

Student Recital Request Form

University of Oklahoma – School of Music

Name: _____
Phone: _____
OU Email: _____
OU ID: _____
Instrument: _____
Professor: _____
Accompanist: _____

Type of degree recital:

- ☐ Doctorate
 - ☐ Solo performance
 - ☐ Lecture
 - ☐ Collaborative
- ☐ Master's
- ☐ Senior
- ☐ Junior
- ☐ Non-degree (May not occur in the SoM Performance Venues)

Instructions:

- Students should review the list of Available Recital Dates found on the Student Resources page of the OU School of Music website.
- From the available choices listed online, please indicate (in the space provided below) the top four choices you are interested in reserving for your degree-required recital.
- For the duration of the current health pandemic, public audiences will not be permitted to attend School of Music performances. In lieu of a public audience, only the student's applied professor and six invited guests will be allowed in the performance venue during the recital. Those in attendance are required to wear a face mask and sit at least 6-feet apart.
- All audience members (faculty included) must present a free ticket in order to be admitted to the performance.
- Seven free tickets will be printed for each student's degree-required recital. Students may pick up their tickets from the School of Music Office Monday through Friday 8:00am- 5:00pm. Each student performer is responsible to pick up and distribute their tickets to their invited guests.
- In order to accommodate the audience members that would normally attend this performance, all student degree-required recitals that occur in Gothic, Pitman, and Sharp Halls will be live-streamed to the School of Music webpage.
- The School of Music will make audio and video recordings of the recital at no cost to the student. The recording will be stored on the School of Music's Dropbox account. The Concert Hall Manager will email each student a link to their recordings within the week following their recital.
- At this time, the backstage dressing rooms and green rooms will NOT be available for use before, during, or after a performance. All participating performers are expected to arrive already dressed in their performance attire.
- Students are allowed to enter the hall a maximum of 30 minutes before their recital to warm up and rehearse on stage.
- For the duration of the current health pandemic, receptions following a performance will not be permitted in Catlett Music Center.

Note:

- Recitals will not be scheduled on home football game days.
- Only organ students are permitted to perform a degree-required recital in Gothic Hall.
- There is no screen & projector option in Sharp Hall. Lecture recitals should occur in Pitman Hall.

Requested Performance Date:

1st Choice: _____

(Day of Week, Month, Day, Year)

- ☐ 12:00pm ☐ 2:00pm ☐ 4:00pm ☐ 6:00pm ☐ 8:00pm
☐ Morris R. Pitman Recital Hall
☐ Paul F. Sharp Concert Hall
☐ Grayce B. Kerr Gothic Hall
☐ Choir Room
☐ Other: _____

3rd Choice: _____

(Day of Week, Month, Day, Year)

- ☐ 12:00pm ☐ 2:00pm ☐ 4:00pm ☐ 6:00pm ☐ 8:00pm
☐ Morris R. Pitman Recital Hall
☐ Paul F. Sharp Concert Hall
☐ Grayce B. Kerr Gothic Hall
☐ Choir Room
☐ Other: _____

2nd Choice: _____

(Day of Week, Month, Day, Year)

- ☐ 12:00pm ☐ 2:00pm ☐ 4:00pm ☐ 6:00pm ☐ 8:00pm
☐ Morris R. Pitman Recital Hall
☐ Paul F. Sharp Concert Hall
☐ Grayce B. Kerr Gothic Hall
☐ Choir Room
☐ Other: _____

4th Choice: _____

(Day of Week, Month, Day, Year)

- ☐ 12:00pm ☐ 2:00pm ☐ 4:00pm ☐ 6:00pm ☐ 8:00pm
☐ Morris R. Pitman Recital Hall
☐ Paul F. Sharp Concert Hall
☐ Grayce B. Kerr Gothic Hall
☐ Choir Room
☐ Other: _____

Stage Plot: (Please draw how the stage should be set for your recital.)



Stage Equipment:

- Need a piano? ☐ Yes ☐ No
Performing with a pre-recorded soundtrack? ☐ Yes ☐ No
Performing with live electronic components? ☐ Yes ☐ No

Publicity:

- Will you be making a poster for your recital? ☐ Yes ☐ No
May your poster be shared on the School of Music Facebook page? ☐ Yes ☐ No
If yes, email a copy of the poster to darylnagode@ou.edu at least 4 days before the recital.

Notes: _____

Student Date

Professor Date

Accompanist Date

Concert Hall Manager Date