



CHARTER OF THE GALLOGLY COLLEGE OF ENGINEERING

BOARD OF ADVISORS

1. NAME

This organization shall be called the University of Oklahoma Gallogly College of Engineering Board of Advisors.

2. PURPOSE

The purpose of the Board of Advisors is to provide counsel, connections and funding to promote the vision, goals and objectives of the OU Gallogly College of Engineering, notably the vision of producing engineering graduates sought among the first by industry and investors. The Board is empowered to raise discretionary funds on behalf of the Gallogly College of Engineering.

3. MEMBERSHIP

The Board of Advisors shall consist of thirty distinguished alumni and corporate leaders appointed by the President of the University upon the recommendation of the Dean of Engineering. The term of membership is three years, with a maximum of two consecutive terms. Former members in good standing will be eligible for reappointment to the Board after a one-year period of absence from the Active Board. In addition, the Chair of each of the Gallogly College of Engineering School Boards and the Dean's Advisory Board on Diversity shall serve as members of the Board of Advisors during their term as a Board Chair. When recommended by the Dean, the chairs of boards associated with college priorities may also serve as members of the Board of Advisors.

Benefits to Members: Service on the Board of Advisors will provide members the opportunity to:

- Participate in the Gallogly College of Engineering becoming a first-tier engineering school,
- Learn from the Gallogly College of Engineering about new research and technology relevant to their industries,
- Learn from one another about important issues in their respective industries.

Benefits to the Gallogly College of Engineering: The Board of Advisors will provide to the College advice and counsel on such issues as:

- Changing trends in the needs of industry for engineering graduates and technology,
- Characteristics and skills of engineering graduates needed by prospective employers,
- Opportunities for funding, technology transfer and commercialization of technology products of the College's faculty and students,
- Employment opportunities for the College's graduates,

- Organization and management of the College, including input on the utilization of discretionary funds to meet the College’s strategic plan.

Relationship to School Boards of Advisors: The Chair of each of the Advisory Boards of the Schools within the Gallogly College of Engineering shall be a member of the Gallogly College of Engineering Board of Advisors.

Membership Status: In order to retain the valuable expertise and experience of Board members, members in good standing, who have completed a minimum of two consecutive three-year terms, will be eligible for Senior Active Membership. Senior Active Members are encouraged to attend all meetings, hold membership on committees and participate in all activities and functions of the Board; however, only Active Members are eligible to vote on changes to the Charter of the Board and to serve as Chair of the Board. Upon the recommendation of the Dean and with the approval of the Executive Committee of the Board, Active Members who are unable to continue to serve but have not yet completed two consecutive terms may also be invited to become Senior Active Members.

Members are required to serve on one standing committee and to attend at least 50% of the meetings of the Board of Advisors. If a member has not attended 50% of the meetings during a three-year term, the member shall become a Senior Active Member, unless extenuating circumstances (e.g. health) are the cause of the absences and the Dean determines that the member is able to participate in the next term of membership.

4. MEETINGS

The full Board of Advisors’ regular meetings will take place twice a year, typically in the spring and fall semesters of each academic year, on the Norman campus of the University of Oklahoma.

5. CHAIR/VICE-CHAIR

There shall be a Chair of the Board of Advisors elected bi-annually from among the Active Members of the Board at the fall meeting. Among the duties of the Chair are:

- Preside at the meetings of the Board of Advisors
- Act as a representative of the Board of Advisors
- Appoint Chairs of the standing committees of the Board of Advisors and recommend temporary committees/task forces as needed
- Chair the Executive Committee of the Board of Advisors.

There shall be a Vice-Chair of the Board of Advisors elected in conjunction with the Chair. The Vice-Chair shall preside in all duties upon the absence of the Chair. The Vice-Chair shall automatically move into the Chair position at the conclusion of the Chair’s two-year term. The Vice-Chair shall have experience as chair of one of the standing committees.

6. STANDING COMMITTEES

The ability of the membership to achieve various goals and objectives of the Board of Advisors requires establishment of certain standing committees.

