

# OUTSGA MEETING: February 07, 2022

## MINUTES

5:30 PM (ZOOM)

MEETING CALLED BY	OUTSGA President Timothy Philip
TYPE OF MEETING	OUTSGA General Meeting
FACILITATOR	OUTSGA President Timothy Philip
NOTE TAKER	OUTSGA Secretary Samantha Rangel-Branscum
TIMEKEEPER	OUTSGA President Timothy Philip & Student Affairs
ATTENDEES	<p>Quorum Verification: 20 Eligible Voting Members Present. Verified by chat Sign In</p> <p>Attendees: President: Timothy Philip Vice President: Holly Reheman Treasurer: Ayana Blackey Secretary: Samantha Rangel-Branscum Advisors: Lauren Condry and Monica Goodwin</p> <p>Members present: Anne Marie Nguyen Bisher Akel rep. Chase Barnett Michael Grout Christa Conway Madisen Dorand Sara Eagle Lydia Mayfield Muhammed Sajid Riaz Angelica Medrano Tom McHugh Jeremy Banes Kiley Blubaugh Marvin Manalastas Shayla Greenlee Rachel Ngo</p>

## Agenda topics

### APPROVAL OF MINUTES

<b>DISCUSSION</b>	<p>OUTSGA November 2021 (Approved)            Motion: Michael Grout            Second: Madisen Dorand            In Favor: Anne Marie Nguyen, Bisher Akel, Christa Conway, Sara Eagle, Lydia Mayfield, Muhammed Sajid Riaz, Angelica Medrano, Tom McHugh, Jeremy Banes, Kiley Blubaugh, Marvin Manalastas, Shayla Greenlee, Rachel Ngo, Timothy Philip, Holli Rehman, Ayana Blackey</p>
<b>CONCLUSIONS</b>	

### NEW BUSINESS

DISCUSSION

**President Timothy Philip: No new business**

**Treasurer Ayana Blackey: Budget proposal and fee allocation**

For the 2021-2022 academic year, OUTSGA was allocated \$10,000 in student activity fee money to allocate to student organizations. During the Fall 2021 semester, we voted to approve a budget that would distribute \$4,185.00 to thirteen student organizations across campus. Of that money, \$1,892.00 was spent. The remaining \$2,293.00 was returned for OUTSGA use. This brings us to a total of \$7,293.00 to allocate for the Spring semester. Proposed funding for tonight’s meeting: \$4,585.00 to student organizations as shown in the chart below. Organizations will work with Student Affairs to ensure funds are allocated to allowable expenditures.

Organization	Reason	Request	Approved
OU-Tu School of Community Medicine	Food for 1 meeting	\$250.00	\$250.00
Dermatology	Food for meetings/supplies for suture workshop.	\$100.00	\$100.00
Family Medicine	Money for students 2 meetings	\$240.00	\$240.00
Medical Informatics	Food for 1 event	\$150.00	\$150.00
OBGYN/Women’s Health	Supplies for clinical skills workshop. Food supplies for meetings and post-match panel event.	\$300.00	\$300.00
PA Class of 2023	Health Week event supplies	\$545.00	\$545.00
Global Health	Food for 3 meetings Guest Speaker Fees	\$400.00	\$400.00
International Student Ministries	3 Lunches Spring Retreat	\$900.00	\$900.00
Medical Students for Choice	Food, drinks, advertising	\$300.00	\$300.00
Lifestyle Medicine	Community Garden Supplies	\$500.00	\$500.00
OUTSGA	Food for 2 meetings	\$900.00	\$900.00

**Questions:**  
Michael Grout: Asked if organizations are paid in a lump sum or if they are reimbursed.  
Ayana Blackey: Explained that organizations see Student Affairs for approval of fund expenditures. Expenditures are not reimbursed.

No further questions.

Motion: Shayla Greenlee

	<p>Second: Holli Rehman</p> <p>In Favor: Michael Grout, Madisen Dorand, Anne Marie Nguyen, Bisher Akel , Christa Conway, Sara Eagle, Lydia Mayfield, Muhammed Sajid Riaz, Angelica Medrano, Tom McHugh, Jeremy Banes, Kiley Blubaugh, Marvin Manalastas, Rachel Ngo, Timothy Philip,Ayana Blackey</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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#### ANNOUNCEMENTS

DISCUSSION	<p><b>Timothy Philip: Upcoming events</b></p> <ol style="list-style-type: none"> <li>1. Office of DEI-Book Drive, Lunch and Learn, Black History Month Program</li> <li>2. Money Coach</li> <li>3. Presidential Research Series</li> <li>4. Bridges to Access: Health and Climate Conference</li> <li>5. Career Services: Resume and Cover Letter</li> <li>6. Black History Month Trivia</li> <li>7. Graduation Gear Up</li> </ol> <p><b>Joshua Davis</b></p> <ul style="list-style-type: none"> <li>• Reminder to take COVID precautions by masking</li> <li>• Out Front-Program for undergrad students focused on retention of new transfers.</li> </ul> <p><b>Lauren Condry</b></p> <ul style="list-style-type: none"> <li>• Graduation Gear Up: First day that students can buy regalia/class ring, Jostens will provide opportunities to purchase regalia from Student Affairs office after all 3 campuses have had their events. Shout out video can be recorded at the Graduation Gear Up, video is played during the convocation.</li> <li>• Convocation will be Tuesday May 10, 2022 at TU Reynolds Center</li> <li>• Cords-different organizations have different cords. Some may have cost associated.</li> <li>• Extension of COVID response plan through 02/14/2022. Keep an eye on email to see</li> <li>• 04/25/2022 next OUTSGA meeting. Elections for 2022-2023 will be held during this meeting.</li> <li>• Remember to pick up voucher from Student Affairs for Bill &amp; Ruth's</li> </ul>
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CONCLUSIONS	<p>Next Meeting: April 25, 2022</p> <p>Meeting adjourned.</p> <p>Time: 5:55PM</p>
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