times.

Tampering with or propping of the security doors or locking mechanisms is prohibited.

Lock-Outs

If a resident gets locked out of their room, contact the front desk or the duty Resident Adviser for re-admittance. In the event that the office is closed, residents should call the on-duty RA. If it is not possible to contact an RA, call OUPD (non-emergency line) at (405) 325-1717, and they will contact a staff member to assist in the situation.

Missing Keys

A missing room key, whether lost, stolen, or misplaced, should be reported to your facility's office immediately. A temporary replacement key will be issued for 48 hours. If at the end of 48 hours, the resident is unable to locate the key, the resident will be charged a recombination fee for the room. Report the theft of a room key to your RLC and OUPD (non-emergency line) at (405) 325-1717. Failure to report the loss or theft of a key promptly or loaning your key to an individual not on the contract for your room is a violation of housing regulations and may result in disciplinary action. The original room key (and restroom key, where applicable) is collected by the RA or staff member when you permanently check-out. In either instance, failure to return will result in an automatic lock change and charge.

HOUSING CONTRACTS AND PAYMENTS

Residents must adhere to the terms of the Housing & Residence Life contract. The University retains the right to terminate the housing contract or reassign residents to different rooms or residential facilities upon violation of the terms of the contract or when it is in the best interest of the student and/or the University. Violation of the terms of the contract includes, but is not limited to, violations stated within this handbook, as well as the University of Oklahoma Student Rights and Responsibilities. Decisions can be appealed through the Housing & Residence Life office in Walker Center, Room 126. For the most detailed information, please refer to the Terms and Conditions of your contract, which were emailed to you upon completion of your contract and can also be found on the housing [website](#).

PAYMENTS

The first payment of the fall semester is due on or before September 25. The first payment of the spring semester is due on or before January 25. For more information regarding payment options, please contact the Student Financial Center at sfc@ou.edu or by phone at (405) 325-9000. Payments can be made [online](#).

Past-Due Payments

A financial and legal obligation is incurred when a student or guardian signs a room and board contract. The contract specifies the payment procedures. Please refer to the terms and conditions of the room and board contract, and don't hesitate to call (405) 325-2511 or visit the main housing office in Walker Center should you have any questions.

It is important to keep in mind that failure to keep your account in good standing can have an effect on your ability to enroll. Enrollment is a privilege granted only to students with accounts in good standing. You may not be permitted to enroll or live in housing for any future semester if your Bursar account is not in good standing.

CONTRACT RELEASES AND UNIVERSITY WITHDRAWAL

RELEASE FROM CONTRACT

Any request for cancellation or release must be submitted online via the [OU Housing Portal](#).

Students approved for a release will be contacted with information on next steps to take to complete their check-out. Charges will continue for students with approved releases until they complete a proper check-out.

For full details regarding a release, please refer to the Terms and Conditions of your contract emailed to you on completion of your contract or on the housing website.

WITHDRAWAL FROM UNIVERSITY & YOUR CONTRACT

If a student is withdrawing from the University, the following steps must be taken to withdraw from their Housing & Residence Life contract:

- Drop classes
- Visit the housing portal to request withdrawal and to fill out the appropriate forms.
- Notify his or her RA or staff member to schedule a mutually convenient time to check-out and complete the inventory of the room.

Those who withdraw from the University are still responsible for any charges associated with their housing contract until they are officially checked out.



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

Conduct & Behavior

COMMUNITY LIVING GUIDE
2022-2023

COMMUNITY LIVING STANDARDS

PURPOSE

This policy outlines the Housing & Residence Life (HRL) role in establishing community living standards for all students living and enjoying the on-campus experience at the University of Oklahoma.

POLICY

Residents are held responsible for and/or prohibited from the following:

INTELLECTUAL ENVIRONMENT

The University of Oklahoma holds students responsible for creating an environment that promotes the University's academic mission. This includes upholding all of campus policies in the residential facilities and on university grounds.

GENERAL INFORMATION

Rules outlined in the Community Living Guide should be interpreted broadly. They are not designed to define misconduct in exhaustive terms. You are responsible for acquainting yourself with the information contained in this publication, educating yourself on the OU Student Code of Conduct, and for abiding by campus behavior standards. The rules and regulations encourage a standard of conduct that is necessary for academic growth and personal development. Should you violate any policy, you may be included in an incident report, referred to Student Conduct through disciplinary referral or referred to criminal prosecution if the incident violates university standards and/or law. All students are responsible and accountable for their actions. Selected policies and rules are outlined here for your convenience.

Both students and HRL staff members are expected to take the initiative in confronting behavior that disrupts community life. We encourage students to take ownership of their community by reporting policy violations, and HRL staff will respond appropriately to that community. Students should contact their Graduate Assistant (GA) or Residential Life Coordinator (RLC) if they have any questions about these policies or if they are needing to report any violations and incidents that occur on campus.

GENERAL INFORMATION

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 (FERPA) grants you the right of privacy toward your records, both academic and disciplinary. With this right exists a responsibility to behave and act in a manner appropriate to community standards. Failure to act responsibly and/or accept responsibility for actions may result in administrative action.

UNIVERSITY PERSPECTIVE & "IN LOCO PARENTIS"

The University of Oklahoma does not replace your parents or guardian (the act of replacing a parent or guardian is referred to as "in loco parentis"). The University recognizes you as an adult responsible for your actions and because the University is not a parent, students will be held accountable, legally if necessary, for their actions.

