

Information Technology Council Meeting

10:30am, Thursday, September 16, 2010

Jacobson Hall, Room 206

Recorded by Tammy McCuen

Members Present: Dennis Aebersold, Todd Stewart, Chung Kao (Chair), Tammy McCuen, Randy Kolar, Al Schwarzkopf, Jeffrey Boles, Stefan Ice, Sam Callahan

Members Absent: Robert Kelly, Bur Millsap, Dimitrios Papavassiliou, Nick Hathaway

Guests: Nick Key, Loretta Early, Matt Singleton, Craig Cochell, Geoff Wilson

I. Call to order

II. IT updates:

- A. iTunes U– Nick Key reported that Apple professional services were onsite during August and is testing through September. Spring 2011 target for 'Go Live'.
 - 1. IT will begin addressing the subject of intellectual property in October with pilot projects.
 - 2. iTunes U users will be authenticated and each will have an expiration date for access to download lectures. Lectures can be downloaded but cannot be copied so only OU users can have access. Restrictions will be set to limit access to course lectures to students enrolled in the course.
 - 3. iTunes U will not replace D2L but will have a URL on D2L. Other universities are using iTunes U so OU is not breaking ground with this initiative.
 - 4. Al Schwarzkopf stressed the fact that the faculty retains legal rights of the intellectual property as the author.
 - 5. ADA compliance is being addressed in the pilot program and the university will pay for transcription. Content for iTunes U will be stored by OU on campus
- B. Lecture Capture – Matt Singleton reported that a Request for Proposal (RFP) for just-in-time contracts by vendors was issued during the summer. Responses to the RFP will provide solutions for procurement at the department/college level. The RFP closes Friday, September 17, 2010.
 - 1. The RFP requires that the proposed solution must integrate with iTunes U.
 - 2. PACCR will procure lecture capture solutions for central scheduled classrooms
 - 3. Demonstrations to interested faculty groups can be scheduled with vendors

- C. Mobile development teams - Nick Key reported that the OU2Go project team is working to improve speed and functionality and revisions should be to Apple this fall for the next update.
1. OU4U provides faculty, students and staff with quick access to campus information from their iPhone. The application includes a search for parking garage availability, and displays CART maps in real-time. The application will also include D2L integration for students to pull data from their courses. Nick stressed that development is still in progress, so Release 1 may only have the basics with ongoing development. Future releases will include maps, weather, and newsfeeds that are focused on OU students, faculty, and staff. OU Library will also be integrated and a feature to search OU people will be included.
- D. Recent Grant Awards – Nick Key and Dennis Aebersold reported that Henry Neiman has been working to capture grant money to improve OU IT capabilities and connectivity. Recently 2 grants were awarded to the university.
1. The first was a NSF grant for C2 for cyber connectivity to build up cyber connectivity between the universities and states. The improved connectivity will serve to connect researchers between the Oklahoma universities – for collaboration between OU, OSU, Tulsa, and tribal serving colleges. Total award of \$1.17 million for 3 years, which will be used to upgrade all existing lines to optical and add new optical connectivity with the purchase of existing lines.
 2. The second award was from NSF for \$1.3 million over 3 years for pediscale storage for secure research storage. The grant money sets up the storage resources from which researchers can purchase the package storage through OU IT. The pediscale storage provides storage that is secure, redundant, and available for collaboration. The storage resources will be available only for OU researchers.
- E. InvisibleBracelet – Nick Key reported that the invisible bracelet allows for online registration of medical conditions, allergies, medications, in case of emergency contact by students, faculty and staff. It is HIPPA compliant and is linked to ambulance service. The university is paying for the service, which includes a key phob, card for the wallet for emergency services to input the number and access personal medical information. Register at www.invisiblebracelet.org/ou
- F. Security Issues – Geoff Wilson reported there have been 10 incidents of security breaches in 2010. Both administrative and academic departments have been breached across the OU campus(es). Initiatives are now in place to remove sensitive data (e.g. SSNs) from department computers. Defining the systems that will continue to require

sensitive data on them and then ensure processes are in place to minimize compromise of data. Steps are being taken to

1. Identify computers that require sensitive data storage
2. Secure those computers
3. Work with departments to set up the process to ensure ongoing security

IT is requesting due diligence by all, and that IT be notified when there may be a potential for breach. IT can search other devices, such as CDs and flash drives. IT is working on creating awareness campaigns and training policies.

III. Other Business –

- A. Al Schwarzkopf recommended IT publish a newsletter reporting IT accomplishments
- B. Al Schwarzkopf commented that overall the rollout of oZone was good but improvements are still needed. Nick Key addressed the issue and informed the group that the rollout is in phase 2 and corrections are being made. The next oZone release is scheduled for spring 2011.
- C. Tammy McCuen was selected to represent ITC on the Provost Advisory Committee for Classrooms (PACCR)

IV. Close of meeting, next meeting scheduled for October 21, 2010 at 10:30am.