

THE UNIVERSITY OF OKLAHOMA
STUDENT FINANCIAL CENTER
1000 Asp Avenue, Room 105
Norman, Oklahoma 73019-4078
Phone (405) 325-9000 Fax (405) 325-7608
sfc@ou.edu

2024-25

VERIFICATION OF IDENTITY

Your application was selected by the federal government for review in a process called "Verification." By law, we must ask you for this information before processing federal aid. If you have questions about completing this worksheet, you may contact The Student Financial Center at (405) 325-9000.

A. Student Information

Last name	First name	M.I.	OU ID Number
Address (include apt. no.)			
City	State	Zip Code	

B. Documentation of Identity/Statement of Educational Purpose

Please review the following instructions carefully and complete one of the options to verify your identity.

Option 1. The student must appear in person at the University of Oklahoma to verify their identity by presenting an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. **Be advised that an ID issued by a state university or college is not sufficient for this purpose. Nor a military ID since 18 U.S. Code § 701 prohibits it from being photocopied.**

Option 2. If the student is unable to appear in person at the University of Oklahoma to verify their identity, the student can appear in person to have their identity documented by a notary public. The student must provide the following to the institution:

- a. The original copy of this form signed and stamped by the notary public. (see page 2)
- b. A copy of the unexpired, valid government-issued ID that was presented to the notary and is listed in their statement below. Acceptable forms of ID include but are not limited to, a driver's license, other state-issued ID, or passport. **Be advised that an ID issued by a state university or college is not sufficient for this purpose. Nor a military ID since 18 U.S. Code § 701 prohibits it from being photocopied.**

Option 3. If the student is unable to appear in person at the University of Oklahoma or to a notary, the student can contact our offices to arrange a virtual identity confirmation appointment. Same day appointments are not guaranteed. A virtual appointment may not be sufficient to confirm identity in all circumstances.

Norman and Tulsa Campus students contact 405-325-9000
OU Online students contact 405-325-2929

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DO NOT complete this form in advance of visiting a notary public or The University of Oklahoma for identity verification.

I, _____ certify that I am the individual applying for Financial Aid at the University
Print Student's Name
of Oklahoma for academic year 2024-25.

Student's Signature and Date Confirmed by Financial Aid Staff Signature and Date

***A copy of the ID used to confirm identity must be attached to this document.**

Notary's Certificate of Knowledge

State of _____ City/County of _____ on _____
before me, _____ personally appeared, _____ and provided
(Notary's Name) (printed name of signer)
to me on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Notary Signature) (Date commission expires)

(seal)

Submission Instructions:

If notarized, the original copy of this completed form and a copy of the ID used to verify identity must be sent by US mail to: The Student Financial Center , 1000 Asp Avenue, Room 105, Norman, OK 73019-4078

Electronic copies and/or emailed photographs of this document will not be accepted.