TITLE IX

The University of Oklahoma does not discriminate in its educational or employment benefits, activities, or programs on the basis of gender pursuant to Title IX of the Education Amendments of 1972. Please familiarize yourself with the University's Sexual Misconduct, Discrimination, and Harassment Policy and related procedures located online at the Institutional Equity Office [website](#). Should you experience sexual assault or other sexual misconduct, discrimination, or harassment, please contact the Title IX office at (405) 325-2215 or ieo@ou.edu, 201 Stephenson Parkway, Five Partners Place, Suite 4300, to learn about reporting options and available resources. Please visit ou.edu/eoo/about/title-ix for more information.



STUDENT CONDUCT OFFICE AND DISCIPLINARY PROCEDURES

STUDENT CONDUCT OFFICE

Student Conduct administers the Student Rights and Responsibilities code via the University's discipline system. Their philosophy emphasizes positive behavior changes, improved decision-making, and a focus on assisting students to overcome problems while completing their educational goals. Additionally, the department serves as a source of support to the University of Oklahoma community (OU) for dispute resolution and positive alternatives to hazing and alcohol/drug abuse. Once a conduct case is created, the Student Conduct Office has 365 days from the day of the incident to address the issue and meet with the student(s) who broke the policy.

Student Conduct will continue to educate, and hold students accountable, while also working to resolve the underlying conflicts that lead to the student's conduct incident. Finally, the office will provide an avenue to repair harm caused to the OU community and its members. These goals will be achieved through three primary focus areas:

- Providing Conflict Resolution services to members of the University of Oklahoma community
- Educational Programming and Outreach to members of the OU community
- Restoring and Reintegrating community members after harm has been caused

For more information pertaining to support and the student code please visit their website at ou.edu/studentconduct or call at 405-325-1540.

DISCIPLINARY PROCEDURES

The responsibility for enforcement of the provisions of the Student Code within and surrounding the residential facilities lies with you, as well as the Residence Life staff. Any member of the University community may report violations to Student Conduct for review. Charges of alleged violations of the Student Rights and Responsibilities Code should be reported immediately to an RA or another staff member.

If disciplinary charges are initiated against you, you will receive notification via your OU email account from the Student Conduct Office within 30 class days. Upon receipt of the letter, you will be required to schedule an appointment within two class days. Failure to do so may result in a stop on your enrollment. At your scheduled meeting, you will have the opportunity to discuss the incident with your caseworker. The caseworker either will support the charges and issue sanctions or dismiss the charges depending on the totality of the information available. The student can then choose to accept the sanctions offered by the caseworker or request, in writing, to go to a hearing.

SANCTIONS, REPRESENTATION, AND CONTRACTUAL MEETING

STATUE OF LIMITATIONS ON SANCTIONS

Records of the sanctions of suspension and expulsion shall be maintained permanently. Records of disciplinary probation shall be maintained for four years. Records of lesser sanctions shall be maintained for one year from the last day of the academic year in which the incident occurred or 15 months, whichever is shorter. Refer to the University of Oklahoma Student Code of Rights and Responsibility for a thorough explanation of your rights.

REPRESENTATION

Students are entitled to representation during the disciplinary process. For more information, contact the University of Oklahoma Student Government Association (GSA) general counsel at (405) 325-5474.

CONDUCT MEETING/HEARING

Depending on inappropriate behavior, the severity of residence hall violations, or the accumulation of multiple residence hall violations, you may be summoned by a hearing officer who will conduct a contractual meeting based on the terms and conditions of the residence hall or apartment contract agreement. Specifically cited will be paragraph 14, listed here:

"The University retains the right to terminate this agreement upon violation of its terms or in the best interests of the student and/or the university as determined by Housing & Residence Life. This contract also can be terminated upon violation of any provisions of the University of Oklahoma Student Code if such violation places in jeopardy the safety, welfare or property of residents or of the university. The student can appeal this decision through Housing & Residence Life."

During the contractual meeting, you will be allowed to respond to the alleged behavior. Upon the conclusion of the contractual hearing, the hearing officer will render a determination as follows:

- Allow you to remain in your present room
- Allow you to remain within the residence hall community
- Terminate your housing contract, at which point you would have 48 hours to vacate the residence hall premises
- An alternate option of the administrator's choosing

You will be notified of the hearing officer's decision within 48 hours of the meeting. To appeal the decision, contact the Director of Residence Life at (405) 325-7888. The appeal must be scheduled and completed within five business days from the hearing officer's correspondence.

ALCOHOL, PROPERTY DEFACEMENT AND DRUGS

ALCOHOL

Students should be aware that the legal drinking age in the State of Oklahoma is 21 years of age, and the University will abide by the state law. The University's strike philosophy emphasizes positive behavior changes, improved decision-making, and focuses on assisting students to overcome problems to complete their educational goals successfully; because of the University's interest in the educational, physical, and psychological well-being of our students, we must take steps to educate and curtail the abusive or illegal use of alcoholic beverages. The consumption of alcoholic beverages is prohibited in hallways, stairways, elevators, lobbies, lounges, recreation areas, restrooms, and other areas shared, or community spaces located in university housing. The consumption, purchase, or sale of alcoholic beverages is prohibited on campus grounds. Any student intoxicated and under the age of 21 is also in violation of the OU student Rights and Responsibility. Any student, regardless of age whose behavior indicates intoxication will violate The University of Oklahoma's Alcohol Policy and is subject to the "Three Strikes Policy Sanctions" of the University of Oklahoma's Alcohol Policy. Students of the legal age limit of 21 years old and over may possess and consume alcohol within their apartments or in the apartments where all students are 21 years of age or older. If one resident is of legal drinking age and one is not, the student must keep their alcoholic belongings within their designated space. Still, no person may provide any alcoholic beverage to those under 21 years of age. Containers designed for alcoholic beverages and empty containers will also be treated as evidence of use. Containers designed for alcohol, empty or otherwise, may not be used for decorative purposes. Please see The University of Oklahoma's "Student Alcohol Policy" for further information regarding the alcohol policy and the Strikes Policy Sanctions.

