

## **Criteria and Procedure for Graduate Faculty Status**

### **Department of Communication (Revised May, 1993)**

#### **Graduate Committee**

The Graduate Committee shall be made up of the Graduate Liaison and two additional members of the Graduate Faculty. The Graduate Liaison will be appointed by the chair, be an active member of the Graduate Faculty with M3 Status, will have directed at least one dissertation, and have earned tenure. The additional two members must have Graduate Faculty status and will be elected by the faculty for a two year staggered term. The Graduate Committee will organize and administer all admissions of graduate students, advise those graduate students upon their arrival on campus, and advise the chair on all matters pertinent to the graduate program.

#### **Graduate Faculty Committee**

Committee A and the Graduate Liaison shall constitute the Graduate Faculty committee. The Graduate Faculty Committee shall review the qualifications of faculty for membership on the Graduate Faculty and make recommendations for appointment to the Dean of the Graduate College.

#### **Levels of Graduate Faculty Membership**

The Department of Communication redefines the standard, Graduate College categories of Graduate Faculty membership as:

M0: may teach graduate courses.

M1: may teach graduate courses and direct Master's theses.

M2: in addition to M1 status, M2 members may sit on Doctoral committees.

M3: in addition to M2 status, M3 members may direct Doctoral dissertations.

These redefinitions are constant with our program which gives preference to applicants pursuing the doctoral degree (September 1992 data indicates that 97 doctoral students and 28 Masters students are registered within the program). We also believe that the distinguishing feature of membership on the Graduate Faculty should be whether or not a faculty member is currently conducting programmatic research and thus qualified to supervise research at the M1 through M3 level.

### **M3 Membership Criteria**

In order to be eligible for M3 membership, we would expect that in a five-year period the faculty member will have accomplished both 1 and 2 below:

- 1.) Published two inquiries in one or more of the following four areas:
  - a. refereed journal
  - b. scholarly book
  - c. chapter in a scholarly book
  - d. final report for an externally funded project.
- 2.) Earn two units from:
  - a. research related service (journal editor, regular journal reviewer, member of an editorial board, grant proposal reviewer, etc.), or
  - b. research presentation at a national meeting, or
  - c. receipt of approval of grant proposals, or
  - d. publication in recognized non-refereed journals.
- 3.) In all cases the quality of the contribution to scholarship will be considered for both inclusion as well as exclusion for M3 status.

### **M2 Membership Criteria**

In order to be eligible for M2 membership, one must, in a five-year period, show activity in at least two of the sub-headings listed in 1 (a-d) and 2 (a-d) above.

### **M1 Membership Criteria**

M1 membership is accorded to those who have earned the Ph.D. (or certain other doctoral degrees which prepare an individual to teach and research) in Communication, or a related area, and are actively working toward publication in their designated research area.

### **M0 Membership Criteria**

M0 membership is accorded to those who have yet to earn the Ph.D. but who have special knowledge in a specific area which qualifies the individual to teach at the graduate level.

### **Change in Status**

An upgrade in Graduate Faculty status may be attained by written application to the Graduate Faculty Committee. A change in status can be granted at such time as the faculty member has met the criteria for the rank desired.

### **New Faculty**

All new faculty who are hired will be appointed to M1 status. To attain M3 status, an untenured Assistant Professor must spend two years on the Graduate Faculty, co-direct a dissertation, and meet all other criteria for M3 status. All new Professors hired at higher ranks must apply for M3 status to the Graduate Faculty Committee.

## **2.1.2 Criteria and Procedure for Graduate Faculty Status Related to MA in Organizational Leadership Program**

### Graduate Faculty Oversight for the MA in Organizational Leadership

In the case of temporary or renewable term faculty who are hired to teach exclusively in the terminal MA program in Organizational Leadership and who are seeking SM status, the Program Director and Department Chair will review their qualifications and recommend appointments to the Dean of the Graduate College.

### Levels of Graduate Faculty Membership

Temporary and renewable term faculty who are hired to teach exclusively in the terminal MA program in Organizational Leadership may only pursue SM status and cannot be afforded RM0-RM4 status.

**SM:** Special Membership status may be granted the privilege to teach graduate-level classes, to serve on graduate non-thesis examination committees, or to chair graduate non-thesis examination committees in the Organizational Leadership Program, at the discretion of the Program Director and Department Chair and subject to the approval of the Graduate Dean.

Special members may **not** (a) serve on thesis committees, (b) chair theses, (c) serve on doctoral examination committees, (d) serve on dissertation committees, (e) chair dissertations, or (f) serve as the Graduate College Representative on examination, theses, or dissertation committees in the Department of Communication.

### SM Criteria

SM status is only accorded to those who have been vetted and voted on (unanimously) by the Program Director and Department Chair. SM status individuals seeking to teach in the MA in Organizational Leadership program should hold a terminal degree in Communication, Leadership, Management, Psychology, Law, or a related field (e.g., Ph.D., D.B.A., Ed.D., J.D.).

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