



### Curricular Practical Training (CPT) Academic Advisor Confirmation Form

**To be completed by the student:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
SEVIS ID: \_\_\_\_\_ OUHC ID: \_\_\_\_\_  
Current Address: \_\_\_\_\_

**To be completed in full by the academic advisor:**

*If you have questions regarding this form, please contact OIS at 271-2189.*

College: \_\_\_\_\_ Degree Program: \_\_\_\_\_

B.S.  M.S.  M.P.H.  Ph.D.  Other

CPT Employer Name: \_\_\_\_\_

CPT Employer Address: \_\_\_\_\_

CPT Employer Direct Supervisor Name and Email: \_\_\_\_\_

Proposed Internship Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Hours Per Week: \_\_\_\_\_  Paid  Unpaid  Volunteer

**Select one of the options below describing the purpose of the internship:**

The internship is a **required and established** part of the degree program.

Course title: \_\_\_\_\_ Course number: \_\_\_\_\_

Number of credit hours: \_\_\_\_\_ Semester of Enrollment: \_\_\_\_\_

*Students must enroll in the internship course each semester they apply for CPT authorization.*

The internship is **not required**, but academic credit will count toward minimum degree requirements so that student will not exceed number of hours required to complete degree. **Support letter from academic advisor is required.**

Course title: \_\_\_\_\_ Course number: \_\_\_\_\_

Number of credit hours: \_\_\_\_\_ Semester of Enrollment: \_\_\_\_\_

The student is a graduate student who has finished all formal coursework requirements and is currently in thesis or dissertation hours. The **data obtained from the internship is required** for completion of the student's thesis or dissertation.

**Support letter from academic advisor is required.**

*I attest that I have completed the above information in full, and hereby recommend that the student be authorized for the internship described on this form.*

Academic Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Email the completed form to your OUHC DSO or [OIS@ou.edu](mailto:OIS@ou.edu) for review.**

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