

OUTSGA MEETING: Nov. 6, 2013

MINUTES

5:30 PM

ROOM 1D18

MEETING CALLED BY	OUTSGA President Deol D'Souza
TYPE OF MEETING	OUTSGA Monthly Meeting
FACILITATOR	OUTSGA President Deol D'Souza
NOTE TAKER	Sarah Wulfers
TIMEKEEPER	Sarah Wulfers
ATTENDEES	Do not have quorum. 16 Needed for Quorum. Verified by Sign In sheet. President: Deol D'Souza Vice President: Devon Morris Treasurer: Lindy Paul Secretary: Sarah Wulfers Advisor: Josh Davis Advisor: Cortney Dennis

Agenda topics

1 MINUTES APPROVAL OF MINUTES DEOL D'SOUZA

DISCUSSION	Do not have quorum. Will vote on October minutes next meeting.
CONCLUSIONS	October 2013 minutes pending for approval

1 MINUTE TREASURER'S REPORT LINDY PAUL

DISCUSSION	Lindy: About \$7,600 budget minus the dinner for the meeting. Only money spent since last meeting was from Happy Hour. No questions or comments.		
CONCLUSIONS	Please contact Lindy Paul regarding questions on the budget for your specific college		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Contact Lindy at Lindy-Paul@ouhsc.edu or outsa@ouhsc.edu for questions on budget.	All Colleges	Ongoing	

0 MINUTES GUEST SPEAKER

DISCUSSION	No guest speaker
CONCLUSIONS	

10 MINUTES NEW & OLD BUSINESS DEOL D'SOUZA

DISCUSSION	<ol style="list-style-type: none"> 1) No new or old business 2) Monthly recap <ol style="list-style-type: none"> A. Meeting Summary: OUTSGA President's meeting with President Clancy <ol style="list-style-type: none"> i. Online yearbook. Will contact graphic designer/photographer about how we could create the yearbook. May not have a yearbook this coming graduation year. However, working on powerpoint show with shout outs for graduation. ii. IP video conference for Career Fairs & planning workshops. Work on further when new student affairs program coordinator is hired. iii. IT service with personal computers. Liability & staff is an issue
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	iv. Student job opportunities. Job opportunities for the international students – ongoing. B. Happy Hour – October 10 th . Sent out a Happy Hour survey to attendees for feedback on the event. C. Volunteer Expo – October 17 th . Josh: Student Affairs is cutting back emphasis on volunteerism based from student survey feedback. The Big Event will continue. However, contact us if you are interested in information on volunteer organizations. D. Tulsa Run – October 28 th . 98 people signed up. E. E-Club Masquerade – October 30 th F. Coffee with Clancy – October 31 st i. Printing issues at Learning Center. Printer was not charging student account & problem is fixed. No free printing available. ii. Learning Center security issues. It is not a 24 hour facility & opens/closes with first or last event. Approximately open around 7am to 30 minutes after last event ends. G. Staff Senate Chili Cook-off – October 31 st H. Sooner Ally – November 1 st I. Blood Drive – November 4 th . Goal was 20 units of blood & 27 units of blood were obtained.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Student organization registration 2013/2014	https://www.ou.edu/content/tulsa/student_affairs/OUTSA/organizations/registration.html	Ongoing

MINUTE COMMITTEE REPORTS

DISCUSSION	No committee reports	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

11 MINUTES ANNOUNCEMENTS DEOL D'SOUZA

DISCUSSION	1) BIT (Behavioral Intervention Team) – Please promote the service & call 918.660.3BIT if needed. Available for students, faculty, & staff. More information & anonymous online report at https://www.ou.edu/content/tulsa/bit.html 2) OU-Tulsa Affairs facebook page – like it! 3) Professional development forms for Norman – based students please see Cortney today 4) Josh: Support our OU coffee shop because it is not financially breaking even. Suggestions: Sign for when returning from break. Survey to see what drinks to provide. 5) Josh: Patrick Henry Elem. Angel Tree. Will get about 35 students to adopt. In Student Affairs Office. 6) Festival of Trees & Lights. Student organization or department sign-up. OUTSGA board vote on best tree & probably a Bill & Ruth's stipend (up to 5-10 people) for being selected. 7) Reflection Room. Over by the Merkel Student Center. Should be open spring semester. 8) Josh: Dr. Clancy has open door policy if you cannot make the Coffee with Clancy on Nov. 18 th at 9am-10am	
CONCLUSIONS	BIT (Behavioral Intervention Team) Additional information & anonymous online report at https://www.ou.edu/content/tulsa/bit.html or call 918.660.3BIT	

5 MINUTES UPCOMING EVENTS DEOL D'SOUZA

DISCUSSION	1) Nov. 4 th – 25 th Canned Food Drive Boxes located in various locations around campus 2) Nov. 8 th 10am – 1pm Bake Sale by American Pharmacist Association in Founders Student Center 3) Nov. 14 th 4:30am – 6:30pm Happy Hour in the Innovations Commons & game room 4) Nov. 18 th 9am – 10am Coffee with Clancy at the President's Office 5) Dec. 4 th 5:30pm – 6:30pm Next OUTSGA Meeting in room 1D18 6) Dec. 5 th 2pm – 4pm Festival of Lights and Trees at Founders Student Center	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Coffee with Clancy RSVP	Cortney-Dennis@ouhsc.edu	unknown

1 MINUTES DISCUSSION VARIOUS

DISCUSSION	<p>No additional discussion</p> <p>Meeting adjourned by Deol D'Souza.</p>
CONCLUSIONS	November 2013 OUTSGA meeting adjourned.
OBSERVERS	See attached copy of sign in sheet (printed from electronic sign in)
RESOURCE PERSONS	
SPECIAL NOTES	