Minutes from I.T. Council meeting 2/15/16
Travis Conference Room, Bizzell Memorial Library

Attendees

Patrick Livingood, Co-Chair – Anthropology	Boris Apanasov – Mathematics	Burr Millsap - Assoc VP for Admin and Finance
Carl Grant, Co-Chair – OU Libraries	Mark Morvant – Ctr. For Teaching Excellence	Nick Key – OU IT
Loretta Early – OU IT	Stephen Crynes – University College	David Luna – OU IT
Chris Cook – CAPS	Lance Drege – Music	Ryan Hulseberg – OU IT
Aaron Biggs – Provost Office		Chris Kobza – OU IT

Meeting start: 10:32 am

- Minutes approval first/seconded and then by unanimous vote.
- Loretta Early:
    ◦ Introduced Chris Kobza, new Executive Director for Campus Community Team
    ◦ D2L notified OU they will stop providing software updates for on-premise D2L Deployment; is going to force choice between cloud-hosted D2L or other service
- Mark Morvant, LMS Options:
    ◦ In 2014 did a study of LMS options, mostly between D2L and Canvas
    ◦ Online instructors favored D2L and students and large courses preferred Canvas
    ◦ Decision made at time to stay with D2L through Summer 2017
    ◦ We did add top tier 24/7 support for D2L
    ◦ Now, our needs have changed. Data integration is essential and mobile has increased in importance
    ◦ Only interested in going with systems that have been deployed at peer-institution
    ◦ In current cycle, looking at Canvas more
    ◦ Canvas has revamped UI; enhanced analytics; rubrics; new quizzes and grades module this summer; peer-grading and anonymous grading
    ◦ Canvas has open data standard so we can access our own data, even if it is hosed on cloud
    ◦ Canvas has increased implementations at peer universities; 32% of Top 25 schools on Canvas; 30-50% of Top 5 Conference schools
    ◦ Open data standard, easy to integrate
    ◦ Canvas now appears vastly superior
    ◦ Possible to transfer some data from D2L; possibly last 2 years of courses
    ◦ Recommendation to move to Canvas
- Nick Key, Ryan Hulseberg, and David Luna: Ozone Replacement
    ◦ Want to create a high-quality user-experience
    ◦ Currently using AGILE process to discover problems, identify stakeholders, do user research
    ◦ Right now honing in on primary and secondary navigation
    ◦ Goal is to provide task-focused dynamic content; pull data from underlying systems
    ◦ Want to craft different experiences for students and faculty
    ◦ Major problems working on right now: enrollment, paying tuition, financial aid
- Identity Management, Patrick Livingood
    ◦ Based on Dave Shields IAM presentation last meeting, we have developed a set of followup questions; These are going to be sent to Dave to consider/address

- What is the plan for eventual roll-out and deployment of the system, and what fail safes are in place to make sure there are no disruptions? This would seem to be entangled with just about every major system at the University.
- What is being done to schedule to rollout to minimize possible problems with the academic calendar?
- There is now the potential for a lot more gradations in status, especially for the Web Portals and applications. What are the University entities tasked with defining and maintaining those? What additional staff burdens might this cause?
- In a short, non-technical way, what would you say the tangible benefit will be to students, faculty, and staff?
    - *February 16 Update*: Dave Shields responded to questions over email, and those were shared with ITC
- Chris Cook
    - In setting up email forwarding for Office 365, noticed a message that the user should check option to save messages on server and references an OU Email Retention Policy
    - Two questions: If it is important to keep messages on server, it shouldn't be up to user to check the box; Also, could not find any reference to OU Email Retention policy
    - Opened discussion on trying to determine exactly how email and FOI work at OU; we might invite Legal to ITC to discuss these issues in a future meeting
    - *February 24 Update*: According to Chris Kobza, there is no "OU Email Retention Policy." In absence of formal policy, expectation is that certain units know they have certain legal duties to retain records. Any formal email retention policy would need to be drafted by Legal. Also, the option in Office 365 has been reworded to no longer reference an Email Retention Policy.