

Changing Variable Credit Course Hours

Once you enroll in a course that is variable credit hours, the system will automatically enroll you in the minimum number of hours for that course.

The screenshot shows the 'REGISTER FOR CLASSES' interface. At the top, there are tabs: 'Find Classes', 'Enter CRNs', 'My Plans', and 'My Schedule and Options'. Below these is a section titled 'Enter Your Search Criteria' for the term 'Fall 2014'. It includes input fields for 'Subject', 'Course Number', and 'Keyword', along with 'Search', 'Clear', and 'Advanced Search' buttons. Below the search section is a 'Class Schedule for Fall 2014' calendar view showing courses like 'The Understanding of Art' and 'University Marching Band'. To the right is a 'Summary' table with columns: Title, Details, Hours, CRN, Schedule Type, Status, and Action. The table lists two courses: 'The Understanding of Art' (3 hours, CRN 14214, Lecture, Registered) and 'University Marching Band' (0 hours, CRN 19332, Perform..., Registered). A blue callout bubble points to the '0' in the 'Hours' column for 'University Marching Band' with the text: 'You can see the number of hours that you are currently enrolled in.'

Click on "My Schedule and Options" to change the number of hours that you are enrolled in.

The screenshot shows the 'REGISTER FOR CLASSES' interface with the 'My Schedule and Options' tab selected. It displays a 'Summary' table for the term 'Fall 2014' with columns: Title, Hours, CRN, Grade Mode, Level, and Study Path. The table lists two courses: 'The Understanding of Art' (3 hours, CRN 14214, Letter Graded, Undergraduate, None) and 'University Marching Band' (0 hours, CRN 19332, Letter Graded, Undergraduate, None). A blue callout bubble points to the '0' in the 'Hours' column for 'University Marching Band' with the text: 'The course with variable credit hours is underlined.'

Click on the credit hours and it will give you the credit hour range for the course in question.

The screenshot shows the 'My Schedule and Options' tab with a pop-up window over the 'University Marching Band' row. The pop-up displays the text: 'p Must be from 0 to 1'. The table below has columns: Title, Hours, CRN, Grade Mode, Level, and Study Path. The 'University Marching Band' row shows 0 hours, CRN 19332, Letter Graded, Undergraduate, and None. The 'Records: 2' label is at the bottom right.

Change the credit hours to what you are wanting within the credit hour range. Then submit your change.

REGISTER FOR CLASSES

Find Classes | Enter CRNs | My Plans | **My Schedule and Options**

Summary
Term: Fall 2014

Title	Hours	CRN	Grade Mode	Level	Study Path
The Understanding of Art	3	14214	Letter Graded	Undergraduate	None
University Marching Band	1	19332	Letter Graded	Undergraduate	None

Records: 2

Total Hours | Registered: 3.0 | Billing: 3.0 | CEU: 0.0 | Min: 0.0 | Max: 13.0

Schedule | Schedule Details

Class Schedule for Fall 2014

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1pm		✓ The Understanding of Art		✓ The Understanding of Art		✓ The Understanding of Art	
2pm			✓ The Understanding of Art				
3pm							
4pm		✓ University Marching Band		✓ University Marching Band	✓ University Marching Band	✓ University Marching Band	
5pm							

Panels | **Submit**

Credit hour change will be reflected here.

Click on Submit.

Once you have submitted the change you will get a message that states "Save Successful".

Student I. Test | Sign Out | 1 Notifications

Banner Self-Service | Student | Registration | Select a Term | Register for Classes

✓ Save Successful

REGISTER FOR CLASSES

Find Classes | Enter CRNs | My Plans | **My Schedule and Options**

Summary
Term: Fall 2014

Title	Hours	CRN	Grade Mode	Level	Study Path
The Understanding of Art	3	14214	Letter Graded	Undergraduate	None
University Marching Band	1	19332	Letter Graded	Undergraduate	None

Records: 2

Total Hours | Registered: 4.0 | Billing: 4.0 | CEU: 0.0 | Min: 0.0 | Max: 13.0

Schedule | Schedule Details

Class Schedule for Fall 2014

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1pm		✓ The Understanding of Art		✓ The Understanding of Art		✓ The Understanding of Art	
2pm			✓ The Understanding of Art				
3pm							
4pm		✓ University Marching Band		✓ University Marching Band	✓ University Marching Band	✓ University Marching Band	
5pm							

Panels | **Submit**