

# **BYLAWS OF THE UNIVERSITY OF OKLAHOMA NEW HORIZONS BAND**

## **Article 1: Name**

The name of this organization shall be the University of Oklahoma New Horizons Band (OUNHB).

## **Article 2: Purpose**

The purpose of the OUNHB shall be to provide musical education, training, and performance opportunities for adults at all levels of skill. The OUNHB will also support public relations activities and opportunities for growth for the OUNHB.

## **Article 3: Administrative Home**

The University of Oklahoma School of Music serves as the administrative home for the OUNHB, and, as such, provides services such as but not limited to providing places for rehearsal and concerts, serving as the business center by receiving dues, paying salaries/stipends, and helping with promotion of the OUNHB and its performances.

## **Article 4: Membership**

**Section 4.1:** Any adult (as defined by the State of Oklahoma) shall be eligible for membership in the OUNHB. Members are those whose dues are current.

**Section 4.2:** No member shall incur or contract any indebtedness on behalf of this organization without the authority of the Director and Advisory Committee.

## **Article 5: Advisory Committee**

**Section 5.1:** The affairs of the OUNHB shall be administered by an Advisory Committee of at least five and no more than seven members elected from the OUNHB membership for terms of one year. There are no limits on consecutive terms. The newly elected Advisory Committee members shall assume their duties upon being elected on July 1 following the election. The duties of the Advisory Committee include but are not limited to proposing dues and the creation and implementation of policies or committees for the development, operation, and maintenance of the OUNHB.

**Section 5.2:** The Advisory Committee shall be headed by the current director of the OUNHB.

**Section 5.3:** Vacancies of the Advisory Committee may be filled for the remainder of the unexpired terms by a vote of the membership.

**Section 5.4:** A majority of the membership of the Advisory Committee shall constitute a quorum.

**Section 5.5:** The Advisory Committee shall meet as needed.

**Section 5.6:** The Advisory Committee shall appoint a Recording Secretary to record parliamentary decisions of the membership.

## **Article 6: Dues**

**Section 6.1:** The Advisory Committee shall propose dues for the upcoming academic year prior to the last rehearsal in the Spring semester. The proposed dues shall be voted upon by the membership.

**Section 6.2:** The dues shall be due and payable to the University during the first two weeks of rehearsal for both the Fall and Spring semesters.

## **Article 7: Meetings**

**Section 7.1:** The Advisory Committee shall arrange a meeting annually for electing the Advisory Committee and the setting of dues in the Spring semester, a meeting in the Fall semester to inform the membership of any pertinent information, and additional meetings as needed or requested. Meetings may take place at usual rehearsal times for the OUNHB.

**Section 7.2:** Notice for meetings and the agenda discussed shall be given five business days in advance, if possible.

**Section 7.3:** A quorum for conducting OUNHB business is a majority of the current membership as determined by the current enrollment roster, as maintained by the OUNHB Director.

## **Article 8: New Horizons Band Director**

**Section 8.1:** The OUNHB Director is appointed by the University of Oklahoma School of Music.

**Section 8.2:** The OUNHB Director may spend up to \$150 for music, equipment, and other items as needed to support the OUNHB, without authorization of the Advisory Committee or a vote by the membership. All greater expenditures require a vote of the membership.

**Section 8.3:** The OUNHB Director shall see that all necessary books and records of the OUNHB are properly kept.

## **Article 9: Fiscal Year**

The Fiscal Year shall match the University's Fiscal Year, to begin the first day of July in each year and end the last day of June in the following year.

## **Article 10: Amendments**

Amendments to these Bylaws may be proposed by the Advisory Committee or by petition signed by no fewer than five members. Amendments shall be presented at a meeting of the OUNHB, with notice of the meeting and amendments to be discussed given no less than five days in advance if possible. Amendments shall be voted upon by the membership.

## **Article 10: Parliamentary Authority**

The Rules contained in Robert's Rules of Order shall govern the proceedings of the OUNHB in all cases to which they are applicable and in which they are not inconsistent with the Bylaws and any other special rules of order the OUNHB may adopt.