



HOUSING AND FOOD SERVICES

The UNIVERSITY of OKLAHOMA

Terms and Conditions of the Housing and Food Services Commuter Meals Spring 2023 Only Contract

These Terms and Conditions constitute the Housing and Food Services Meal Plan Contract (“Contract”) between You and the Board of Regents of the University of Oklahoma (“University”). You are responsible for reading and understanding this Contract, the policies and procedures identified on the University Housing and Food Services website (<https://www.ou.edu/housingandfood>), and other food services-related materials distributed or provided to You. Failure to read or understand this information does not excuse You from complying with this Contract.

Your signature (electronic or wet ink), acknowledgement, or payment of fees or other charges indicate Your acceptance of this Contract.

1. Payment.

Meal Plan charges are based on Your selection(s) and will be reflected on Your Bursar statement. Your Bursar statement reflects the rates and other charges You owe. Any payments You make will also appear on Your Bursar statement. You should periodically review Your Bursar statement to ensure it accurately reflects any payments You make.

- 1.1. Due Dates. You are required to make all payments when they become due. Payment is due 30 days after the charge is posted to Your Bursar statement.
 - 1.1.1. The University reserves the right to modify or change the due dates for payment by providing You with at least five (5) days’ written notice.
- 1.2. Financial Aid. If You are receiving financial aid or scholarships paid directly to Your Bursar account, payments will be deducted at the sum necessary to pay any amounts due at the time of disbursement. If Your financial aid or scholarships are insufficient to cover the charges, You are still responsible for the unpaid portion. Anticipated receipt of financial aid or scholarships does not relieve You from payment deadlines.
- 1.3. Late & Service Charges. University service charges can be assessed for outstanding balances. Each service charge will be identified on Your Bursar statement and is immediately due and payable as of the date the charge is assessed.
- 1.4. Failure to Pay and Delinquent Accounts. If You fail to pay timely or Your account becomes delinquent, in addition to other rights the University has under this Contract, the University may:
 - 1.4.1. Refer Your account to the University Collections Department or an external agency. In such event, You will be responsible for any collection or agency fees (which may

be based on a percentage of the delinquent balance, not to exceed 40%), costs of collections, and reasonable attorney's fees.

2. Meal Plan Details.

2.1. Meal Service. Service will be available from Wednesday, January 11 through the Friday of finals week of the **Spring** semester.

2.2. Sooner Card. Meals and Meal Points are applied to Your Sooner Card for the **Spring** semester.

The University is not responsible for Meals or Meal Points spent on a lost or stolen Sooner Card credential if the student has not reported their Sooner Card credential as lost or stolen. Students can log into [Sooner Card Online](#) to check account balances, see transaction history or report a Sooner Card credential as lost or stolen. Sooner Card credentials may also be reported as lost or stolen by contacting the Sooner Card Office in person and replacement cards are available for a fee.

2.3. Unused Meals/Meal Points. Unused Meals are forfeited on the last day of each meal period based on the meal plan type (per week or per semester). Unused Meal Plan Points will roll over to the Spring semester and are forfeited the Friday of finals week of the Spring semester. You may not transfer Meal or Meal Plan Points and the University will not refund You for any unused Meals or Meal Plan points.

2.4. Meal Plan Changes. You can make changes to Your Meal Plan during the 2nd and 3rd week of each semester. If You change Your plan, the University may assess processing or other administrative fees, which will be reflected on Your Bursar statement.

2.4.1. The following information applies to Meal Plan changes during the 2nd and 3rd week of classes only:

2.4.1.1. **To change to a Regular plan from another Regular plan, or to an Enhanced plan from another Enhanced plan,** there will be no administrative fee. Your new plan will be applied minus Your usage for the semester.

2.4.1.2. **To change to an Enhanced plan from a Regular plan,** there will be no administrative fee but You will be charged the difference in Meal Plan price. Your new plan will be applied minus your usage for the semester.

2.4.1.3. **To change to a Regular plan from an Enhanced plan,** there will be no administrative fee and You will be credited the difference in Meal Plan price. Your new plan will be applied minus Your usage for the semester.

2.4.1.4. **To change to a Block plan (i.e. 32 meals per semester) from a Regular or Enhanced plan,** there will be no administrative fee and You will be charged the daily rate of your Regular or Enhanced plan. Your Regular or Enhanced plan will be cancelled. Your Block plan will be assigned as a full plan for the semester.

2.4.1.5. **To change to a Regular or Enhanced plan from a Block plan (i.e. 32 meals per semester),** there will be no administrative fee and You will be charged the daily rate of your Block plan. Your Block plan will be cancelled. Your Regular or Enhanced plan will be assigned as a full plan for the semester.

2.4.2. Meal Plan changes outside of the 2nd and 3rd week of classes will be handled as a Meal Plan cancellation.

3. Cancellation of Meal Plan(s).

3.1. If You cancel Your Meal Plan, You will be charged a Meal Plan Administrative Fee and the daily rate of the meal plan for each day You used or were able to use the meal plan, plus any other rates, fees, or other charges due and owing at the time of termination and allowed under this Contract.

3.1.1. Cancellation of Block plans (i.e. 32 meals per semester) and Meal Point only plans that are 500 points and under will result in a \$30 Meal Plan Administrative Fee and the daily rate of the meal plan for each day You used or were able to use the meal plan.

3.1.2. Cancellation of all other Meal Plans will result in a \$300 Meal Plan Administrative Fee and the daily rate of the meal plan for each day You used or were able to use the meal plan.