CS 1213: Programming with Python
Syllabus - Fall 2025

1. General Information:

Lecture (CS1213 -010):

M/W/F 2:00 – 2:50 PM

Location: Felgar Hall 300

Course Instructor: **Maisha Maliha**

Email: maisha.maliha-1@ou.edu

Office Hours: M 3:30-4:30 PM, W 4-5 PM (DEH 115)

Lab Section 1 (CS1213 -011):

Lab: F 3:00 – 3:50 PM

Location: Felgar Hall 304

Lab Instructor: **Jasmine Lim**

Email: jasmine.t.lim@ou.edu

Office Hours: Tuesday 12 - 2 PM, Thursday 11 AM - 12 PM and 1- 2 PM

Lab Section 2 (CS1213 -012):

Lab: F 3:00 – 3:50 PM

Location: Sarkeys Energy Ctr M0204

Lab Instructor: **Saeed Tajik Hesarkuchak**

Email: saeedthk@ou.edu

Office Hours: Tuesday 3-5 PM, Thursday 12 - 1 PM and 4-5 PM

Textbooks: These textbooks are available for online access via OU libraries

1. *** A Practical Introduction to Python Programming By Brian Heinold (Required)**
2. Bite-Size Python - An Introduction to Python Programming (Additional/ Recommended)

* The required textbook is available on canvas.

2. Course Policies:

Class and Lab Attendance:

Class attendance is **mandatory**, and lab attendance is also **mandatory**. Attendance will contribute **5% of the total course grade** (combined for both class and lab).

Attendance will be recorded through short in-class **attendance quizzes**. These quizzes will consist of a single, ungraded question designed to check attentiveness. You will **receive attendance credit for participation regardless of whether your answer is correct**. No marks will be deducted for incorrect answers.

In addition to attendance quizzes, there will be approximately **12 separate graded quizzes*** held during class throughout the semester, typically **at the end of each week**, covering the **materials of that week**. Students who do not attend classes, will not receive credit for these quizzes.

Students will also need a computer to submit quizzes and to write and execute Python code, as we will be solving Python problems in each class that require coding.

Because many concepts, clarifications, and examples will be discussed in class and may not be included in the textbook, students are responsible for all information announced in class, regardless of attendance.

> *The lowest graded quiz will be dropped at the end of the semester

Canvas:

This class will use the Canvas learning management system for course material and communication. The URL for the home page is http://canvas.ou.edu. Log in with your 4+4 using

your standard OU password. If you have difficulty logging in, call 325-HELP. This learning management system provides several useful features, including a list of assignments and announcements, an electronic mailing list, and a grade book. All updates to the schedule assignment due dates will be announced in class and posted on Canvas.

Email Correspondence:

Please address all the emails related to the course with the subject containing "CS1213" as a predicate followed by the appropriate subject line to help us keep track of the email among numerous other emails. Example subject for the email regarding midterm 1: "CS1213 – Midterm 1 clarification"

Examinations:

There will be two mid-terms and a final examination in this course. All these examinations consist of theoretical concepts and programming questions.

Use of Evaluations:

The College of Engineering utilizes student ratings as one of the bases for evaluating the teaching effectiveness of each of its instructors. In addition, the instructor uses these forms to improve their own teaching effectiveness. The original request for the use of these forms came from students, and it is students who eventually benefit most from their use. Please take this task seriously and respond as honestly and precisely as possible, both to the machine-scored items and to the open-ended questions.

Academic Integrity:

You must not show or share your code with other students in this course; both the student who shares the answer and the student who uses it, will be reported to the Integrity Council.

1. **All submitted homework must reflect your own work, effort and understanding.**
2. Do not show another student a copy of your homework.
3. Do not email your project to another student, even if they promise they will not copy it.

4. The penalties for knowingly permitting your work to be copied are the same as the penalties for copying someone else's work.

Generative AI:
We learn best when we are actively engaged in the process of completing all aspects of an assignment. Even the brainstorming and initial draft phase is a time of discovery that is an integral part of your learning. To empower you to fully engage in the learning process, the use of Generative AI, including, but not limited to, ChatGPT, CoPilot, ClaudeAI, Gemini, and Grammarly AI, **is considered a violation of the academic integrity policy for this course**. As the use of Generative AI to assist in completing any aspect of work for this course is prohibited, this includes using Generative AI to write outlines, conduct research, to write or edit your papers, and to take your quizzes or exams. If using an e-book or search engine that has integrated Generative AI, then you should not rely on the Generative AI output and engage instead with the source material.