DEFACEMENT OF OU PROPERTY

For example: Writing, drawing, or marking of any kind upon any permanent interior or exterior wall, sign or similar vertical surface, furniture, hallways, sidewalk, mall, patio, terrace, or street is prohibited. Defacement also includes any spitting of saliva or any tobacco products, etc., on aforementioned items.

Decorative/Non-Permanent Structures

In each center, and in each residential facility, Resident Advisor and Residence Life staff make an effort to create a welcoming environment for all residents. As part of this, posters, hall decorations, door decorations, and other items are often hung. The accidental or malicious destruction of these items will be subject to disciplinary action, including contractual meetings with a Residence Life Coordinator, and/or referral to the Office of Student Conduct.

DRUGS

Students who participate in the use, manufacture, sale, or distribution of illegal drugs are subject to disciplinary action. Drug paraphernalia, including bongs, clips, pipes, and other items used in preparation or to consume illegal drugs, is not allowed. These items are subject to confiscation by OUPD officials.

FIRE ALARMS/EQUIPMENT, ELEVATORS, FIREARMS, PASSIVE PARTICIPATION, AND IMPLIED CONSENT

UNAUTHORIZED AND UNWARRANTED USE OF FIRE ALARMS & FIRE EQUIPMENT

It shall be unlawful for any person or persons to wantonly and willfully give or cause to be given, or to advise, counsel, or aid and abet anyone in giving, a false alarm of fire, or to pull the lever of any station or signal box of any fire alarm system, unless it is a case of a fire. Willfully misusing any fire extinguishers, or interfering with, damaging any part or portion of any fire-alarm, fire-detection, smoke-detection or fire-extinguishing system will be subjected to disciplinary actions.

ELEVATOR TAMPERING

Tampering with, prying open, or attempting to ride on top of the elevators is strictly prohibited, in addition to being extremely dangerous. We will not tolerate vandalism of elevators, elevator placards, or official Housing & Residence Life communications.

FIREARMS, EXPLOSIVES, & OTHER WEAPONS

Residents are not permitted to possess or use any weapon, firearm, fireworks, or explosives. This includes but are not limited to BB, air, and pellet guns, ammunition, and other dangerous weapons.

PASSIVE PARTICIPATION

All students are expected to remove themselves from situations in which violations of University policy may occur. Students should report behaviors or items that violate University policy to a staff member. Students who fail to remove themselves and/or report the activity will be seen as passive participants and could be subject to student conduct charges and proceedings.

IMPLIED CONSENT

Students are responsible for all activities that occur in their assigned residence hall or apartment, and they must take an active role in ensuring that inappropriate behaviors do not occur, and that illegal item or items not allowed/banned by University policy are not present in their residence hall room or apartment. By allowing the presence of behaviors or objects that violate University policy.

GUEST POLICY, OPERATION OF A BUSINESS, AND SOCIAL MEDIA/INTERNET USE

GUEST POLICY

All guests require the consent of all roommates within the living space prior to their arrival. The guest is only allowed to stay a maximum of three consecutive nights or six total days per month. Any violation of this policy is prohibited and will be subjected to disciplinary actions. Students are responsible for their guest which entails escorting them throughout the building at all times and their guest must abide by any and all University policies.

OPERATION OF A BUSINESS

Operating a business from your residence hall or apartments is prohibited. Students may not operate a “for profit” or “personal gain” enterprise from any part of University housing, included, but not limited to web-based, catalog, personal service (includes babysitting) or e-commerce. In addition, students may not host business operators to support solicitation within the residential facility.

SOCIAL MEDIA AND INTERNET USE

All students are responsible for the information they post online. We recommend that students monitor their own personal activities to ensure their safety and reputation is not compromised. In a case where a HRL staff member has obtained information from a student’s social media then the HRL staff member may consider reporting the information posted on online communities (e.g., Facebook, Twitter, Instagram, TikTok) during judicial investigations if necessary.



GAMBLING, PROPERTY MISUSE, LITTERING, SECURITY DOORS, SMOKING, AND UNAUTHORIZED ENTRY

GAMBLING

Gambling, the selling of lottery, raffle tickets, betting pools, etc., in or adjacent to a residence hall is prohibited. This includes, but is not limited to, playing cards for money or property on the University grounds.

INSTITUTIONAL PROPERTY MISUSE

To include, but not limited to, fire alarms and fire equipment (extinguishers, hoses, sprinklers, smoke and fire detectors, etc.) elevators, security systems, and devices. Knowingly submitting a false fire alarm, including any intentional activation of a fire alarm for malicious purposes, is a felony and may be prosecuted as such.

LITTERING

Residents are responsible for maintaining the cleanliness of their community and keeping their room spaces free from litter, including loose trash and food items. Trash must be disposed of in locations where trash is displayed to be thrown into or used for University purposes. Throwing or depositing trash in public (including back stairwells, hallways, lounges, exterior grounds, etc.) and/or in restricted areas rather than inappropriately disposing of designated trash receptacles, including trash cans and trash chutes, is prohibited.

