

Jeri Stroup

918-859-1415 | jeri0134@gmail.com | 1128 Sparrow Hawk Drive, Norman, OK 73072

HIGHLIGHTS

- ✓ Mediator for state and local government and private organizations
- ✓ Trainer and coach in leadership, business, and problem-solving processes
- ✓ Adjunct professor of graduate and undergraduate courses for OU Department of Human Relations
- ✓ Facilitator and developer of Diversity, Equity, Inclusion, and Belonging (DEIB) initiatives
- ✓ Human Resources professional with 20 years' employee-relations experience

PROFESSIONAL EXPERIENCE

The University of Oklahoma | Norman, OK

Adjunct Professor | Department of Human Relations | August 2020 – Present

- Develop curriculum and teach in Diversity, Equity, and Social Justice graduate program | August 2021 - Present
- Develop curriculum and teach Diversity in the Workplace undergraduate course | August 2020 - Present
- Educate students through introspective dialog and activities
- Resolve student issues

The University of Oklahoma Health Sciences Center | Oklahoma City, OK

Senior Trainer | Learning and Organizational Development | January 2019 – Present

- Develop and conduct training for OU staff and faculty
- Train on conflict resolution, diversity and inclusion, leadership, civility, effective communication, change management, stress management, emotional intelligence, performance management, and grammar and writing
- Developed and train new leaders in New Leader Development Program
- Coach employees in areas of communication, problem solving, and equity and inclusion
- Assess department needs to determine training and development opportunities

Oklahoma Department of Human Services | Oklahoma City, OK

Administrative Field Analyst | Adult and Family Services | November 2012 – March 2018

- Coached administrators, supervisors, and employees on employee-related issues
- Conducted discrimination and personnel investigations and administrative reviews
- Managed mediation process and conducted mediations and group facilitations
- Provided direction on Human Resources and department policies and processes
- Analyzed and evaluated programs to improve effectiveness and ensure quality service
- Assessed employee and program needs relating to HR information, training, staff efficiency, and standards of performance
- Determined, wrote, and provided direction on issues related to corrective discipline

Jeri Stroup

918-859-1415 | jeri0134@gmail.com | 1128 Sparrow Hawk Drive, Norman, OK 73072

Mediation Manager and Assistant Grievance Manager | Human Resources | October 2007 – November 2012

- Managed mediation program and conducted mediations for the largest state agency in Oklahoma
- Implemented group-facilitation process to successfully address group and department-wide conflict
- Managed grievance process and helped resolve issues between parties
- Coached administrators, supervisors, and employees on employee-related issues
- Trained employees on mediation, grievance, corrective discipline, and performance improvement
- Conducted discrimination and personnel investigations and administrative reviews
- Assessed employee and program needs relating to HR information, training, staff efficiency, and standards of performance
- Determined, wrote, and provided direction on issues related to corrective discipline

EDUCATION AND CERTIFICATIONS

Master of Human Relations - Concentration in Conflict Resolution and Training and Development | The University of Oklahoma | May 1996

Bachelor of Arts | The University of Oklahoma | December 1993

Certified Civil Rights Investigator | January 2009

State Volunteer Family/Divorce Mediator | August 1996

State Volunteer Mediator | August 1995
