

**UNIVERSITY OF OKLAHOMA  
GRADUATE COUNCIL MEETING  
April 2, 2013 MINUTES  
Zarrow Hall, J.J. Rhyne Community Room**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes and petitions which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

**Present:** Lee Williams, William Ray (via videolink), Janis Paul, Sally Beach, Dan Cottom, Anthony Cricchio, Brian Fiedler, Priscilla Griffith, Phillip Gutierrez, Joseph Havlicek, Michael Kent, Robert Lipe, Vassilios Sikavitsas, Irvin Wagner, Barry Weaver

**Absent:** John Baur, Nina Livesey, Rosalee Maffitt, David Moxley, James Maner, Paul Spicer

**Guests:** Margaret Phillips

**Description of General Business**

- The minutes from February 5, 2013 were approved.

**Program Modifications and Deletions**

- The Adult and Higher Education Ph.D. program modification was approved by unanimous vote.
- The Master of Natural Science program deletion was approved by unanimous vote.

**Discussion Items**

- Dean Williams presented a policy statement regarding dissertations that are collections of papers and articles when the student is quite 'down the line' from the first author, followed by discussion from the council. Members of the council will suggest some additional language for the statement.

**FYI Item**

- The Women's and Gender Studies Graduate Certificate will be offered on the Tulsa campus.

**Subcommittee Reports**

- Drs. Kent and Weaver reported that they have been participating in program reviews with the APR.
- Dr. Fiedler provided the following report on the February 21, 2013 HSC Graduate Council meeting:
  1. Jennifer Raash gave a presentation about "Turnitin", which detects non-originality in submitted written works. Various faculty members already use it. They mentioned various causes for submissions to be ranked with a high percentage of non-originality.
  2. Raash also presented the "Qualtrics" survey tool, which HSC now has a license for. It replaces the multiple licenses for "survey monkey".

3. Qualtrac allows for making tests (as does D2L), but Qualtrac allows for test takers to be anybody in a list of email addresses. Qualtrac has online videos of how to configure and use it.
  4. Nursing MS degrees are being moved out of the GC and into the College of Nursing because only about 5% involved writing a thesis. The MS degrees are actually "professional" degrees, not research degrees.
  5. Tuition revenues are unaffected, but it does have impact on revenue collected by the Graduate Student Association and also the number of reps on the Graduate Council.
  6. Curriculum review...many nursing courses approved.
  7. Graduate Faculty Appointments were announced. The appointments carry two pieces of information. As was explained to me, the titles "Asst." "Assoc." and "Full" effect voting rights on the Graduate Council, and the 1, 2, 3,4, effect teaching and thesis/dissertation supervision rights. (The use of "Asst." -"Full" to designate voting rights confused me).
  8. Review of the Norman meeting... they turned to me to fill in the details...(ouch). Parking issues for HSC visitors to Norman were mentioned.
  9. A \$30,000 endowment to fund an annual award of \$1500 for student travel was announced.
  10. GSA report: low turnout for blood drive....
  11. Confusion about a "midnight" deadline on a certain date. Does that mean a deadline of 12:01 AM or 11:59 PM? I concurred that it was reasonable to be confused.
- Dr. Fiedler provided the following report on the March 28, 2013 HSC Graduate Council meeting:
    - Dean Tomasek presided over the meeting.
    - He stated that there was no quorum, and thus all votes would need to be approved by email.
    1. Minutes of previous meeting were approved.
    2. The Graduate Faculty Committee gave there report, and graduate faculty appointments were approved. (On applicant received a lower level than was applied for). Dean Tomasek reminded the group that department chairs must acknowledge in writing that junior faculty members ( meaning Asst. Profs.) must me mentored in their Graduate Faculty Appointments.
    3. "Declining fortunes" of HSC were mentioned, but expectation is for stable funds from the State for the next 2-3 years.
    4. OUHSC will purchase the Presbyterian Research Park. Cancer and diabetes research units will move there.
    5. Upcoming CDRPs were mentioned. External review committees are combined into one for convenience and saving of expense. The expenses are paid for the Provost office.
    6. Graduate student report. "OUHSC Student Association" had been renamed to "OUHSC Student Government Association" to be consistent with other groups around the country.
    7. Various endowments for student travel awards and so on were announced. (e.g. \$20,000 for \$1500 award per year).

## **Course Changes**

The following courses were tabled for clarification:

MBIO 5883. Course addition.

PBIO 5883. Course addition.

The following course changes and proposals have been unanimously approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Please contact the Graduate Council Secretary, Stephanie Powers, at 325-4706 if you wish to review any of these materials.

AME 5303. Course addition.

EDEC 6533. Course addition.

EDSS 5503. Change short title. Change description.

ENGL 5403. Change prerequisite.

GEOG 5943. Course addition.

HIST 5143. Course deletion.

JMC 5223. Change title. Change short title.

LIS 5283. Change title. Change short title. Change description.

MBIO 5903. Course addition.

PBIO 5810. Change prerequisites. Change description.

SPAN 5923. Course addition.

With no further business, the meeting adjourned at 4:31 PM. The next regularly scheduled meeting will be May 1, 2013.

**DISTRIBUTION DATE:** April 3, 2013