PROPPING SECURITY DOORS

Security doors (internal and external) are locked for the safety and security of the residence hall community and its occupants. Residents must not bypass or disable safety design features by obstructing, propping, or blocking doors and/or latches; Propping open, tampering with the locking mechanism, or admitting anyone not residing in the secured areas once the doors are locked is strictly prohibited.

NO-SMOKING POLICY

Possession or use of tobacco products within the residential facilities of all ages is prohibited. The University of Oklahoma is a tobacco-free campus, and smoking is not permitted on the OU campus. Smoking includes inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, water pipes (hookah), E-cigarette, vaporized inhalant, or pipe. Tobacco products refer to all forms of tobacco, including, but not limited to, cigarettes, cigars, pipes, water pipes (hookah), E-cigarettes, vaporized inhalants, and smokeless tobacco products. Breach of this policy will be considered a violation of the Student Code, resulting in appropriate disciplinary action against the offender.

UNAUTHORIZED ENTRY

Entry by any individual into a room and/ or community, other than one's own, past established visitation hours, is prohibited. This also includes entering or residing in a room not officially contracted to you, or allowing others access to an empty room or suite. In addition, you are not to allow another individual not contracted to the room to remain in your room unattended. It also is a violation to avoid a visitation violation by hiding in a suitemate's room. Furthermore, unauthorized entry includes, but is not limited to, access to restricted areas, ledges, and roofs.

VANDALISM, RULE VIOLATIONS, FAILURE TO COMPLY, AND COPYRIGHT INFRINGEMENT

VANDALISM

The University of Oklahoma does not tolerate vandalism. Damage to hall decorations or postings is also considered vandalism. Perpetrators identified as participating in acts of vandalism will be subject to disciplinary action in addition to any criminal and/or restitution charges. It is important to contact OUPD and HRL staff about vandalism. Failure to report damage to residence hall immediately to your Resident Advisor, the front desk, or HRL Staff member could result in a violation of student code.

FAILURE TO COMPLY

Failure to comply with lawful directions of institution officials acting in the performance of their duties outlined below may result in a referral through the HRL Conduct Process and/or the Office of Student Conduct in addition to any civil or criminal proceeding related to the reported incident. Non-residential students involved in the possible violation of the HRL Community Living Standards may also be subject to a referral of the Office of Student Conduct. Non-OU students involved in a policy violation of the HRL Community Living Standards may be subject to their institution's conduct process. Violations include but are not limited to failure to provide a student ID or form of identification upon request to a University official (including OUPD officials, RAs, and all HRL staff, housekeepers, etc.). Providing false information to a University official acting in the performance of duties may result in additional disciplinary charges.

COPYRIGHT INFRINGEMENT

Downloading music, videos, and/or shows from free, unlicensed sources or sharing music and video files from your computer without proper licensing is considered illegal copyright infringement. The music and film industries have taken great interest in detecting and preventing such illegal file sharing. As a member of the University community, many of you utilize the University's network system. Use of this network system is governed not only by local, state, and federal law but also by University policy. Misuse of the University's network system can lead to state and federal, civil, and criminal penalties as well as Student Rights and Responsibility violations.

RESIDENTIAL COMPUTER NETWORK POLICIES

The University's computer use policies can be found [here](#). Further, the Student Code provides that theft of or tampering with computer software or data files belonging to others is prohibited conduct. This shall include violations of copyright laws, trade secrets, and license agreements. When used with multiple computer systems, the proper number of copies of software and data files must be purchased/licensed.

RESIDENTIAL COMPUTER NETWORK POLICIES

- Residential Computer Network services and wiring may not be modified or extended beyond the area of their intended use. This applies to all network wiring, hardware, labs, and in-room jacks.
- The Residential Computer Network in-room connections and/or computer lab connections may not be used to provide Internet access to anyone outside of the University community for any purposes other than those that are in direct support of the academic mission of the University.
- The Residential Computer Network is a shared resource. Thus, network use or applications that inhibit or interfere with the use of the network by others, on or off campus, are not permitted. This includes, but is not limited to, any type of port scanning of any network on or off campus.
- Use of the Residential Computer Network must comply with the Student Code, other published University policies and regulations, as well as, applicable local, state, and federal laws. Forgery or other misrepresentation of one's identity via electronic means or any other form of communication is a Student Code violation, and thereby, subject to University disciplinary actions. Prosecution under state and federal laws also may apply.
- The University of Oklahoma sexual and racial harassment policy (as detailed in the Student Code) also covers all uses of electronic technology and communications on campus, including (but not limited to) email correspondence and social media platforms. Refer to the sexual and racial harassment policy for further information and description of your options for addressing sexual and racial harassment.
- Under no circumstance will any individual be permitted to use their network connection or computing privileges for commercial purposes.
- Any commercial use of the facilities is explicitly prohibited by the University and is grounds for removal of campus network privileges.
- Any machine which provides services for a commercial operation (such as a website selling commercial products), provides services of a commercial nature (such as provides Web services for a fee), or has a top-level domain name other than .edu is explicitly prohibited from the campus network.

RESIDENTIAL COMPUTER NETWORK POLICIES

Failure to comply with any of the policies listed on page 50 may result in termination of in-room network services, loss of computer-lab privileges, prosecution by the University based on Student Code violations, a review of your housing contract, standard disciplinary procedures for faculty and staff, and/or criminal prosecution in state and/or federal courts. Housing & Residence Life and/or Information Technology reserves the right to terminate any in-room connection **WITHOUT NOTICE** should it be determined that network traffic generated from said connection drastically inhibits or interferes with the use of the network by others.

