Preparation Info for Student Degree-Required Recitals

1. For the duration of the current health pandemic, public audiences will not be permitted to attend School of Music performances. In lieu of a public audience, only the student’s major professor and six invited guests will be allowed in the performance venue during the recital. Those in attendance are required to wear a face mask and sit at least 6-feet apart. All audience members (faculty included) must present a free ticket in order to be admitted to the performance.

2. Seven free tickets will be printed for each student’s degree-required recital. Students may pick up their tickets from the School of Music Office Monday through Friday 8:00am- 5:00pm. Each student performer is responsible to pick up and distribute their tickets to their invited guests.

3. In order to accommodate the audience members that would normally attend this performance, all student degree-required recitals that occur in Gothic, Pitman, and Sharp Halls will be live-streamed to the School of Music webpage.

4. The School of Music will make audio and video recordings of the recital at no cost to the student. The recording will be stored on the School of Music’s Dropbox account. The Concert Hall Manager will email each student a link to their recordings within the week following their recital.

5. At this time, the backstage dressing rooms and green rooms will NOT be available for use before, during, or after performances. All participating performers are expected to arrive already dressed in their performance attire and will be allowed to enter the hall a maximum of 30 minutes before the recital to warm up and rehearse on stage.

6. For the duration of the current health pandemic, receptions following a performance will not be permitted in Catlett Music Center.

7. Students who will perform a degree-required recital in the Fall 2020 semester may sign up for one dress rehearsal, at any time, beginning September 14, 2020. Students who will perform a degree-required recital in the Spring 2021 semester may sign up for one dress rehearsal, at any time, beginning February 8, 2021. Dress rehearsals will be scheduled on a first-come-first-serve basis, space and time permitting. Dress rehearsals may not exceed 90 minutes in duration. Students must schedule their own dress rehearsal. Faculty members, or other students, may not schedule dress rehearsals for their students, or class members, respectively. Due to limited available time in the performance halls, no additional rehearsals may be scheduled.

8. All students are required to print their own programs, program notes, and translations, if needed. Students are expected to bring these printed materials with them to their performance. Please also provide 3 additional copies to be archived in the Fine Arts Library. Students are welcome to use the program template available at music.ou.edu > Student Resources. The use of this template is not a requirement, but it is a helpful resource. Programs may be printed on any size, color, or quality of paper. Students may not use the OU School of Music copy machine or program paper to print their programs. There are a variety of affordable printing services outside of Catlett Music Center.

9. The week prior to the recital, please email a copy of the program (program notes, and translations if used) as a Word Document to the Concert Hall Manager neil.whyte@ou.edu. These materials will be posted on the live stream webpage as a courtesy to our online viewers.

10. If you make a poster for your recital, and would like it shared on the School of Music Facebook page, please email a digital copy to the Webmaster darylnagode@ou.edu at least 4 days before the recital.

11. Student degree recitals should not exceed 55 minutes of music.