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Dear Professor,

Benvenuti a bella Napoli! Naples is the headquarters for several U.S. and NATO military commands:

- Headquarters, U.S. Naval Forces-Europe (NAVEUR). The Commander-in-Chief (CINC) and his staff are stationed here. The CINC is responsible for all U.S. Naval Forces in Europe and the Mediterranean, which include the U.S. Sixth Fleet and Fleet Air Mediterranean (COMFAIRMED).
- The CINC, NAVEUR is also the CINC, Joint Forces Command (JFC) and is responsible for all NATO forces from southern Europe to eastern Turkey. JFC provides all NATO military support for UN operations in Bosnia, Croatia, Hungary and northern Iraq.
- Naval Support Activity (NSA), Naples. NSA primarily provides logistical and base support to the Sixth Fleet and COMFAIRMED. NSA also provides logistical support to U.S. Army and Air Force members and their families assigned to elements of JFC.

During your free time you can visit downtown Naples and tour the San Carlo Opera Theater and the Royal Palace of the Bourbon Kings. The National Museum of Archeology, also downtown, houses major finds of the ancient cities of Herculaneum and Pompeii, which were destroyed during the eruption of Mount Vesuvius in 79 AD. Explore Herculaneum and Pompeii and marvel at the 'modern' town layouts. View the inside of the crater of Mount Vesuvius, which last erupted in 1944 and is still active. Its summit provides a panoramic view of the surrounding countryside. The local USO provides day tours to these famous sites.

If you enjoy Greek ruins, Naples abounds with them. The area was founded by the Greeks long before the Etruscans and Romans conquered it. Cuma, an ancient Greek acropolis, is only a few kilometers from the NATO Base. It was home to one of the most famous Greek Sybils. The Romans used the existing location to build and rebuild temples to their adopted Greek gods. For amazing views, visit the Amalfi Coast, which is less than an hour away. Tour the beautiful coastal towns of Sorrento (known for its marquetry), Amalfi, Positano, Ravello and Vietri (the last two towns are known for beautiful ceramics). As you can see, Naples is an outstanding teaching assignment. There is quite a bit to do.

Please feel free to contact me if you require any information not provided in this guide. I look forward to meeting and working with you. Have a safe and enjoyable trip!

Sincerely,

Terry Wilson
Site Director
Naples Site Office and Personnel Data

Addresses:

Civilian Address:
Site Director: Terry Wilson
USNAVSUPPACT – Navy College Office
Viale Porto, Box 101
Aeroporto Capodichino
80144 Napoli, Italy

FPO Address (US Domestic Mail):
The University of Oklahoma
Navy College Office
PSC 817, Box 101
FPO, AE 09622-0101

Office Phone Numbers:
- From United States: (011-39) 081-568-6672
- From Europe: (00-39) 081-568-6672
- Within Italy/Naples: 081-568-6672
- From a military/DSN phone (throughout Europe): 626-6672

Email:
apnaples@ou.edu

Site Director Phone:
- For emergency use only (cell/home): 324-992-6424
- From United States: (011-39) 347-632-1613
- From Europe: (00-39) 347-632-1613
- Within Italy/Naples: 347-632-1613

OU Office Hours:
- At Capo: Monday through Friday, 1000 – 1500 (10:00 am – 3:00 pm)
- At Support Site/JFC: Appointments only

Education Services Officer (ESO):
Ernest Poe
Civilian phone: 011-39-081-568-6678
Military/DSN phone: 626-6678

Advanced Programs Site Coordinator:
Abbey Nixon
European Contract Support Office:

Mailing Address
The University of Oklahoma
ATTN: (enter name)
CMR 469, General Delivery
APO, AE 09227

Street Address
The University of Oklahoma
Mannheimer Strasse 132
67657 Kaiserslautern, Germany

Contract Support Office Contacts:
- Dr. Peggy Lerner, Director: apeudirector@ou.edu
- Home phone: Included in travel documents
- Jamie Harmon: apeuprograms@ou.edu
- Taylor Austin: apeuadmin@ou.edu
- Office Phone (from United States): 011-49-6221-768118
- Office Fax (49) 63175007416

Arrivals and Departures

Arrival at Naples (Capodichino) Airport:

Disembarkation:
For all airlines: a bus transports passengers from the plane to the terminal. It is an extremely small airport!

