Course Title:
Leadership in Organizations

Course Number:
HR 5033-103

Course Description:
The study of leadership in organizations takes on many forms, just as leadership itself does. In this course we will approach leadership from many directions. To some people, leadership comes naturally, but we have all worked under someone who seems to have no clue. Maybe that is not surprising because we will learn that even the definition of leadership is challenging. Yet, leadership programs/seminars are a multi-million dollar enterprise often pushing the latest leadership fad. Here, we step back from the fads and look at various approaches that have received serious scholarly attention in order to gain a more solid foothold on different forms of leadership and how effective they are. Our primary goal is to understand key approaches to leadership. Achieving that goal, then, will facilitate the development of more effective personal approaches to leadership.

Class Dates, Location and Hours:
Dates: December 3-9, 2012
Location: Nellis AFB, Las Vegas, Nevada. See Site Director for classroom location.
Hours: Mon-Fri: 6:00-9:30, Sat: 8:00 am - 4:30 pm: Sun 8:00 am-12:00
Last day to enroll or drop without penalty: November 4, 2012

Site Director:
Megan Fitzpatrick Meneses. Phone: 702-643-5354; E-mail: apnellis@ou.edu

Professor Contact Information:
Course Professor: Gary Copeland, Ph.D.
Mailing Address: Department of Political Science
Dale Hall Tower 205
University of Oklahoma
Norman, OK 73019
Telephone Number: (405) 325-1426
Fax Number: (405) 325-0718
E-mail Address: copeland@ou.edu
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-7140 (outside the U.S.).


Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Course Objectives:**

The objectives of this course are to:

- define leadership and understand its role in a variety of settings,
- develop a set of skills that will improve your practice of leadership,
- understand and apply key theories of leadership,
- understand the major research approaches to the study of leadership, and
- apply theoretical treatments of leadership to real world settings.

**Course Outline:**

This course will be conducted in a seminar format in which students are expected to engage in thoughtful discussion of the course concepts. Students should come to class having read and thought about the assigned readings. Small group discussion followed by presentation and discussion of the reading materials will be used for much of the class.

Students (in groups) will be assigned chapters from Northouse for which they will be expected to lead the class discussion. You should be prepared to make presentations on any and all of the chapters in that book. (Chapters will be divided among small groups of students so you will, in fact, only be responsible for a few chapters. You will not know which chapters, however, until class time.) A short amount of class time will be used to prepare the group presentation. The goal is to discuss each of the alternative theories of leadership.

There will be a final exam given during the final class period.

**Assignments, Grading and Due Dates:**

**Pre-seminar assignments:**

Students should complete all readings prior to first class. Prior to the first class, all students should be prepared to make a ten minute presentation on each of the chapters in the Northouse book.

For any one chapter (of your choosing) in Northouse, prepare a Power Point presentation of the chapter. You should summarize the approach covered in the chapter and critique the strengths and weaknesses of that approach. You should also provide one example of when the theory might be helpful in a real world, practical setting.

**NOTE:** You do NOT need to have presentations for the remainder of the chapters prepared prior to class, but you should have sufficient command of the material to prepare a presentation during class work periods. You will be assigned to a group which will be responsible for leading discussion on some, but not all, chapters.

**Post-seminar assignment:**

The post-seminar assignment asks students to write a 5-8 page review of *Leading minds: An anatomy of leadership*. The review should summarize the main argument of the book, what this approach provides that the approaches discussed in Northouse do not, and how valuable this way of thinking about leadership is to those with leadership responsibilities. Due two weeks after the last class period.
Grading:

This is a letter-graded course: A, B, C, D, or F.

1. Pre-class Power Point presentation (10%)
2. Each student will be graded as their group leads class discussion over assigned readings (10%).
3. General class participation (10%)
4. The final examination (40%).
5. The post-seminar paper assignment (30%)

NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Gary W. Copeland, Ph.D.

Education
1979 Ph.D. in Political Science, University of Iowa

Current Positions
- Advanced Programs Professor since 1981
- Professor, Department of Political Science, University of Oklahoma

Frequently Taught Advanced Programs Courses
- PSC 5913 Introduction to Analysis of Political and Administrative Data
- PSC 6173 Leading Public Organizations

Major Areas of Teaching and Research Interest
- American Politics (Institutions, Processes and Political Behavior)
- Public Policy
- Comparative Politics
- Methods and Techniques of Research

Representative Publications and Presentations

Representative Honors and Awards Received
- President of the Southwestern Social Science Association, 2012-2013
- Fulbright Scholar (to Lebanon), 2008-2009
- President of the Southwestern Political Science Association, 2000-2001
- Board of Education, Norman Public Schools, 1996-2006, two terms as President
- Outstanding Faculty, by OU’s Students Association, 2001
- Political Science Scholar of the Year, Oklahoma Political Science Association, 1996
- Mentor of Distinction, (Outstanding Mentor of Women in Political Science), Women’s Caucus for Political Science, 1993
- American Political Science Association Congressional Fellow, 1978-80

Major Professional Affiliations
- American Political Science Association
- Southwestern Political Science Association, former President
- Referee for NSF, APSR, AJPS, JOP, LSQ, APQ, and others