



# *Contracted Security as* **Campus Security Authorities**

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Under The Jeanne Clery Campus Safety Act (Clery Act), security personnel contracted by the university are considered Campus Security Authorities (CSAs) while working official university activities and special events (e.g., home football games, commencement, homecoming, etc.)

## **WHAT IS THE RESPONSIBILITY OF SECURITY PERSONNEL AS A CSA?**

**Security personnel must report allegations of Clery Act Crimes they receive to the University of Oklahoma Police Department (OUPD) as soon as possible.**

If security personnel receive a report of a Clery crime while working on campus, they should inform a nearby OUPD officer. If there are no officers in the immediate area that can be contacted without leaving their post, they should request a supervisor to contact OUPD or call 911 to report. **Security personnel should not leave their post to find an OUPD officer.**

For a crime to be reportable it must be (1) a Clery crime allegation (2) that was reported to security personnel by the victim, the perpetrator, witness or other third party and (3) occurred within the bounds of the Norman, Health Sciences Center, or OU-Tulsa campuses (this will generally be the main campus area but could also be property located off campus that the university owns or controls). It is important to know that **a victim's identity may be kept confidential if that is their wish**, but the crime itself must be reported for statistical purposes per federal law.

**When in doubt, report it.** If security personnel are not sure if the incident is a Clery crime or if it occurred within the campus's geography, they should report it to OUPD and allow them to make the determination based on the information available.

## **WHAT IS NOT THE RESPONSIBILITY OF SECURITY PERSONNEL AS A CSA?**

**Security personnel are not responsible for and should not attempt the following:**

- Investigate or otherwise attempt to confirm the reported allegation
- Confront or attempt to apprehend the alleged perpetrator
- Confirm that an alleged crime occurred within the campus' geography before reporting to OUPD
- Convince the victim to contact law enforcement if they choose not to
- Pressure a victim to pursue any specific course of action

## WHAT ARE THE CLERY ACT CRIMES?

- Murder and non-negligent manslaughter
- Robbery
- Domestic Violence
- Manslaughter by negligence
- Aggravated Assault
- Dating Violence
- Rape
- Burglary
- Stalking
- Fondling
- Motor Vehicle Theft
- Hazing
- Incest
- Arson
- Statutory Rape
- Weapon, drug, or liquor law violations

Additionally, the following crimes are Clery crimes IF they were motivated by the perpetrator's bias against the victim's race, religion, disability, sexual orientation, ethnicity, national origin, gender or gender identity.

- Larceny/Theft
- Intimidation
- Simple Assault
- Destruction/Damage/Vandalism of Property

## OUPD NON-EMERGENCY PHONE NUMBERS FOR REPORTING CRIMES

### **OUPD–Norman Non–Emergency Line:**

(405) 325–1717

### **OUPD–HSC Non–Emergency Line:**

(405) 271–4300

### **OUPD–Tulsa Non–Emergency Line:**

(918) 660–3900

### **Dial 911 to report an emergency situation**

For more information or questions, please visit [www.ou.edu/clery](http://www.ou.edu/clery) or email [clerycompliance@ou.edu](mailto:clerycompliance@ou.edu)