

Group: Information Technology Council 2019-2020  
Subject: Minutes for ITC Monthly Meeting  
Date: Monday, November 18th, 2019, 9:30-10:30  
Location: Bizzell Memorial Library, Travis Room

Recorder: Steven Ho

Attendees: Andrew Fagg (CS / Co-Chair), Aaron Biggs (Provost's Office), Daniel Deering (VPR), Patrick Livingood (Anthropology), Bently Smith (Sooner Card), Darin Fox (Law), Edward Reali (SGA), Lynnetta Eyachabbe (IT), Steve Ho (IT), Kelsie Curtis (IT), Corey Helms (IT), Eric Boyd (EM), Danielle Caswell (IT)

**Account and Password Standard:** Lynnetta Eyachabbe - IT Security

- State of Oklahoma: standard policy for 90 day password changes
  - There is a policy to allow exceptions
- Patrick's Email (to GRC):
  - 90 day turn-around time may be too short (may be even less secure according to the literature)
  - Additional special characters are not necessarily more secure
- Student feedback (Edward): the current proposal is 150 day between password changes. Would it be possible to do by semester to allow more consistent change expectation for students?
- Patrick motion: "To supplement current password policies with additional protection (Multi-factor authentication) as opposed to making changes to password policies (character requirements and password change time frames)"
  - Motion seconded
- To do: draft memorandum to Information Technology Governance Risk and Compliance Group
- 2-Factor authentication
  - Expect some services to require this for on-campus access
  - VPN coming

**Acceptable Use Policy Proposal**

- Limits blogging and social media
  - But, for some, this is the job
  - Also some routinely using social media for classes

**Transition of Email Accounts:** Kelsie Curtis - IT Services

- Currently working with IRR and Provost office to identify official Emeritus classifications in PeopleSoft.
- Ongoing notifications will be delayed for expiring Faculty accounts until further research on official account status is concluded.
- Any faculty with questions should reach out to IT via the feedback form on the notification email. They should also be working through their unit.
- Adjunct faculty: no automatic termination (allows for periodic teaching assignments)

## **Computer Standardization: Corey Helms - IT**

- One computer per person: there can be exceptions for this. Most of the exception requests have been approved (over 90%).
- Please continue to submit feedback to IT regarding the process and questions regarding exceptions. [http://www.ou.edu/ouit/computer\\_standardization](http://www.ou.edu/ouit/computer_standardization)
- MacBook pro 15" no longer an option as of immediately. This caught IT by surprise. Looking to modify the standard now to the 16" version.
- Plan to evaluate and modify the standard lineup twice per year (Winter/Summer)
- Q: What are the reasons for standardizing tablet devices in the future?
  - A: Corey: Support, integration with current systems, etc
  - Steve Ho - IT: To clarify, full OS tablets (Surface, etc) are still considered laptops under the current standards. Tablets and devices running mobile operating systems (I pads, android, etc) are not subject to computer standardization at this time.
  - Discussion of whether there should be a formal recommendation from ITC for full OS tablet style computer. Undecided.

## **Other Business**

- Aaron Biggs and Steve Ho: Endnote has been renewed and the latest version has been added to the IT Store for download
- Next meetings: Dec 16, Jan 27, Feb 17, March 23, April 20