Users are responsible for all traffic originating from their computers, tablets, phones, and other devices, regardless of:

- Whether or not they generated it
- Whether or not they know what they are doing
- Whether or not they realize they have violated any specific policies

In most cases, unintentional violations will result in a temporary loss of connectivity pending the resolution of the problem. Repeat violations may result in a longer term or permanent loss of connectivity or disciplinary charges. In some cases, especially those in which the Student Code has been violated, further action may be taken by Housing & Residence Life and/or Information Technology when deemed appropriate.

The University of Oklahoma provides computer labs and in-room connection services in the residence halls in support of the educational mission of the University. It is the responsibility of each student to use these services appropriately and in compliance with all University, city, state and federal laws, policies, and regulations. In addition, students also are bound by the Student Code.

For questions regarding the Residential Computer Network, call the IT help desk at (405) 325-HELP.

REPORTING MECHANISMS

The University may act on any reliable information it receives. Although not an exhaustive list, the University may be notified of prohibited conduct in the following ways:

- A police report from the University of Oklahoma Police Department
- A police report from the Norman Police Department
- Reports from other law enforcement or security agencies that are received by the University
- Notification by a University official that an alleged Student Code violation has occurred
- Any other information deemed reliable by the University that comes to the attention of a University official

STUDENT AMNESTY

Medical Assistance/Treatment:

The University of Oklahoma recognizes that in an alcohol or other drug-related emergency, the potential for disciplinary action by the University may act as a barrier to students seeking medical assistance for themselves, other students or guests. Therefore, the University has a Medical Amnesty protocol as part of our Student Rights and Responsibility process.



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

Safety & Security

COMMUNITY LIVING GUIDE

2022-2023

SECURITY CAMERAS, OUPD, SUSPICIOUS ACTIVITY, AND VALUABLES

Security is every resident's business. The campus is not immune from criminal activity. The majority of crimes occurring in the residence halls are thefts and are opportunistic in nature. In other words, if the property is unmarked or unsecured, it is susceptible to being stolen.

The University has taken direct measures to aid you in protecting yourself and your property. A number of resources are provided to help you maintain a secure environment.

SECURITY CAMERAS

In order to provide a safer, more secure environment, security cameras are in use in every first-floor areas, as well as, the elevators and stairwells in the residence halls. They are also in Couch Restaurants' storage and loading areas, and student dining areas. They are in standard bubble casings. They are not located in upstairs living areas.

CONTACT OUPD

Help OUPD keep the University and residence halls safe and secure environments for everyone, including yourself. Call 911 for emergencies and please involve your RA or reception desk. For issues that are not as immediate, you can contact OUPD at (405) 325-1717 or (405) 325-1911. See all of the OUPD services [here](#).

SUSPICIOUS FLOOR ACTIVITIES

Be aware of what goes on in your residence hall. You and your fellow residents are in the best position to recognize intruders, improper and destructive behavior, tampering with fire safety equipment, and vandalism. Promptly report suspicious persons or activities to OUPD at 911 from a university phone or emergency line, or call (405) 325-1911 from a non-university phone.

MARK VALUABLES

Mark your valuables and portable property, including vehicle contents and accessories, with your driver's license number. Residents can also get renters insurance for their spaces.

HARASSMENT, MISSING PERSONS, SAFEWALK, AND PERSONAL PROPERTY DAMAGE

MALICIOUS & HARASSING CONTACT

Harassing, annoying, obscene, or threatening phone calls, texts, or messages through social media are crimes. You are not obliged to stay on the phone or in the conversation. If you receive an unwelcome advancement, hang up or don't respond!

As always, reach out to your Residence Life staff or contact OUPD to cooperate in investigating harassing phone or social media occurrences. This [section](#) of the OUPD website explains online safety.

MISSING PERSONS POLICY

The purpose of this policy is to define the procedures for the University of Oklahoma's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008.

Every resident needs to identify a confidential contact through the [Housing Portal](#). This policy applies to all residents. For purposes of this policy, a student may be considered a "missing person" when he or she is absent from the University for more than 24 hours without any known reason.

OU SAFEWALK

SafeWalk: (405) 325-WALK (9255) is a free service utilizing trained RAs to accompany members of the University community anywhere on campus when they call. Staff members are readily identifiable by special shirts, coats, and badges. SafeWalk is opened nightly from 8 p.m. to 2 a.m. Visit the website [here](#) to learn more about SafeWalk, as well as SafeRide.

DAMAGE OR LOSS OF PERSONAL PROPERTY

You are responsible for damage or loss of institutional property from your room, regardless of the cause. The University does not assume responsibility for any loss of personal property. Your personal property loss may be covered on your parent or guardian's homeowner's insurance. If not, there are insurance companies that will provide low-cost renters or tenant insurance.

Any missing items should be reported to OUPD (emergency line) immediately at (405) 325-1911. Please remember to always lock your door.

Residence Hall Room

Keep your residence hall room or apartment locked at all times when you are in the room, when you are gone, and even while visiting friends down the hall.

Textbooks & Backpacks

Backpacks and their contents, including textbooks and laptops, are high-risk theft items. Don't leave these items unattended in your residence halls or on campus.

Vehicles & Transportation

You should always keep your vehicle locked, as well. Do not leave anything in your parked vehicle you cannot afford to lose. Make a habit of checking your vehicle periodically if you do not drive it regularly.

