

Recital Preview Information

University of Oklahoma – School of Music

Scheduling A Recital Preview:

- Students needing to schedule a recital preview should consult with their applied professor for information regarding each area's specific requirements and timelines. Recital previews traditionally occur in one of the faculty members offices.

Materials Needed:

- The Recital Preview Request Form.
- One copy of the proposed recital program for each member of the recital preview committee.
 - The Student Recital Program Template is available for download from the Student Resource page of the School of Music website. The program should be typed exactly as it will appear at the performance: including titles, composer information, specific movement titles, full names of all assisting performers, accompanists, etc. Timing of each piece should also be indicated on the program.
- One copy of the Capstone paper for each member of the recital preview committee.
 - This requirement is only for BM seniors and BMA students.
- At least one score for each work.

The Recital Preview:

- The recital preview must be presented in the same manner as the degree- required recital will occur, including area specific memorization requirements.
- All assisting players for each selection on the program must be present and prepared.
- The student may begin the preview with the work of their choice, after which the committee members will ask for other selected works from the recital program.
- All previews last 20 minutes.
- Immediately following the preview, the student will be notified of the committee's decision. Individual faculty votes and comments recorded on copies of the program will be returned to the student.
- If the preview is approved, each member of the committee will sign and return the Recital Preview Request Form to the student.
- If the preview is not approved, the student must reschedule the preview at a time determined by the committee.

After the Recital Preview:

- Each student should make a copy of their completed Recital Preview Request Form. Turn in the completed document to the School of Music office (CMC 138) and retain a copy of the form for their personal records.
 - Undergraduate students should submit their completed form to Beth Wilson.
 - Graduate students should submit their completed form to Jan Russell.
- After making needed corrections to the recital program, email a copy of the program (as a Word Document) to the Concert Hall Manager neil.whyte@ou.edu.
- Review the Student Recital Preparation Info document that was attached in the Recital Confirmation email sent by the Concert Hall Manager.

General Recital Info:

- Students must print their own programs, and any needed program notes or translations, and bring those printed materials with them to their degree-required recital.
- Students should arrive to the performance venue 30 minutes before their scheduled performance time already dressed in their performance attire and ready to warm-up on stage.
- The School of Music will make audio and video recordings of the recital at no cost to the student.
- Copies of the recordings will be stored on the School of Music's Dropbox account, and the Concert Hall Manager will email each student a link to their recordings within the week following their recital.