Passport Control:
All passengers must present their passports to the passport control desk immediately upon entering the arrival area. European and non-European passport holders use different lines.

Baggage Claim:
After passing through the passport control desk, you will enter the baggage claim area. This is a very small area with only three carousels. There are monitors to assist you in English. Luggage carts are available, but require a returnable deposit of one euro.

Customs Clearance:
Customs checks are conducted randomly as passengers exit the baggage claim area. Simply walk through the double doors leading to the meeting area of the arrival section.
Being Met at the Airport:
Upon exiting the baggage claim area, the Site Director will meet you. Look for a tall male with a red OU ball cap.

To Change Money:
Remember to exchange at least $50 into euro prior to departing America. The money exchange counter may not be open at the airport depending on what time you arrive or if it is a local holiday. You can change money on the base at a much better rate and without paying a service charge. ATMS are also available on and off base.

To Page Someone:
If you cannot locate the Site Director or their designate, ask the information desk for assistance.

Departure from Naples Airport

Reaching the Airport:
Taxi service to the airport can be arranged through the front desk at the hotel. If your flight is not an early departure, you could walk to the airport unaccompanied as it is extremely close. Exit base through the front gate and take a right at the roundabout. Walk straight ahead to the Departures area of the airport (approximately 15 minute walk from Navy Gateway/Capo Inn).

For international flights, arrive at the airport two hours before your flight time. For European flights, arrive one hour before your flight time.

Check-In:
All airlines are located in the Departure area of the airport (Partenza). Check the monitors located immediately inside the door to know at which counter to check in. Be sure to verify the boarding gate prior to leaving the check-in counter.

Primary Lodging: Navy Gateway/Capo Inn (on base)

Location:
Capodichino Airport
Viale Fulco Ruffo di Calabria
80144 Napoli

Mailing Address:
Capo Inn/Navy Gateway
PSC 817, Box 7
FPO, AE 09622-0007

Phone:
- From United States: (011-39) 081-568-5250
- From Europe: (00-39) 081-568-5250
- From within Italy/Naples: 081-568-5250
From a military/DSN phone: 626-5250

Email:
ngisnaples@eu.navy.mil

Website:
http://dodlodging.net/

Typical Room Assignment and Cost per Night:
Single rate: $75.00 per night (one double bed; twin beds or queen by request only)

Modes of Payment Accepted:
U.S. Cash, Master Card, Visa, and personal checks.

Amenities:
- Private bathroom facilities (tub, shower, wash basin, and toilet)
- Air Conditioning
- Desk/chair
- Hair dryer
- Mini-refrigerator/kitchenette
- Telephone (commercial/civilian)
- Internet (WI-FI)
- Television with AFN and/or CNN
- Radio
- 110 volt and 220 volt electricity

Facilities within the hotel:
- 24-hour desk service
- Elevator
- Safe
- Ice (1st floor)
- Free laundry

Smoking Policy:
No smoking allowed in the rooms, lobby, or lounges.

Distance from Lodging:
Our facilities are within walking distance to base medical clinic, dining, American and Italian bars, the gym and pool, the mini-mart, the chapel, the barbershop/hair salon, and the MWR travel information office.

Policies Regarding Reservations and Room Assignments:
Reservations are made by the Site Director as soon as the term schedule is published. Notify Site
Director if you are arriving/departing other than the Monday before class and the Monday after class. Bumping is rare if reservations are made in advance by Site Director. Special requests should be made well in advance.

**Policies Regarding Accompanying Persons:**
To get on base an official sponsor (with military ID card or TDY orders) must accompany any person without an ID card.

