The University of Oklahoma
College of Continuing Education
Advanced Programs – Course Syllabus

Course Title:
Professional and Ethical Issues in Art Therapy and Human Relations

Course Number:
HR 5113-126

Course Description:
This class will cover the basic concepts of ethics and professional practice in art therapy. Specific focus will be on a clear understanding and application of the ethical standards in the field of art therapy and in the larger world of mental health and human services with a specific focus on counseling ethics and state licensing issues. In addition, clarity about credentials both statutory and voluntary will be covered. Students will also be exposed to professional development and job issues and post-graduate training and supervision. Multi-cultural and diversity issues within counseling and art therapy will be interwoven in terms of ethical and practice dimensions. Material will be presented via lecture, discussion, group activities, and written materials/resources.

Class Dates, Location and Hours:

Dates: November 30-December 2 & December 7-9, 2012
Location: OCCE, Norman, Oklahoma. Classes are held at the Thurman White Forum Building of OCCE, 1704 Asp Avenue.
Hours: Fri 5:30-9:30 p.m.; Sat 8:30 a.m.-4:30 p.m.; Sun 1:00-5:00 p.m.

Last day to enroll or drop without penalty: November 1, 2012

Site Director:
Cathy Yeaman. Assistant: Kathie Nicoletti. Phone: 405-325-3333; Fax: 405-325-9148; email: apnorman@ou.edu

Professor Contact Information:

Course Professor: Joan Phillips, PhD,LMFT,LPC,ATR-BC
Mailing Address: 123 E.Tonhawa, Suite 108
Norman, OK 73069
Telephone Number: (405)364-2008
Fax Number: (405)364-4496
E-mail Address: joanphillips@ou.edu
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:

Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-7140 (outside the U.S.).


3. Materials posted on the OU Desire to Learn (D2L) system: Access D2L at [http://learn.ou.edu](http://learn.ou.edu); enter your OU NetID (4+4) and password, and select course to access material. Please contact your local Site Director if you require assistance.

**Recommended, but Not Required Text:**


Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Course Objectives:**

Upon completion of the course:

- students will become thoroughly familiar with and be able to apply the codes of ethics in mental health, counseling, personnel services, and art therapy;
- students will be able to demonstrate their knowledge of ethics through referencing and accessing appropriate resources;
- students will be introduced to multi-cultural and diversity issues and have both a personal and professional perspective on these; and
- students will devise professional goals and plans relevant to their career choices

**Assignments, Grading and Due Dates:**

Students should read the required textbooks prior to the class. Grades will be based on the following requirements:

**Pre-class assignment:** Students are required to access the code of ethics for their area of human relations work and print and bring it to class. This needs to be specifically for the area they plan to work in, e.g. counseling, career counseling, organizational, criminology, etc. In addition they should read and thoroughly understand the Code of Professional Practice for art therapists found on the [www.atcb.org](http://www.atcb.org) site. On the first night of class they will show the ethics code they printed out- 10 points

**Attendance and participation; 20 points (10 per weekend)**

**Presenting one chapter from Tapestry book- in teams/pairs second weekend- rubric will be given for grade- 15 points**

**In class quizzes and reflective writing assignments- 20 points**

- Self-analysis of influences and culture
- Reflection on art activities in class
- Ethics scenarios discussion reflections

**Article summary and presentation (class presentation) 15 points**

**Final Exam 20 points take home written exam returned typed with references**

**Class Presentation of journal article:**

To broaden and enhance all students’ general knowledge of ethical issues, each student will be required to select, read, and summarize an article of interest on an ethical topic and present that article to the class in a 5 to10 minute presentation. Each student should write a one to two page summary of the article and make copies of the summary to be distributed to each of the other members of the class. Each student will present the topic, outline the ethical issues, and briefly answer questions and lead discussion.
Final Paper:

The final paper is due 20 days after the end of the class. The writing format should be APA style, 12 font size, no length requirement but must include the following - 5 references cited in the paper (5 pts), readable and organized writing (5 pts), clarity of discussion of the cultural or ethical issue being addressed (5 pts.) and use of critical thinking in writing (5 pts). Each student may select a topic relevant to his or her current or future occupation or assignment. The topic may be human relations, counseling, military/government service, or social concerns. For example, topics within the counseling realm may include expert opinion, particular treatment issues, confidentiality, etc. The course textbooks can be used as references in the paper, as well as journal articles, on-line reference materials, policy and procedures manuals, government documents, and other sources. Students should utilize a cover page, as well as a title on the first page. Papers should be mailed (hard copy) and only those with sufficient return postage and envelope will be returned. Other comments and feedback will be sent via Email. Include your current Email printed clearly on a sticky note on the front of your paper.

Class Attendance:

Students are expected to attend all classes, per University of Oklahoma policy.

Tentative schedule and assignments - subject to change:

Weekend one: professional credentials and licensing, overview of the field, self-definition as a professional, ethical consideration in art therapy, ATCB Code of Professional Practice, other codes of practice and standards, job development, post graduate supervision and training.

Weekend two: Ethics in mental health and art therapy, diversity chapters presented by students (from Tapestry text) and journal articles shared, continued diversity and ethics, final exam take home Sunday (no class for take home exam).

Pre-assignment to obtain and read the Code of Professional Practice for art therapists and locate/print/bring to class the code of ethics for any other relevant area of anticipated practice.

Grading:

This is a letter-graded course: A, B, C, D, or F.

100 points total available

90-100=A
80-89=B
70-79=C
60-69=D
below 60=F

NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement;
- assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Joan Phillips, Ph.D.
LMFT, LPC, ATR-BC

Current Positions

Professor Phillips has been in private practice and agency work doing art therapy, counseling and marriage and family therapy for over 30 years. She is a frequent lecturer in the field of art therapy locally, regionally, and internationally. She has contributed chapters to several books and focuses her work on ethics and professional issues; child and family therapy; and abuse and trauma.

Frequently Taught Advanced Programs Courses

- HR 5100 Applications of Art Therapy
- HR 5110 Professional & Ethical Issues in Art Therapy

Major Areas of Teaching and Research Interest

- Basic Counseling,
- Non-verbal behavior
- Diagnosis and Assessment in art therapy
- Developmental art therapy