

**UNIVERSITY OF OKLAHOMA  
GRADUATE COUNCIL MEETING  
December 4, 2019 MINUTES  
Farzaneh Hall, Room 142**

All actions taken by the Graduate Council will have a twenty-one (21) day faculty protest period except for new courses, course changes, and petitions, which will be considered approved by the Graduate Faculty if no written protest is received in the Graduate College within seven (7) days.

**Present:** Randall Hewes, James Sluss, Kash Barker, Susan Burke, Chris Cone, Michael Engel, Eugenia Fuenzalida, Eric Heinze, Neil Houser, Matthew Loflin, Patrick McCann, Ken Petersen, Mirelsie Velazquez, Rienk Vermij, Vivek Vijay, Alexis Woodward, Doyle Yoon

**Absent:** Roksana Alavi, Mike Biggerstaff, Keri Kornelson, Sanna Pederson, Charles Warnken

**Guests:** Adam Croom, Gregg Garn, Barbara Holtzclaw (HSC), Pedro Huebner, Steven Lee, Wesley Long, Kristin Meyers, Shad Satterthwaite, Cathy Yeaman

**Description of General Business**

- The minutes from the November 6, 2019 council meeting were unanimously approved.

**Program Modifications and Proposals**

1. Anthropology MA, concentration addition was unanimously approved.
2. Criminal Justice MS, program requirement change was unanimously approved.
3. Digital Humanities graduate certificate, program requirement change was unanimously approved.
4. Health and Exercise Science MS, program requirement change was unanimously approved.
5. Organizational Leadership MA, program requirement change was unanimously approved.
6. Physics PhD, program requirement change was unanimously approved.
7. Human Relations MHR, electronic delivery request was unanimously approved.

**Information Items**

- Associate Dean Sherri Irvin has been promoted to Senior Associate Dean in the Graduate College. She will continue to provide leadership on key Graduate College initiatives. An internal search for a second Associate Dean will commence in early spring 2020.
- The Graduate College will soon implement an electronic form for Graduate Faculty appointments and reappointments. In preparation, academic units will be asked to submit the names of the members of their Graduate Faculty Committee. This information will then populate on the form with each new submission.
- The Appeals Procedure of Graduate Faculty Status Policy and the Rescission Procedure of Graduate Faculty Status Policy are now available on the Graduate College website

**Discussion Item**

- Approval of the Graduate Faculty Charter and Graduate Council Charter; next steps
  - Dean Hewes reported that the graduate faculty voted to approve the proposed changes to the Graduate Faculty and Graduate Council Charters, with 85.5% and 93.4% of the ballots cast in favor of the updated Charters, respectively. The Charters will now go forward to the OU Regents on their January 2020 agenda.

- The Graduate College will send out guidance in spring 2020, asking academic units to update their graduate faculty criteria to align with the Graduate Faculty Charter, Higher Learning Commission requirements, and updated policies for regular and special member graduate faculty appointments.

### **Reports**

Dr. Barbara Holtzclaw from the Health Sciences Center gave the following report from the November 21, 2019 HSC Graduate Council meeting:

- The HSC Council discussed how departments have differing probation policies. Since the Norman Council recently revised their probation policy, a copy of it will be made available to the HSC dean's office.

Dr. James Sluss, Dean of the Tulsa Graduate College, offered the following:

- The Tulsa campus will hold a 3MT-like satellite competition in mid-January to prepare students for the formal 3MT® competition in Norman.

### **Course Modifications and Proposals**

The following course modifications and proposals have been approved by the Graduate Council and will be forwarded to the Academic Programs Council for further approval after the seven (7) day protest period. Only brief information regarding approved changes follows; however, original course change proposals will be on file in the Graduate College through the seven-day protest period if you have questions or concerns about any of the following. Contact the Graduate Council Secretary, Linda Kelly, at 325-3106, if you wish to review any of these materials.

ACCT 5543. Change in title, short title, prerequisites, and course description.

ACCT 5613. Change in prerequisites and restrictions.

ACCT 6613. Change in prerequisites and restrictions.

BIOL 4653. Change in semesters offered.

CH E 4273. Request for graduate credit (previously approved but removed in error).

LIS 5623. Change in title, short title, and course description.

LIS 5643. Change in course description.

PHYS 5000. Change in course number, course description, and credit hours.

S WK 5413. Change in prerequisites.

S WK 5423. Change in prerequisites.

TESL 5945. Change in course description and contact hours.

BME 5113. Course addition.

BME 5283. Course addition.

DSA 5133. Course addition.

ENT 5112. Course addition.

ENT 5122. Course addition.

ENT 5151. Course addition.

ILAC 6043. Course addition.

ISE 5133. Course addition.

ISE 5373. Course addition.

LSAL 5953. Course addition.

LSCJ 5013. Course addition.

With no further business, the meeting adjourned at 3:45 p.m. The next regularly scheduled meeting will be January 15, 2020.

**DISTRIBUTION DATE:** December 6, 2019

For an electronic copy of these minutes and more information about the  
Graduate Council, please visit our website at:  
<http://www.ou.edu/content/gradcollege/faculty-and-staff-resources/graduate-council.html>