Backup Copies of Work:
It is the student's responsibility to back up their files appropriately. No extensions to deadlines will be given because of lost files, unless there is a massive, network-wide problem that affects the entire class. Do not rely on anyone else to back up your important files. Buy a jump drive (or other media) and make backing up to your work a routine part of computer usage.

Copyright for In-Person or Online Courses:
Sessions of this course may be recorded or live-streamed. These recordings may contain the voices, images or shared materials of students, or copyrighted content. To respect the privacy rights of all individuals involved, course recordings may not be shared, distributed, or uploaded to any online platform or environment—including social media, messaging apps, or websites.

Grading: The course letter grade will be assigned based on the overall percentage: 90-100 (A), 80-89 (B), 70-79 (C), 60-69 (D)

Component	Percent	
Exams (2 midterms, 1 final)	40	(Each midterm is 12.5% and final is 15%)
Individual Homeworks	40	(Approx. 10 Homeworks)

Graded Quizzes	15	(Approx. 12 quizzes)
Attendance	5	

Exams:

Each exam is comprehensive. They will include the analysis, tracing, and writing of programs. Make-ups for exams will only be allowed **in cases of unexpected emergencies that are supported with proper proof or official documentation**.

Assignments:

There will be approximately one homework assignment each week. These will contain questions focused on the theoretical foundations of programming with small snippets of code writing. These are to be turned into canvas as python files.

Late Assignments:

Late assignments can be accepted up to **two days after the deadline**. A **15% deduction** will be applied for submissions made within the first day past the deadline, and a **30% deduction** will be applied for submissions made within the second day. Assignments submitted later than two days past the deadline will not be accepted, **except in cases of unexpected emergencies that are supported with proper proof or official documentation**.

Labs:

Labs are mandatory, designed for programming practice and to help with your homework.

Quizzes:

There will be approximately one quiz per week at the end of the class, focusing on the material covered until that point of the week. Make-ups for quizzes will only be allowed **in cases of unexpected emergencies that are supported with proper proof or official documentation**.

3. University Policies:

Mental Health Support Services

Support is available for any student experiencing mental health issues that are impacting their academic success. Students can either been seen at the University Counseling Center (UCC) located on the second floor of Goddard Health Center or receive 24/7/365 crisis support from a licensed mental health provider through TELUS Health. To schedule an appointment or receive more information about mental health resources at OU please call the UCC at 405-325-2911 or visit University Counseling Center. The UCC is located at 620 Elm Ave., Room 201, Norman, OK 73019.

Title IX Resources and Reporting Requirement

The University of Oklahoma faculty are committed to creating a safe learning environment for all members of our community, free from gender and sex-based discrimination, including sexual harassment, domestic and dating violence, sexual assault, and stalking, in accordance with Title IX. There are resources available to those impacted, including: speaking with someone confidentially about your options, medical attention, counseling, reporting, academic support, and safety plans. If you have (or someone you know has) experienced any form of sex or gender-based discrimination or violence and wish to speak with someone confidentially, please contact OU Advocates (available 24/7 at 405-615-0013) or University Counseling Center (M-F 8 a.m. to 5 p.m. at 405-325-2911).

Because the University of Oklahoma is committed to the safety of you and other students, and because of our Title IX obligations, I, as well as other faculty, Graduate Assistants, and Teaching Assistants, are mandatory reporters. This means that we are obligated to report gender-based violence that has been disclosed to us to the Institutional Equity Office. This means that we are obligated to report gender-based violence that has been disclosed to us to the Institutional Equity Office. This includes disclosures that occur in: class discussion, writing assignments, discussion boards, emails and during Student/Office Hours. You may also choose to report directly to the Institutional Equity Office. After a report is filed, the Title IX Coordinator will reach out to provide resources, support, and information and the reported information will remain private. For more information regarding the University's Title IX Grievance procedures, reporting, or support measures, please visit Institutional Equity Office at 405-325-3546.