EMERGENCY PHONES, SECURITY DOORS, SIDEWALK CHALK, AND SOLICITING & ADVERTISING

EMERGENCY OUTDOOR PHONES

Familiarize yourself with the emergency phone poles (identified by blue light and distinctive signage) available outdoors, all across campus. In the residence hall areas, the telephones are located in the following areas:

- 3rd Street and Asp Avenue; southeast corner of Walker Center
- Walker/Adams Mall at the south end near the volleyball court
- Cate Center; north of the Cate basketball court
- Cate Center volleyball court between Cate Center Quad 4 and Adams Center
- Multi-purpose parking lots south of Sarkeys Fitness Center
- Corner of 4th Street and Maple Street, southwest of multi-purpose parking lot

If you require assistance from OUPD or wish to report persons or activity warranting police attention, these phone poles provide free, 24-hour direct access to OUPD.

SECURITY DOORS

All security doors on occupied floors are locked 24 hours a day during the academic year. Propping open a security door or tampering with door hardware could result in penalties for the floor community or individuals responsible.

SIDEWALK CHALKING

Any publicity, including chalking, as outlined in the full Facility Use Policy University Departments, Registered Student Organizations and Individual OU Students, by an RSO or individual student to be posted or displayed must be submitted to Student Organization Services by completing the RSO Publicity Request form through [OU Engage](#).

SOLICITING & ADVERTISING

As a member of our community, you have the right of privacy. To protect you, we prohibit door-to-door soliciting, proselytizing, or political campaigning.

Soliciting

Door-to-door solicitation in the residence halls for sales or for donations on behalf of causes or groups is prohibited. This policy does not prohibit students from arranging personal visits with individual students with which they are acquainted, with the consent of both parties. If disturbed, contact your reception office.

Advertising on Bulletin Boards

Pre-approval for flyers and posters must be obtained by completing the [RSO Publicity Request Form in ENGAGE](#), for all advertising postings located inside OU academic buildings, OU Housing and around campus.

EMERGENCY EVACUATION

EMERGENCY EVACUATION

Emergency evacuation instructions are posted in your community. If your community does not possess an emergency evacuation placard, contact your RA or reception office for a replacement.

You are urged to read the placard and familiarize yourself with emergency procedures, equipment, and exits. When an emergency occurs, it is often too late to learn what to do.

Emergency Evacuation for Students with Disabilities

Students with disabilities are responsible for selecting at least two other students on their individual floor to assist them in an emergency evacuation. Each of the designated student aides will serve as a back-up should one or the other be unavailable to assist the student with a disability.

Upon evacuation, the student with a disability and student aide will vacate the building through posted emergency exits. In the event the stairwell is in use by others, the student with a disability will wait on the landing while the student aide will evacuate the building and notify the public safety authorities of the presence of a person with a disability in need of evacuation assistance. For further information on disability considerations, please contact Housing & Residence Life at (405) 325-2511.

Fire Evacuation

Whenever the fire alarm sounds, you and all other occupants in the residence halls must evacuate the building and proceed to the designated alternate refuge area, until you are notified it is safe to return to your building and room. As you leave your room, close your door. Students who do not vacate the building during the sounding of the alarm will be subject to disciplinary action. Meet at the emergency evacuation safe location designated by your RA or staff.

Upon the Sounding of a Fire Alarm

- Move quickly and quietly to the exit for your area. In an orderly fashion, go to the designated waiting area for further instructions.
- Wear appropriate clothing and shoes. Carry a towel in case of smoke. Keep these items easily accessible for emergency use.
- Bring your keys and ID.
- If you are away from your room when the alarm sounds, proceed to the nearest exit without returning to your room.
- Do not use elevators.

EMERGENCY EVACUATION

Fire Drills

Fire drills will be conducted by the fire marshal once a semester. This is in compliance with state law, as well as, for your own protection and safety. The purpose of the fire drill is to acquaint you with the exit routes from your buildings, as well as, familiarize you with the sound of the fire alarm.

The fire drill allows the staff to test the alarm system to ensure it is properly functioning. The alarm signal is the same for a drill as for an actual emergency. During the drill, University officials will inspect all areas of the building, including residents' rooms.

Minimizing the Risk of Fire

Students demonstrating any of the following behavior will be subject to disciplinary action and prosecution:

- Falsely reporting a fire, serious injury, or any other emergency
- Pulling a fire alarm when no fire is evident
- Setting a fire or possessing or using flammable or highly combustible materials
- Tampering with or misusing (accidentally or intentionally) public area fire safety equipment, including fire extinguishers, sprinklers, smoke detectors, exit signs, alarm pull stations, alarm horns, and hoses. Possessing, using, or manufacturing fireworks or explosives.
- Using unauthorized appliances, candles, or incendiary devices
- Failing to leave a building at the sound of the alarm or when so directed by staff
- Hanging flyers, decorations, or other adornments on room doors and/or in any public area

Prohibited Materials to Help Minimize the Risk of Fire

- Smoking in the residence halls is prohibited
- Incense burning is prohibited
- Open flame devices are prohibited
- Due to extreme fire hazards, open flame devices, such as lanterns, candles, potpourri pots, or warmers using votives or canned fuel, are strictly prohibited
- Wickless candles can be used

SEVERE WEATHER

Since Oklahoma weather can be severe and difficult to predict, it is important that you know which county you are in so that you can interpret forecasts and warnings provided by the media and other sources. The University of Oklahoma Norman campus is in Cleveland County. In the case of severe weather, watches and warnings will be announced over the intercom system in all centers. Students should be aware of their surroundings at all times by checking weather bulletins and listening for the City of Norman severe weather sirens.

