

Institution: University of Oklahoma-Norman Campus (207500)

User ID: P2075003

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

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Were your annual total library expenses for Fiscal Year 2018:

<input type="radio"/>	Less than \$100,000	<input checked="" type="radio"/>	Greater than or equal to \$100,000
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Is the library collection entirely electronic?

<input checked="" type="radio"/>	No	<input type="radio"/>	Yes
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Library Collections/Circulation and Interlibrary Loan Services

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection					
NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2018.					
Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	4,312,631	4,158,912	1,381,213	1,314,587	
Databases			318	311	
Media	3,635,818	3,635,482		5,018	
Serials	71,252	71,289	100,138	128,934	
Total	8,019,701	7,865,683	1,481,669	1,448,850	9,501,370
Library Circulation	79,836	77,473	1,411,948	665,728	1,491,784

Does your institution have Interlibrary Loan Services ?

☐ No

☒ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	12,551	42,492
Total interlibrary loans and documents received	10,166	20,715

You may use the space below to provide context for the data you've reported above.This context box will not be posted on the College Navigator Website.

Expenses

Section II:
For degree-granting institutions with
library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's
fiscal year that ends before October 1, 2018.

		Prior Year Amount
<div><div>?</div>Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).</div>	<div><div>3</div></div>	<div><div>4</div></div>
<div><div>?</div>Expenses</div>	Amount	
Total salaries and wages for the library staff	6,898,654	6,678,988
Are staff fringe benefits paid out of the library budget?		
<div><div><div><div></div></div>No</div></div>		
<div><div><div><div></div></div>Yes</div></div>	Total Fringe benefits	0
Materials/services expenses		
One-time purchases of <u>books, serial back-files, and other materials</u>	1,055,340	
Ongoing commitments to subscriptions	8,964,106	
All other materials/services costs	626,580	
Total materials/services expenses	10,646,026	10,705,398
Operations and maintenance expenses		
Preservation services	0	
All other operations and maintenance expenses	2,855,444	
Total operations and maintenance expenses	2,855,444	2,465,024
Total Expenses	20,400,124	19,849,410
Total Expenses (minus Fringe Benefits)	20,400,124	19,849,410
You may use the space below to provide context for the data you've reported above.This context box will not be posted on the <u>College Navigator Website</u> .		
<div></div>		

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers. The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name:		
Email:		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	hours	hours	hours	hours
Other offices	hours	hours	hours	hours

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	4,312,631	1,381,213
Databases		318
Media	3,635,818	
Serials	71,252	100,138
Total Collection	8,019,701	1,481,669
Total Circulation	79,836	1,411,948

Expenses	Amount
Salaries and wages	\$6,898,654
Fringe benefits	N/A
Materials/services expenses	\$10,646,026
Operations and maintenance expenses	\$2,855,444
Total expenses	\$20,400,124

Academic Libraries

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Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Upload File	The number entered (1,411,948) is outside the expected range of between 466,010 and 865,446 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	All these numbers are correct. We have found that digital/electronic materials don't necessarily demonstrate circulation trends in the way that other data do.			
Upload File	The number entered (12,551) is outside the expected range of between 29,745 and 55,239 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	We simply received fewer loans from other libraries than in previous years.			
Upload File	The number entered (10,166) is outside the expected range of between 14,501 and 26,929 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Previous years reported total requests received; this year's number reflects TOTAL REQUESTS FILLED.			
Screen: Expenses				
Screen Entry	The number of branch and independent libraries is expected to be equal to the prior year value. Please correct your data or explain. (Error #15021)	Explanation	Yes	
Reason:	We closed our engineering branch library in the summer of 2018.			