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**Library on Naples Base**

**Location:**
Capodichino: next to Capo Inn/Navy Gateway

**Phone:**
- Commercial/civilian: 081-568-3666
- Military/DSN: 626-3666

**Hours:**
- Monday through Friday: 0900 – 1800 (9:00 am – 6:00 pm)
- Saturday and Sunday: Closed

**Type of Library:**
General reading

**Resources Available:**

<table>
<thead>
<tr>
<th>Resource</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet</td>
<td>Wi-Fi</td>
</tr>
<tr>
<td>Reference book holdings</td>
<td>Very limited</td>
</tr>
<tr>
<td>Periodical holdings</td>
<td>Very limited</td>
</tr>
<tr>
<td>CD-ROM holdings</td>
<td>SIRS</td>
</tr>
<tr>
<td>ERIC holdings</td>
<td>Available</td>
</tr>
<tr>
<td>Video tapes</td>
<td>Limited</td>
</tr>
</tbody>
</table>

**Lending Policies and Procedures:**
ID card holders and TDY orders. 3-week lending period.

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**Administrative Support**

**Computer Support:**
Computers are available in the library at both Capo and Support Site. In addition, you may use the Site Director’s office computers.
Audio Visual Support:
If equipment such as projector (laptop), DVD player, TV, and/or flip chart stand with paper are needed, please contact the site director.

Materials and Supplies:
Supplies available from the site director include dry board markers, eraser, flip chart paper, and other office supplies (in limited quantities).
When materials and supplies are provided, please return unused materials and supplies to the site director for the use of the next professor since supplies are limited.

Classroom Facilities

Location:
BEQ G 42

Distance from Capo Inn:
Two minute walk

Typical Classroom Assignment:
- Long desks with separate chairs, can fit 2 students per desk. Typically the students prefer the classroom organized in an oval or horseshoe shape to facilitate discussion.
- Maximum student capacity: 20-30 students
- Dry white board
- Furniture may be moved

Building Security:
Secure facilities (locked/guarded gates) at Capodichino.

Other Classroom Policies and Procedures:
- Room assignments are coordinated through the ESO.
- Instructor and students are responsible for the condition of the classroom.
- In case of an emergency, contact the Site Director or call the NSA emergency number: 081-568-4911. The 24-hour NSA Quarter Deck number is 081-568-5547. For fire/ambulance/police, 911 works on base. For fire/ambulance/police off base, the number is 113.

In Case of an Emergency

Emergency Phone Numbers:
- Ambulance (US Naval Hospital)
- Civilian: 081-568-4911
- Military/DSN: 626-4911
• Civilian police/Emergency: 113
• Military police:
  o Civilian: 081-724-4111/4904
  o Military/DSN: 625-4111/4904

Medical Facilities:

**US Naval Hospital Clinic (Capo):** Authorized use on a per visit charge. Costs are usually reimbursable through state-side medical insurance.

**US Naval Hospital (Support Site):** Authorized use on a per visit charge. Costs are usually reimbursable through state-side medical insurance.

**US Naval Dental Facilities:**

US Naval Hospital, ground floor

• Civilian phone: 081-811-6007
• Military/DSN phone: 629-6007
• Emergency treatment to relieve pain only

Using Your Medical Insurance:

In most cases, outpatient visits must be paid in advance and bills submitted to insurance companies for reimbursement. In-patient care is billed directly to the insurance company—no advanced payment is necessary.

**Online Resources**

**Military and Airport Sites:**


**Tourist Sites:**

• MWR: [http://www.mwritt.org/](http://www.mwritt.org/)
• USO: [http://www.uso.it/](http://www.uso.it/)
• Island of Capri: [http://www.capri.net/](http://www.capri.net/)
• Museums: [http://www.campaniaartecard.it/](http://www.campaniaartecard.it/)
• Mt. Vesuvius: [http://volcano.und.nodak.edu/vwdocs/volc_images/img_vesuvius.html](http://volcano.und.nodak.edu/vwdocs/volc_images/img_vesuvius.html)

**Bella Napoli**

Naples has much more to offer than just its unique culture: there is food, fine wine, and exquisite beauty. Napoli is well known for her many historic attractions and breath-taking scenic views from all over the city. Traveling within Napoli is easy, convenient and fast; the locals use public transportation as their main form of getting around every day. Here are just a few images of what you might find during your stay here!
For more information on things to do and places to see during your stay in Naples, please visit the website http://napoliunplugged.com/. On there, you can find information on places to eat, the nightlife, shopping, beauty and wellness, the city itself, transportation guides, upcoming events, and things to see and do.

“Visit Naples and Discover Napoli” and everything she has to offer.

Benvenuti a Napoli!