

**PROVOST'S ADVISORY COMMITTEE *for* LEARNING OUTCOMES ASSESSMENT
(PACLOA)**

College Assessment Representatives Sub-Committee

EMERGENCY MEETING

April 6, 2020 | 1:00 – 2:00 PM | Via Zoom

This meeting has been called to discuss flexibility regarding documentation of 2019-20 AY program assessment reports in light of the current disruptions and uncertainties surrounding the COVID-19 virus.

AGENDA

1. **2019-20 AY Assessment Reports:** Due to the current challenges/disruptions, members are invited to discuss and determine flexibility regarding documentation of the 2019-20 AY assessment reports in the context of one or a combination of the following options. Suggestions for additional options are welcome:

OPTION 1

Maintain the usual reporting expectations of documentation of assessment activities for the 2019-20 AY.

OPTION 2

Ask departments to report only what they are able to report.

OPTION 3

Instead of options (1) or (2), send a short survey to all faculty in each department seeking information on:

- (i) What worked well and challenges they faced as a result of the transition to 100% online instruction and assessments (including activities of the theses/dissertation committees)
- (ii) Effects of the current disruption on fully online instruction and assessments.
- (iii) What would have been done to make the teaching, learning and assessment experience better.

OPTION 4

Suspend program assessment reports for the 2019-20 AY. Then, in Sept. 2021, expect assessment reports to include 2019-20 AY and 2020-21 AY assessment activities in a single report for each program.

OPTION 5

A combination of any of the above.

*If your program is specially accredited and your accreditor requires that you must document assessment activities for 2019-20 AY, please adhere to that.

2. **Certificate Programs:** Our institutional accreditor, the Higher Learning Commission (HLC) recently informed us that all certificate programs must be assessed. Therefore, the Office of Academic Assessment will begin working with all departments with certificate programs to develop annual reports similar to those of the degree programs.