The Executive Committee, the Student Affairs Committee, the Research and Technology Development Committee, and the External Affairs Committee shall be the standing committees of the Board. Their structure and responsibilities are:

- I. The Executive Committee shall consist of the following: the Chair of the Board of Advisors; the Vice-Chair; the Chairs of the three remaining standing committees; the Immediate Past Chair and the Chair of the Dean's Advisory Board on Diversity; and the Dean of Engineering. The Associate and Assistant Deans, the Executive Director of Advancement and the Manager of Administration and Operations shall be ex-officio members. The Executive Committee shall be the operating arm of the Board of Advisors. The Executive Committee shall act on behalf of the Board of Advisors between meetings of the Board and present a nomination for Vice Chair of the Board for approval by the Active Membership of the Board every two years. The Executive Committee shall also function as the nominating committee with the Immediate Past Chair serving as chair of the nominating committee efforts, presenting a slate to the Executive Committee for new members of the Board of Advisors and for Chair, Vice- Chair and Chairs of the standing committees. The Executive Committee shall meet at least twice per year, usually in the spring and fall.
- II. The Student Affairs Committee shall consist of the following: the Chair, nominated by the Executive Committee of the Board of Advisors, and up to 10 members from the active membership. The Chair of the Committee shall serve a two-year term, with the option of serving an additional term at the request of the Chair of the Board of Advisors and the Dean of the College. The Sr. Associate Dean for Academic Programs shall be an ex-officio member. The Student Affairs Committee shall advise the Gallogly College of Engineering on the quality and directions of the undergraduate academic programs in the College and on all matters pertaining to the undergraduate students including recruitment, retention, curriculum, scholarships, diversity, and teaching facilities.
- III. The Research and Technology Development Committee shall consist of the following: the Chair, nominated by the Executive Committee of the Board of Advisors, and up to 10 members from the active membership. The Chair of the Committee shall serve a two-year term, with the option of serving an additional term at the request of the Chair of the Board of Advisors and the Dean of the College. The Associate Dean for Research shall be an ex-officio member. The Research and Technology Development Committee shall advise the Gallogly College of Engineering on the quality and directions of the research and graduate academic programs in the College and on all matters pertaining to graduate students. In addition, the Research and Technology Development Committee will advise the Gallogly College of Engineering and work collaboratively with the University of Oklahoma's Office of Technology Commercialization, to promote the successful and profitable transfer of technology from the Gallogly College of Engineering to the private sector.

- IV. The External Affairs Committee shall consist of the following: the Chair, nominated by the Executive Committee of the Board of Advisors, and up to 10 members from the active membership. The Chair of the Committee shall serve a two-year term, with the option of serving an additional term at the request of the Chair of the Board of and the Dean of the College. The Executive Director of Advancement shall be an ex-officio member. The External Affairs Committee shall advise the Gallogly College of Engineering on all matters pertaining to alumni, stakeholders, and industrial and governmental bodies. The External Affairs Committee will work closely with the Dean and the Executive Director of Advancement to identify and meet resource needs.

Temporary committees/task forces may be appointed by the Executive Committee as deemed appropriate for the most effective functioning of the Board of Advisors in carrying out the stated purpose of the Board.

These committees shall be formed to deal with specific issues or tasks, which may confront the Board of Advisors. Committees shall be comprised of members of the Executive Committee, appropriate Deans and staff of the Gallogly College of Engineering, plus At-Large members selected from the Active or Senior Active Membership of the Board of Advisors. Membership may be augmented by other people (including OU faculty and staff), well qualified to deal with the specific issue or task. These people may be faculty, students or other volunteers identified as having skills or expertise in the subject area. The committees shall provide status reports and/or results to the Executive Committee at each of its meetings. Temporary committees/task forces shall be disbanded upon attaining their assigned objectives

7. AMENDMENTS

This Charter can be amended with the approval of two-thirds of the Active membership of the Board of Advisors and the endorsement of the Dean of Engineering and the President of the University.

8. ADOPTION

This Charter shall be adopted with the approval of two-thirds of the Active membership of the Board of Advisors and the endorsement of the Dean of Engineering and the President of the University.

Adopted February 27, 1982
Amended March 5, 1983;
October 28, 1989;
October 19, 1991;
August 25, 1992;
January 20, 1995
December 12, 1997
August 31, 2000
January 16, 2001
October 22, 2003
September 8, 2006
July 1, 2016
April 6, 2017
August 9, 2021

JOHN KLIER, Dean
Gallogly College of Engineering

JOSEPH HARROZ JR., President
University of Oklahoma