



Cleveland County Habitat for Humanity

Internship Title:	Social Media/Web Design	Category:	Administration
Department/Group:	Administration	School	
Location:	Admin Office	Travel Required:	In town
Paid/Unpaid		Position Type:	Intern
CCHFH Contact:	Andrea Marler, Deputy Dir.	Date Posted:	3/15/2019
Will Train Applicant(s):	Will Train Applicant(s)	Posting Expires:	Ongoing
External Posting URL:			
Internal Posting URL:			
Applications Accepted By:			
EMAIL: andrea@cchfh.org Subject Line: Internship Position		MAIL: ANDREA MARLER Cleveland County Habitat for Humanity 1100 W. Main St., Suite 100 Norman, Ok 73069	
Internship Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>Will help develop and implement social media and website presence for CCHFH. This may include the drafting and implementation of social media and website plans to help CCHFH increase interest, awareness, and contacts with the public related to CCHFH's mission and events.</p> <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>Must have some college experience and have a demonstrated passion for service</p> <p>PREFERRED SKILLS</p> <ol style="list-style-type: none"> 1. Organization 2. Excellent attention to detail 3. Flexibility 4. Computer Skills 5. Web design 6. Social Media platform building experience 7. Social Media Marketing Experience preferred 8. An adventurous and generous attitude <p>ADDITIONAL NOTES</p> <p>CCHFH is an affiliate organization of Habitat for Humanity International. A background check, sex offender registry check, and a valid state ID are required.</p>			
Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	



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