

OUTSGA MEETING: Sept 23 2020

MINUTES

5:30 PM

ZOOM MEETING

MEETING CALLED BY	OUTSGA President Saralyn O'Donnell
TYPE OF MEETING	OUTSGA General Meeting
FACILITATOR	OUTSGA President Saralyn O'Donnell
NOTE TAKER	OUTSGA Secretary Erika Stone-Burnett
TIMEKEEPER	OUTSGA President Saralyn O'Donnell & Student Affairs
ATTENDEES	<p>Quorum Verification: 19 Eligible Voting Members Present. 18 Needed for Quorum. Verified by Sign In sheet</p> <p>Attendees: President: Saralyn O'Donnell Vice President: Jace Scott Treasurer: Jarren Thomas Secretary: Erika Stone-Burnett Advisors: Lee Lawson, Josh Davis, Lauren Condry</p> <p>Members present: Rachel Ward Keelie Englebrecht Cassidy Mills Carly Hughes Erin Quinn Cristian Zapata (Anthea Miller by proxy) Jessica Goodwin Jenna Stowe Brandi Hamill-Ellis Macro Herrera (Tyler Mobra by proxy) Marvin Manalastas Waseem Raza Rendi Nichols Lauren Craig Pooja Gandhi (Haley Millea by proxy) Ashtyn Ayers Emily Carter Alexandra Connall Nile McCullough</p> <p>Members not present: Laura Griffin Alex O'Connell Vivian Tyson Becca Stang Brittani Candioto Boo Young Lim Joel Shodamola Sajid Riaz Madisen Fae Dorand</p>

Agenda topics

APPROVAL OF MINUTES

DISCUSSION	N/A – No minutes provided from April 2019/2020 OUTSGA
CONCLUSIONS	

5 MINUTES

EXECUTIVE TEAM REPORT

EXECUTIVE TEAM

DISCUSSION	Introducing OUTSGA 2020/2021 Executive Council.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

GUEST SPEAKER

DISCUSSION	N/A – No guest speaker
CONCLUSIONS	

50 MINUTES

NEW BUSINESS

ALL

DISCUSSION	<p>President Saralyn O'Donnell: Constitution and Bylaws Changes</p> <p>CONSTITUTION CHANGES</p> <ul style="list-style-type: none"> • Use gender-inclusive language • Vocabulary consistent across all campuses • Added purpose statement • "President's Council" changed to "Executive Council" • Programs and colleges must hold elections for voting reps no later than 2 weeks into new school year • No more than 50% of Executive Council may be employed by OU at .5FTE or more <p>VOTE: Passed with 19 Yes, 2 Abstain</p> <p>BYLAWS CHANGES</p> <ul style="list-style-type: none"> • Use gender-inclusive language • Consistent vocabulary across all campuses • 8 committees changed to 2: Administration Committee and Student Engagement Committee; subcommittees within each committee. • Administration Committee includes Budget sub-committee. Budget subcommittee chair is Treasurer (Jarren Thomas). Budget subcommittee will meet one week prior to OUTSGA fall and spring meetings re: fee allocation (50% of total fee allocation in Fall; 50% of total fee allocation in Spring). Budget subcommittee role is to oversee SGA funding request process, and generate fee allocation proposal for SGA approval. • Administration Committee includes Election subcommittee : chair is Secretary (Erika Stone-Burnett); election subcommittee will meet once in Fall to review previous election for improvement, and in Spring one month before SGA election meeting, to implement guidelines for Spring election. • Administration Committee includes Professional Development Subcommittee: Chair is Vice-President (Jace Scott). Purpose is to plan and implement at least one professional development program per year for benefit of SGA. • Student Engagement Committee includes Big Event Subcommittee. Chair is decided by subcommittee members. Purpose is to work with SA to encourage student involvement in Big Event.
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	<ul style="list-style-type: none"> Student Engagement Committee includes Diversity and Inclusion Subcommittee. Chair is decided by subcommittee, and cannot be OUTSGA executive council member. Purpose is to promote and enhance OU-Tulsa's commitment to diversity, equity, and inclusion. Subcommittee will plan at least one DEI event for SGA, and one SGA-sponsored DEI event for student body. Student Engagement Committee includes Student Services/Issues subcommittee. Chair is decided by subcommittee. Purpose is to collaborate with all members of OU-Tulsa family to enhance student body's educational experience at OU-Tulsa and create systems to address student experiences. Student Engagement Committee includes Student Organization Subcommittee. Chair is decided by subcommittee. Purpose is to support existing student organizations and encourage initiatives for new student organizations. Voting members must select and serve on at least one subcommittee per year, as part of two committees (administration and student engagement). No member can be chair of more than one subcommittee. SGA President is chairman of both committees. Subcommittees will meet at least once per semester. Subcommittee chairs provide updates to OUTSGA President once per month. <ul style="list-style-type: none"> All meetings follow Roberts Rule of Order. All meetings are open, and all records are open. Meeting minutes are available within 10 days of meeting. <ul style="list-style-type: none"> Budget changes proposed by Jarren Thomas includes two opportunities for student organizations to request OUTSGA funds, once in Fall and once in Spring. Organizations will request 50% of total request in Fall, and 50% of total request in Spring. Executive Board can allocate emergency funding later in semester by $\frac{3}{4}$ majority vote. <p>VOTE: (Nile motion; Tyler second) PASSES with 19 yes, 1 abstain.</p> <p>Treasurer Jarren Thomas: Budget proposal and fee allocation</p> <ul style="list-style-type: none"> \$8500 available, split between two semesters is \$4250 per semester. Jarren created spreadsheet with each student group's name, request amount, and purpose. Also included percent of budget requested per total allocation. Fee allocation is currently under budget. Urban Design are not eligible to request fees (requested \$550) Rollover budget from last year can be added to total budget. Money for gifts is not allowed in fee allocation request. <p>VOTE (Jarren motion; Tyler second) PASSES 18 yes, 1 no, 2 abstain.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

COMMITTEE REPORTS

DISCUSSION	N/A — no committee reports.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ANNOUNCEMENTS (5 MINUTES)

DISCUSSION	<p>VOTING INFORMATION (Lauren Condry for Erika Stone-Burnett)</p> <ul style="list-style-type: none"> Deadline to register to vote in November 3 election is October 9. Deadline to request an absentee ballot for November 3 election is October 27. OU-Norman is promoting TurboVote website for voting information. <p>MEETINGS (Saralyn O'Donnell)</p> <ul style="list-style-type: none"> Zoom for rest of Fall Semester, unsure about Spring
CONCLUSIONS	

UPCOMING EVENTS

DISCUSSION	DEI Week (Jace Scott) <ul style="list-style-type: none"> Thursday Sept 24: 1921 Tulsa Race Massacre panel discussion Friday Sept 25: LGBTQIA+ Health information Saturday Sept 26: Unity Football game in Norman 	
	NOTARY SERVICES <ul style="list-style-type: none"> Erika Stone-Burnett is a notary and will be on-campus on October 21-23 to notarize absentee ballots. 	
	FLU SHOTS (Saralyn O'Donnell) <ul style="list-style-type: none"> Nurses and nursing students providing flu shots on campus in September, October, and November. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION

ALL

DISCUSSION	
CONCLUSIONS	Meeting adjourned. Time: 6:47pm.

OBSERVERS	See attached copy of sign in sheet
RESOURCE PERSONS	
SPECIAL NOTES	See attached copies of Constitution and Bylaws including all changes tracked.