

**GENERAL EDUCATION EVALUATION FORM FOR
AN UNEQUATED OU STUDY ABROAD COURSE**

I request that the following study abroad course listed below be considered to satisfy the following OU General Education requirement:

Core Area I.	Symbolic and Oral Communication	_____
Core Area II.	Natural Science	_____
Core Area III.	Social Science	_____
Core Area IV.	Humanities	_____
	Artistic Forms	_____
	Western Culture	_____
	World Culture	_____
Core Area V.	First Year Experience	_____

Course Information:

University Where Taken

Course Title

Credit Hours Semester / Quarter Level: Lower / Upper Division

Term and Year Completed

Laboratory:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
Writing Component:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>

Authorization by Academic Advisor:

Student for whom the request is being made: _____ I.D.#: _____

Requested by: _____ Title _____

Academic Unit: _____

Please attach documentation, including course description, syllabus, handouts, written assignments requirements, exams, etc.
for review. Submit to: Provost's Advisory Committee on General Education Oversight (PACGEO) c/o Evans Hall 104
or email an electronic copy to gened-petitions@ou.edu

ACTION BY PROVOST'S ADVISORY COMMITTEE FOR GENERAL EDUCATION OVERSIGHT:

Denied: _____ Approved for This Student Only: _____ Approved for General Education course list: _____

Core: _____ Specific Requirement: _____

Signature: _____ Date: _____

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Procedures

To have study abroad course work evaluated for general education credit, students must present verification that the course work is equivalent to an OU general education course or meets the intent of a general education requirement.

- It is preferable that the issue of general education credit for an INTL course be addressed before leaving to study abroad. However, should the necessary documentation not be available, the student may seek approval after returning from abroad. The student should discuss this issue with an academic advisor during the pre-departure advising session.
- If a student wants the INTL course to be equated to a specific OU general education course, they should have it equated by an OU faculty member in the subject area of the course, or by the Office of Admissions.
- If the INTL course has no OU equivalent, the student may petition PACGEO either before departing or after returning from abroad. The student should complete the *General Education Evaluation Form for an Unequated OU Study Abroad Course* and submit it to their academic advisor along with appropriate documentation that the course satisfies an OU general education requirement. Documentation must indicate that both the *content* of the course and the *writing component* meets the intent of the OU general education requirement.
 - Lower Division courses must require a minimum of 1-five page scholarly paper (a combination of multiple smaller papers does not satisfy this requirement). Four to five academic sources are preferred.
 - Upper Division courses must require a minimum of 1-ten page scholarly paper (a combination of multiple smaller papers does not satisfy this requirement). Eight to ten academic sources are preferred.
- Documentation of content should include a course syllabus and other course materials. Documentation of the writing component could include the syllabus and assignment handouts. The more comprehensive the documentation, the more likely it is that the course will be approved for general education credit.