UNDERGRADUATE RESEARCH OPPORTUNITIES PROGRAM (UROP)
Details & Guidelines for Student Applicants

Each Fall and Spring Semester, the Undergraduate Research Opportunities Program (UROP) offers financial assistance for student-driven scholarly and creative projects under the mentorship of a faculty member.

Program Details:
Grants can be requested for up to $1,000 to support research expenses for student driven projects. Support will be provided either: 1) directly to the student via scholarship, or 2) to the faculty mentor's department account to purchase supplies through the university. If option two is selected, the grant will be awarded to the faculty mentor on behalf of the student. All necessary payment forms provided at the time of selection must be returned by the deadline, or the award will be forfeited.

A one-page final report will be required following the project completion. Students may only apply once per UROP cycle (either individually or as a group) and can only be awarded one UROP grant per academic year. Faculty mentors are limited to sponsoring up to 3 student projects per semester.

Fall 2025 Timeline
- Applications Open: August 18, 2025
- Application Deadline: September 5, 2025
- Awards Announced: September 19, 2025
- Payment forms must be submitted by October 1, 2025
- Report due: January 20, 2026

Student eligibility:
1. Open to all University of Oklahoma undergraduate students on the Norman and Health Sciences Center campus.
2. Student projects must have a faculty sponsor.
3. Students may apply for UROP either individually or as a pair. If applying as a pair or team, any amount awarded will be divided equally between the applicants. Teams must have a student lead.

UROP Application Process:
Student applicants will need to complete the application in Dynamic Forms with the following documents and information.
1. **Summary/Abstract** - The project summary/abstract should be written by the student and should explain specifically what the student will do during the funded period. Scientific and engineering proposals should include a statement of hypothesis and research methodology. All proposals should include a rationale, goals and objectives, and a timeline for project activities. Explain how the items requested in the budget will be used. If your project is a small part of a larger project, explain that as well. Proposals should avoid technical jargon and be understandable by non-specialists.
2. **Budget** - Please provide a detailed, itemized budget. See budget policies listed below.

3. **Faculty Sponsor** - Provide contact information for an OU faculty sponsor. Your faculty sponsor must agree to supervise the project and ensure compliance with all safety and research subject requirements. Their signature on the Dynamic Forms application will be required.

Budget Policies:
1. Student salary cannot be requested. The funding is intended to purchase equipment, supplies, or pay for other essential project expenses.
2. If travel support is requested, they must be an integral part of the research/creative activity (e.g., travel to an archive or field site). Conference travel cannot be funded with a UROP.
3. Any amount up to $1,000 may be requested. It is in your best interest to provide an honest and reasonable account of the funds for the project. We reserve the right to reduce an award in order to facilitate more projects.
4. Deviations from the approved uses of funds must have prior approval. Requests for deviation should be requested to honors@ou.edu.
5. Funds cannot be used to reimburse costs that are incurred prior to the start date of the award. The start date is the date of the notification email.

Final Report:
If you are selected to receive a UROP award, you will be required to submit a one-page final report summarizing the results of your project by the beginning of the semester following your award.

Faculty Sponsor's Responsibilities:
1. Supervise student UROP project.
2. Ensure compliance with all University safety and research subject requirements.
3. Submit the final report to the Honors College (honors@ou.edu), which should consist of the following:
   1. A narrative report prepared by the student.
   2. Copy of formal written approvals if indicated (e.g., IRB, IACUC).

Questions? Please contact us via email at honors@ou.edu or visit our website at https://ou.edu/honors.