Reasonable Accommodation Policy

The University of Oklahoma (OU) is committed to the goal of achieving equal educational opportunity and full educational participation for students with disabilities. If you have already established reasonable accommodations with the Accessibility and Disability Resource Center (ADRC), please submit your semester accommodation request through the ADRC as soon as possible and contact me privately, so that we have adequate time to arrange your approved academic accommodations.

If you have not yet established services through ADRC, but have a documented disability and require accommodations, please complete ADRC's pre-registration form to begin the registration process. ADRC facilitates the interactive process that establishes reasonable accommodations for students at OU. For more information on ADRC registration procedures, please review their Register with the ADRC web page. You may also contact them at (405)325-3852 or adrc@ou.edu, or visit www.ou.edu/adrc for more information.

Note: disabilities may include, but are not limited to, mental health, chronic health, physical, vision, hearing, learning and attention disabilities, pregnancy-related. ADRC can also support students experiencing temporary medical conditions.

Religious Observance

It is the policy of the University to excuse the absences of students that result from religious observances and to reschedule examinations and additional required classwork that may fall on religious holidays, without penalty. [See Faculty Handbook 3.15.2]

Adjustments for Pregnancy/Childbirth Related Issues

Should you need modifications or adjustments to your course requirements because of documented pregnancy-related or childbirth-related issues, please contact the Accessibility and Disability Resource Center at 405/325-3852 and/or the Institutional Equity Office at 405/325-3546 as soon as possible. Also, see the Institutional Equity Office FAQ on Pregnant and Parenting Students' Rights for answers to commonly asked questions.

Final Exam Preparation Period

Pre-finals week will be defined as the seven calendar days before the first day of finals. Faculty may cover new course material throughout this week. For specific provisions of the policy please refer to OU's Final Exam Preparation Period policy.

Emergency Protocol

During an emergency, there are official university procedures that will maximize your safety.

Severe Weather: If you receive an OU Alert to seek refuge or hear a tornado siren that signals severe weather.

1. Look for severe weather refuge location maps located inside most OU buildings near the entrances.
2. Seek refuge inside a building. Do not leave one building to seek shelter in another building that you deem safer. If outside, get into the nearest building.
3. Go to the building's severe weather refuge location. If you do not know where that is, go to the lowest level possible and seek refuge in an innermost room. Avoid outside doors and windows.
4. Get in, Get Down, Cover Up

5. Wait for official notice to resume normal activities.

Additional Weather Safety Information is available through the Department of Campus Safety.

The University of Oklahoma Active Threat Guidance

The University of Oklahoma embraces a Run, Hide, Fight strategy for active threats on campus. This strategy is well known, widely accepted, and proven to save lives. To receive emergency campus alerts, be sure to update your contact information and preferences in the account settings section at one.ou.edu.

RUN: Running away from the threat is usually the best option. If it is safe to run, run as far away from the threat as possible. Call 911 when you are in a safe location and let them know from which OU campus you're calling from and location of active threat.

HIDE: If running is not practical, the next best option is to hide. Lock and barricade all doors; turn of all lights; turn down your phone's volume; search for improvised weapons; hide behind solid objects and walls; and hide yourself completely and stay quiet. Remain in place until law enforcement arrives. Be patient and remain hidden.

FIGHT: If you are unable to run or hide, the last best option is to fight. Have one or more improvised weapons with you and be prepared to attack. Attack them when they are least expecting it and hit them where it hurts most: the face (specifically eyes, nose, and ears), the throat, the diaphragm (solar plexus), and the groin.

Please save OUPD's contact information in your phone.

NORMAN campus: *For non-emergencies call (405) 325-1717. For emergencies call (405) 325-1911 or dial 911.*

TULSA campus: *For non-emergencies call (918) 660-3900. For emergencies call (918) 660-3333 or dial 911.*

Fire Alarm/General Emergency

If you receive an OU Alert that there is danger inside or near the building, or the fire alarm inside the building activates:

1. *LEAVE* the building. Do not use the elevators.
2. *KNOW* at least two building exits
3. *ASSIST* those that may need help
4. *PROCEED* to the emergency assembly area
5. *ONCE safely outside, NOTIFY first responders of anyone that may still be inside building due to mobility issues.*
6. *WAIT* for official notice before attempting to re-enter the building.

[OU Fire Safety on Campus](#)