

PROVOST'S ADVISORY COMMITTEE *for* LEARNING OUTCOMES ASSESSMENT (PACLOA)

College Assessment Representatives Sub-Committee

ANNUAL MEETING
February 16, 2024 | 2PM-3PM | Via Zoom

DRAFT MINUTES

Attendees: Harold Mortimer, Aiyana Henry, Randa Shehab, Petra Klein, Waleed Mahdi, Gail Mullins, Runar Nygaard, Kylie, Harrison, Melissa Inglis (representing Steven Lee), Felix Wao.

Apologies: Elanie Steyn (due to building lock-down), Jennifer Kissamore (due to not receiving meeting information).

1. Outcome of 2022 OU Institutional Accreditation Visit by the Higher Learning Commission (HLC): *Recommendations regarding program assessment.*

- Assessment-related aspects of the report from the 2022 OU Accreditation visit by the HLC Team were presented.
- The team expressed satisfaction with OU's assessment process for degree and certificate programs, as well as the general education curriculum.
- Recommendations:
 - Provide additional evidence regarding comparability of outcomes by location (programs offered at both Norman and Tulsa campuses) and mode of delivery (programs offered in both face-to-face/blended format and 100% online).
 - Include Tulsa campus faculty in program assessment activities.

2. The status of program assessment at OU

- a) Progress and Challenges.
- b) Determining accuracy of degree and certificate programs in each college. A look at:
 - i) OU Degree Program Inventory
 - ii) OU Fact Book
 - iii) OU Catalogue
 - iv) Websites (departments/schools/divisions)
- Discussion focused on ensuring alignment of listed degree and certificate programs across these documents/locations for each department/school.

- Given the interdisciplinary nature of the Cellular and Behavioral Neurobiology PhD program which is a collaboration among a few departments/colleges across OU, it was determined that, going forward, a single annual assessment report, prepared by the School of Biological Sciences, would suffice for it.
3. The Fall 2024 *OU Symposium on Learning, Assessment and Teaching Excellence (SLATE)*
- a) SLATE 2024: Preparations
 - b) Collaboration with Center for Faculty Excellence (CFE)
 - c) Role of the College Assessment Representatives
- Preparation updates for SLATE 2024, including collaboration with the Center for Faculty Excellence (CFE), were provided.
 - College Assessment Representatives were asked to promote awareness among faculty in their respective colleges once the official announcement is made in late March or early April.
4. Proposed revisions to the OU Program Assessment Policies
- The original OU Program Assessment Policy, developed a decade ago, was presented. Given the progress OU academic programs have made regarding documentation of assessment activities, a recommendation was made to update/revise the policy. To accomplish this, the following members volunteered to work with Academic Assessment:
 - Kylie Harrison
 - Aiyana Henry
 - Harold Mortimer.
5. Recommendations for frequency of PACLOA meetings.
- To continue to foster a culture of assessment at OU, a request was made to have one meeting held each semester, instead of a single meeting held once a year. In addition, it was recommended that from time to time, the meeting include invited guests from departments/schools across campus to discuss/present various topics on progress made regarding program assessment in their respective areas. It was unanimously agreed that, going forward, College Assessment Committee will meet once every semester.