The University of Oklahoma
International Student Services

Invitation Letter Process

To support the application for a B-2 visa, send the following to the applicant:

1. A letter from you in English inviting him/her for a visit. See template below.

2. Evidence of your valid student status
   a. Request your enrollment verification through your ONE account.
   b. Request a good academic standing letter; see link Certifications & Verifications for instructions.
   c. A copy of your I-20 or DS-2019, passport, visa and most recent I-94.

3. Evidence of your ability to financially support your visitor during their stay (for example, your assistantship letter or a bank statement). This evidence is needed only if your visitor does not have the funds to support himself or herself during the visit to the US.

Invitation Letter Template

Date:

United States Consul General
(Address of Foreign Consulate Where Person Will Apply for the Visa – check online)

Dear Honorable Consul:

My name is **(Name)** and I reside at **(Your US Address)**. I am a student at the University of Oklahoma majoring in **(Major)**. I am requesting that you issue a tourist (B-2) visa to **(Person you want to invite)**, to allow her/him to visit with me in the United States. S/he is my **(Explain your relationship to the person)** and will be visiting with me from **(arrival date)** to **(departure date)**. **(Explain why you want the person to visit).**

During her/his stay in the United States, s/he will stay with me at my residence at the address stated above. I will be responsible for all of her/his room and board expenses while s/he is in the United States. Upon the termination of her/his visit, she/he will return to **(Country)**.

Your kind consideration to this request will be greatly appreciated.

Very truly yours,
Name
Telephone No.

***Note: We** have been informed multiple times by US government officials that invitation letters are **not** helpful for a tourist visa (B-2) application.*