

Information Technology Council Meeting

10:00am, Thursday, February 17, 2011

Jacobson Hall, Room 206

Recorded by Tammy McCuen

Members present: Jeff Boles, Chung Kao, Tammy McCuen, Robert Kelly, Bur Millsap, Todd Stewart, Stefan Ice

Members Absent: Dennis Aebersold, Randy Kolar, Sam Callahan, Nick Hathaway

Guests: Nick Key, Michelle Davis

- I. Call to order and approval of minutes
- II. IT updates
 - A. Updates and review process to upgrade D2L – Michelle Davis – Set up of test server in process now. Face lift – log in page, navigation bar, internal graphics. Able to upload users' photographs in the course roster. Concern expressed with ensuring appropriate photographs are uploaded and possibility of using official photographs from iThink. Launch at end of semester with an expected downtime for upgrade – 1 day – Friday, May 20, 2011. D2L will complete the upgrade and Michelle will follow up. D2L upgrade includes a mobile application that is working with iPhone, Android, Blackberry, and PalmOS.

Stefan inquired if OU has a 'code of ethics', or list of recommendations, about posts on D2L and other social media sites. Nick will follow up with review of the previous recommendations distributed by legal counsel and perhaps bring in career services, student council, and other campus organizations to create a policy for posting on D2L and/or social media. Michelle agrees and will create a 'Best Practices' to raise student awareness about posting on web forums and social media sites.

- B. Mobile applications – Nick Key – OU2Go revamped by IT Mobile Group and version 2 released in September 2010. OU4U released in September 2010 and expect a widespread campaign in spring 2011. Includes access to D2L, library, GIS locator, and other campus sites. Content upgrade on mobile applications includes a calendar and CART GPS. Steering committee wants to limit the mobile apps to two applications to remain concise and dynamic versus adding multiple applications.

- C. OUWifi for academic buildings – Nick Key – Identifying buildings currently lacking OUWifi as Catlett, Ruppell Jones, Carpenter, Holmberg, College of Art. Stefan reminded the committee that the majority of classes in Catlett are general education (not music) classes. This issue for funding is in the fact that classrooms are not centrally scheduled so not eligible for PACCR funding. Nick recommends a site study for Catlett, Ruppell Jones, Carpenter, and Holmberg for a proposal to seek outside funding or for consideration by PACCR. Stefan reports eight classrooms currently used for gen ed courses and need OUWifi. Nick will discuss findings from the site studies and make recommendations for a proposal.
- D. Site licenses for Microsoft products to be available for students - \$125 through OU ITstore. Challenge in changing the current license agreement is in the costs. Nick recommends collecting data about what students are currently using. Site licenses with Adobe are currently the best available but anticipate a new license model to roll out in 6-8 months. Adobe and Creative Suite seem to be a priority on campus. Other software requests: IDL Scientific Data Visualization Software, Red Hat Enterprise Linux Advanced Platform, NVivo 9, SharePoint Internet gateway, IBM SPSS Amos

III. Suggestions and questions

- A. Leroy Blank contacted Chung about the policy for departmental scan of faculty computers using Seek and Secure and security scan. What is the policy for reporting if illegal? Nick reported a policy in place to immediately report illegal findings to the police, but clarified that inappropriate material is different.
- B. Request for representative at next meeting to discuss new policy for purchasing copiers.

IV. Meeting adjourned

Next Meeting: Thursday, March 10, 2011 – TBD