INFORMATION TECHNOLOGY COUNCIL (NORMAN)
2010—2011 ANNUAL REPORT
SUBMITTED BY CHUNG KAO, CHAIR

Membership
  Members of the 2010—2011 Information Technology Council and their departments,
Faculty Senate Appointees:

Todd Stewart	Art
Chung Kao	Physics & Astronomy
Tammy McCuen	Construction Science
Randy Kolar	Civil Engineering & Env. Science
Al Schwarzkopf	MIS

Staff Senate Appointees:

Jeffrey Boles	CCE Outreach
Stefan Ice	Music
Samuel Callahan	Architecture

Ex-officio Members:

Robert Kelly	For the Senior Vice President & Provost
Burr Millsap	Vice President for Administrative Affairs designate
Dimitrios Papavassiliou	For the Vice President for Research
Nick Hathaway	President Designee
Dennis Aebersold	VP for Info Technology and CIO

Meetings
2009: September 16, October 21, and November 18
2010: February 17, March 10, and April 21

Location: Jacobson Hall Room 206

Projects and Issues

Updates and review process to improve oZONE (Brad Burnett)**:**
Phase 2 has been completed and oZONE is now in the phase of "Ongoing Operations".
Operational team leaders are being identified by IT. The Project Team is transitioning
out and IT will manage oZONE from now on. Flexible registration – shopping carts –
has not gone live due to Sun Guard's delay. Most recent version will be tested over the
next couple of weeks by the project team before going live. ODS team is continuing to
work in original capacity. Project team is working on an automated job scheduler for
business units across campus. COGNOS training group (report writing) is being
assembled to train campus wide.
oZONE Request Committee – receives request for change to current system and for
enhancements functionality. Membership includes representatives from multiple areas of
interest. ORC reports a significant reduction in the number of requests over the last year.
Requests assigned every two weeks.
Nick reported HELP in oZONE is available 24/7 now through the IT Help Desk.

Updates and review process to upgrade D2L (Michelle Davis):
Set up of test server is in process now. There has been face-lift for log in page, navigation bar, and internal graphics. It is now able to upload users' photographs in the course roster. Concern expressed with ensuring appropriate photographs are uploaded and possibility of using official photographs from iThink. Launch at end of semester with an expected downtime for upgrade – 1 day – Friday, May 20, 2011. D2L will complete the upgrade and Michelle will follow up. D2L upgrade includes a mobile application that is working with iPhone, Android, Blackberry, and PalmOS.

Mobile applications (Nick Key): OU2Go revamped by IT Mobile Group and version 2 released in September 2010. OU4U released in September 2010 and expect a widespread campaign in spring 2011. Includes access to D2L, library, GIS locator, and other campus sites. Content upgrade on mobile applications includes a calendar and CART GPS. Steering committee wants to limit the mobile apps to two applications to remain concise and dynamic versus adding multiple applications.

New copier and printer program (John Sarantakos – Director of Printing and Mailing):
An extension of a 10-year program for 10 years with three vendors to supply printers and multi-functional devices. Includes desktop printers, the Vendors are Sooner Copy, BMI, and Stanley Systems. New contract excludes the cost per copy component in previous vendor contracts. Instead it is locked annually, evaluated at the end of the year, and adjusted if necessary. Goals are to (1) place the correct copiers, (2) determine appropriate solution, (3) arrive at an overall plan to teach departments how to migrate from desktop printers to a multi-functional device, and (4) teach people how not to print. Save money and become more sustainable. Priority for printing/copying/scanning device: Contract – lease - first, IT store second, but purchasing will not approve purchase of desktop printers any longer.
*Color printers are allowable if justified on a departmental basis.
If a desktop printer is needed it may be acquired through the contract with a vendor to lease the desktop. Lease includes all the maintenance, toner, and service for the device.

More site licenses for useful software:
We requested that a comprehensive list of all the software available through the campus license be posted – perhaps at the IT Store. Robert recommended perhaps looking at competing products that may be a reduced price or even 'free'. Nick pointed out that some of these products might not offer an enterprise license but only individual license. Sam mentioned Blue Beam as an alternative for Adobe.

Security Scans (Nick Key)**:**
IT will not scan unless requested to do so by the department. IT does not capture data or display data. The scan looks only for specific information such as, social security numbers. The report only shows the file name, the path, and occurrences of possible personal information. Files are not being removed or quarantined by IT. Each individual is responsible for remediating sensitive data from their machine. If sensitive data is compromised then the individual is responsible.

Opportunities for wireless deployments over the summer:
Discussions included Catlett, Carson basement, Cross Main, Hester Hall, Dale Hall classrooms, Dale Hall Tower (currently getting residual from classrooms), and other general education classrooms on the South Oval. Dale Hall has been identified as a priority to upgrade classrooms during peak times. Access points are designed to support 25-30 students at a time. Problem is with large classes in proximity Map of current OUWifi coverage is available on website

Student online behavior and conduct:
IT has been working with the student office of conduct. A social media policy is in the hands of public affairs at this item and guidelines for online conduct are in the process of development as it parallels to the University's student code of conduct.

CIO succession plan:
Dennis Aebersold is retiring June 30, 2011. Short-term plan is that Loretta Early will transition in to the Vice President/CIO position as an interim. Discussions will begin with the Regents during the summer about the long-term plan.

Election of New Chair:
Al Schwarzkopf was elected to serve as the ITC Chair in 2011—12.

Selection of IT Council Secretary:
Sam Callahan volunteered to take meeting minutes for next year.
Jeff Boles volunteered to be the backup.

Acknowledgements:
We would like to thank the OU Information Technology for providing valuable information to the IT Council and support for the Norman Campus during the year, especially, Nick Key, Brad Burnett, Michelle Davis, and John Sarantakos. In addition, the chair want to thank Tammy McCuen for taking minutes this year, Robert Kelly for maintaining and updating the ITC website, and all members of the ITC for their active involvement in discussions and investigations.