BEST AVAILABLE REFUGE AREAS

Severe weather refuge areas have been identified for each specific building. Please consult the back of your room door or placard in the lobby for information specific to your community or contact an RA or other staff member.

CIVIL DEFENSE AND SIREN TESTS

The City of Norman maintains a citywide civil defense warning siren network that is used to signal imminent danger from a tornado. It is a familiar sound, as it is tested every Saturday at noon year-round, as the weather permits.

IMMINENT DANGER

A steady siren for three to five minutes means imminent danger. Take refuge immediately in the nearest suitable refuge space. Refuge spaces should be identified in advance. Refuge space information also can be found online. Once the sirens sound, it is too late to seek refuge at a remote location.

ALL-CLEAR SIGNAL

An “all-clear” signal will NOT be given via the siren systems. It is urged that reliance be placed on the information disseminated by the OU Department of Campus Safety under the emergency preparedness University meteorologist by checking this [website](#). You can also follow OU emergency preparedness updates and information on the OU Department of Campus Safety Facebook or Twitter (@OUemergencyprep). Information specific to Norman campus weather situations will be found at these locations.

An “all-clear” signal usually will be given on the local radio stations for any imminent danger warning disseminated by means of the City of Norman siren system (KGOU 106.3-FM, WWLS 640-AM, or KNOR 1400-AM).

These stations also may be used for weather advisories and updates. An “all-clear” emergency notification message via OU Alert emergency notification system will also generally be sent once the weather danger has passed. Ensure that your emergency contact information is updated and correct at accounts.ou.edu so that you will receive emergency messages.

TORNADO WARNING

TORNADO WARNING

This means a tornado has been sighted. In the event that the National Weather Service issues a Tornado Warning, and/or the City of Norman civil defense sirens are sounded, a pre-recorded voice announcement will play throughout all residence halls simultaneously over the Emergency Command System, that will advise residents to take immediate precautions.

Students living in University Residence Halls are advised to follow the emergency response procedures permanently posted in the elevator lobbies, hallways, back-side of resident's room doors, or [online](#).

Once the sirens sound, it is too late to seek protection at a remote location. Everyone must seek protection immediately.

In Case of a Tornado Warning

GET INDOORS, GET DOWN, COVER UP

Immediately move to the place identified in your building's tornado plan. If you are unclear where that is, seek an interior space away from windows, with as many walls between you and the storm, and as low as possible. After a tornado warning is issued it is too late to seek the Best Available Refuge Area.

In Case of Advanced Notice before a Tornado Warning is Issued

There may be days identified by the National Weather Service as a "Particularly Dangerous Situation" (PDS), where the potential for tornadoes is highly likely. OU may take precautions on these days in advance of a tornado warning and close operations to allow people to seek Best Available Refuge Areas in the Housing & Residence Life storm shelters or personal facilities.

Do not wait until a tornado warning is issued to move. After a tornado warning is issued it is too late to seek the Best Available Refuge Area.

ACTIVE SHOOTER PROCEDURES

If gunshots are heard in or around a campus facility that precedes an OU Alert emergency message making notification of an armed individual or active shooter, use a continuous assessment process to decide upon appropriate survival action. If you receive an OU Alert emergency notification message that a shooter is on campus, avoid the area and do not call 911 unless there is a life-threatening emergency.

If an Armed Individual on Campus/Active Shooter is INSIDE the Building

- Get Out. If it is possible to flee the area safely and avoid danger, do so.
- Move quickly; do not wait for others to validate your decision.
- Make it a routine practice to keep your keys and mobile device on your person. Leave other belongings behind.
- Leave the area and use a route to avoid being seen by the shooter. Listen continually for sounds of a threat and move away from it.
- When outside, move away from the building as quickly as possible. Keep moving until you are completely out of the area.
- Call 911 to report the incident as soon as safely possible.
- If contacted by police, do exactly as you are told.

If an Armed Individual on Campus/Active Shooter is INSIDE the Building & YOU CANNOT Get Out

- Hide Out. Move to an area that can be locked or barricaded.
- Turn off lights and all noise-producing devices.
- Remain out of any line of sight from doorways and any interior windows. Do not stay directly in front of doors.
- If located with others, quickly formulate your plans should the armed individual gain entry to your space. Spread out and look for improvised weapons. There may be more than one armed individual.
- Get down on the floor or under a desk and remain silent.
- Call 911 only if you can do so without giving away your location to the armed individual. Unknown or unfamiliar voices may be misleading and designed to give false assurances; therefore, do not let anyone in the room or building in case that person is the armed individual or maybe someone is being held hostage by the armed individual.
- Stay in place without giving away your location until contacted by authorities.
- Once contacted by police, do exactly as you are told.

ACTIVE SHOOTER PROCEDURES

If an Armed Individual Gains Access to Your Room, Implement a Plan to "Take Out" the Threat

- Assume the active shooter will succeed in wounding or killing everyone unless he is stopped.
- Coordinate with any others trapped in the situation to throw things to distract the shooter as you attack as a group from all directions.
- Use group body weight to pin the armed individual and any weapons.
- If possible, isolate the weapon, but DO NOT pick it up.
- When you have the advantage, do not relinquish it until officers are on the scene and direct you to do so.
- When contacted by police, do exactly as you are told.

If an Armed Individual on Campus/Active Shooter is OUTSIDE Your Building

- Close and lock all windows and doors; if locks are not an option, attempt to obstruct the doorways with heavy objects.
- Turn off all lights and silence all sounds.
- Remain calm and quiet.
- Stay away from doors and windows.
- Call 911 to report the incident as soon as possible.

