The College of International Studies provides limited funds to encourage and support IAS undergraduate and graduate internship opportunities. Students may apply for one of five $2500 internship grants per academic year for travel and housing support related to international internship activities. Three $2500 awards will be granted for the summer term; one $2500 award will be granted for the fall semester; and one $2500 award will be offered for the spring semester. Students receiving an Internship Support Grant must enroll in IAS 3910 for International Internship credit. To apply for an Internship Support Grant, students should submit the following:

1. the “Student Internship Support Grant” application form;
2. a statement of intent about the internship opportunity, including a budget and other sources of funding, as well as a statement of purpose regarding the student’s qualifications and reasons why the student should receive an Internship Support Grant (limited to two pages);
3. a completed IAS 3910 application form (for undergraduate students), available at http://www.ou.edu/content/dam/International/SIAS/Advisingdocuments/IAS%203910%20Internship.pdf; or a completed IAS 5913 application form (for graduate students), available at (http://www.ou.edu/content/sias/home/left_navigation/mais/academics.html);
4. two letters of recommendation from faculty members in the Department of International and Area Studies that suggest whether the student would be an ideal candidate for internship activities;
5. an official transcript and a current resume.

Applicants must meet the following specific criteria:

1. For undergraduate IAS students, a minimum of one year of study at OU by the time of participation. For MAIS students, nine credit hours of graded coursework.
2. Minimum overall GPA of 3.0 for undergraduates, 3.5 for graduates.

Deadlines for Internship Support Grant application materials are as follows:
For summer internships – applications are due by April 15
For fall internships – applications are due by August 1
For spring internships – applications are due by November 15

*IMPORTANT NOTE
Students unable to complete their internship program will be required to return the full amount of the award to the College of International Studies.
STUDENT REQUEST FOR INTERNSHIP SUPPORT
APPLICATION FORM

General Information

Name: ___________________________________ Student ID: _______________________

Major: __________________ Classification: __________ GPA: _______

Destination: ________________________________________________________________

Dates of Travel: _____________________________________________________________

Internship Organization and Activity: ___________________________________________

Address: ___________________________ Phone: _____________________________

____________________________________ Email: _____________________________

Students must submit a complete application, consisting of:

1. This application form;
2. A statement of intent about the internship, including a budget and other sources of funding, as well as a statement of purpose that outlines student qualifications;
3. Completed internship paperwork for IAS 3910 or IAS 5913;
4. Two letters of recommendation from IAS faculty members referencing student qualification;
5. A current, official transcript;
6. A current resume;
5. The original and 4 copies of this application and additional material.

I affirm by my signature that the information submitted with this application is accurate and complete. I understand that submitting false information will make my application for the travel funds subject to denial.

Signature____________________________________________ Date____________________

Submit all documents to:

College of International Studies
729 Elm Ave., Hester Hall Room 150
Norman, OK 73019
Phone: 405.325.1396 Fax: 405.325.7454