If You are OUTSIDE and the Shooter is in the Same Area

- Use a continuous assessment process listening continuously for sounds of a threat and move away from it.
- If getting out of the area is not possible, hideout behind a building, car, or another large object until you can safely move.
- Remain calm and quiet and silence all sounds until you are in a safe location.
- Call 911 to report the incident as soon as possible.
- If getting out or hiding out is not possible, formulate a plan to take out the shooter.
- When contacted by police, do exactly as you are told.



HOUSING & RESIDENCE LIFE
The UNIVERSITY of OKLAHOMA

Resources

COMMUNITY LIVING GUIDE
2022-2023

BEHAVIOR INTERVENTION TEAM (BIT) AND INTERNATIONAL STUDENT SERVICES

BEHAVIOR INTERVENTION TEAM

The mission of the University of Oklahoma's Behavior Intervention Team (BIT) is to promote student, faculty, and staff success and campus safety by identifying individuals who demonstrate behaviors that may be early warning signs of possible disruptive or violent behavior and intervene at the earliest possible point.

The focus of OU's Behavior Intervention Team is care and concern for students, faculty members, or staff members who may be in distress. Team members coordinate resources and implement a coordinated response with the goal of providing assistance to the individual while mitigating risk, in an effort to keep the OU community healthy and safe.

These behaviors, especially when more than one are present, may be signs that a student, faculty member, or staff member is in distress:

- Experiencing a decline in work or academic performance
- Demonstrating disruptive or disturbing behavior
- Showing dramatic changes in appearance, behavior or weight
- Having problems at home, with classes, or work
- Making disturbing comments in conversation, email, letters, social media, texts, etc.
- Sad, anxious, or experiencing dramatic mood shifts
- Abusing alcohol or drugs
- Isolating themselves socially
- Acting paranoid or suspicious
- Frequently angry or easily frustrated
- Struggling with health problems

To make a report to BIT, you can call the BIT Hotline at (405) 325-7700, email the team at NormanBIT@ou.edu, or fill out the online report at ou.edu/normanbit.

The University Counseling Center can also be contacted at (405) 325-2911.

INTERNATIONAL STUDENT SERVICES

Housed out of the College of International Studies, International Student Services has been providing services to international students for over fifty years. They assist more than 2,000 international students and their dependents from over 100 countries, providing expert advice and support to every international student. They work with international students, faculty and staff, community members, U.S. federal officials, and a variety of government agencies.

Services provided include: Immigration and visa advice and support, enrollment guidelines and assistance, scholarships, health insurance availability, and student employment opportunities, among multiple other services. They can be reached via phone at (405) 325-3337 or by email at iss@ou.edu. You may also contact the Student Program Coordinator, Luis Salvatierra at luis@ou.edu.

ASPIRING ALLY, OU ADVOCATES, SOONERS HELPING SOONERS, AND OU COUSINS

ASPIRING ALLY

LGBTQ+ Ally is a program sponsored by the Division of Student Affairs and the Gender and Equality Center. LGBTQ+ Allies are faculty, staff, or students who have participated in educational training and are committed to providing support and inclusion for lesbian, gay, bisexual, and transgender students. Allies also are committed to educating others about LGBTQ+ issues. LGBTQ+ Allies place a sign in their office that designates them as an active ally. You also may see allies wearing LGBTQ+ Ally buttons. Several members of Residence Life have participated in Ally training, are proud to serve as LGBTQ+ Allies, and are devoted to providing a safe and supportive environment for LGBTQ+ students.

OU ADVOCATES

OU Advocates is a group of staff advocates on-call 24 hours a day, seven days a week to respond if any of our OU community experiences sexual assault, relationship violence, stalking, or harassment. OU Advocates can be accessed through OUPD, the Gender+Equality Center or by calling (405) 615-0013. OU Advocates is available for female and male identified individuals.

SOONERS HELPING SOONERS

Sooners Helping Sooners provides assistance to students who face natural disasters, theft of personal property, death in the family, and a variety of other circumstances. Sooners Helping Sooners promotes the principle of sacrificial giving and spreading compassion inwardly on OU's campus.

OU COUSINS

The OU Cousins program was created in 1996 by former OU President and Mrs. David Boren as a way of developing understanding, friendship, and unity among U.S., international, and exchange students at OU. Through this program, students are matched according to hobbies, majors, and countries of special interest. Each international or exchange student is matched with one or two students from the U.S, and invited to participate in monthly programs that are free of charge. In addition, students are encouraged to get together outside of official Cousins events and share their respective cultures with one another through normal daily life. Join and learn more [here](#).

CAMPUS DIRECTORY AND ACADEMIC SUPPORT

CAMPUS DIRECTORY

Click [here](#) to access the University of Oklahoma all-campus directory and to search for departments, faculty and staff members, organizations, Colleges, and more.

ACADEMIC SUPPORT

Housing Learning Center

The Housing Learning Center is a partnership with the University College's Assessment and Learning Center as a collaborative effort with Housing & Residence Life. The HLC is located in Cross Village, Building A, Room 122, Phone: (405) 325-2HLC (2452). Complimentary tutoring is available for various courses. Please call for hours and tutoring availability.





HOUSING & RESIDENCE LIFE

The UNIVERSITY of OKLAHOMA



(405) 325-2511



HOUSINGINFO@OU.EDU



OU.EDU/HOUSINGANDFOOD



/OUHRL



@OU_HOUSINGANDFOOD



@OU_HRL

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