Course Title:
Introduction to Graduate Studies in Human Relations

Course Number:
HR 5093-226

Course Description:
The goal of this course is to help you function more effectively as you begin your graduate studies in Human Relations. It is designed to orient you to the various requirements for the masters in Human Relations (MHR) as well as to provide you with practical information concerning survival skills while in graduate school. You will also be exposed to a coherent conceptual and philosophical framework with which to study, analyze, and understand the areas of emphasis in Human Relations.

Class Dates, Location and Hours:
Dates: October 23-28, 2012
Location: Spangdahlem AB, Germany. Students should check with Site Manager for classroom location.
Hours: Tue-Fri 6:00-9:30 p.m.; Sat-Sun 8:30 a.m.-4:30 p.m.
Last day to enroll or drop without penalty: September 24, 2012

Site Director:
Allen Cannon. Phone: DSN 452-7555, CIV 06565-61-7555; Fax: Spangdahlem Library 06565-7843; E-mail: apspangdahlem@ou.edu

Professor Contact Information:
Course Professor: Glenn Solomon, Ph.D., M.P.H.
Mailing Address: 1033 Leslie Lane
Norman, OK 73069
Telephone Number: (405) 488-4806 (cell)
E-mail Address: gsolomon@ou.edu or glennsolomon42@msn.com
HR Website: http://www.ou.edu/cas/hr
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-7140 (outside the U.S.).


Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Course Objectives:**

By the end of the course, you should be able to:
1. develop a concept of study as it relates to one of the four areas of emphasis in Human Relations for you;
2. demonstrate an understanding of the basic Human Relations concepts and theories;
3. identify issues that impede or facilitate effective human relations, including organizational behavioral issues, issues of women and people of color, interpersonal and conflict resolution;
4. identify your goal in Human Relations; and
5. use critical thinking throughout the course.

**Assignments, Grading and Due Dates:**

Graded assignments will be completed during the class, except for the assignments *Who Moved My Cheese?* and *The Space Between Us*, due the last day of class and the Post Seminar Assignment due 21 days after the last class session. Due to the specific nature of the graded assignments, detailed instructions and explanations will be provided for each during class. However, students should read all books, all chapters before class. Use APA guidelines as called for.

**Post Seminar Assignment:** Provide a three to five page critique on *Man’s Search for Meaning*. The critique should provide first a synopsis of the entire text. Then discuss the text in terms of theoretical and practical approaches to the specific concerns about self-awareness. Due 21 days after last class session.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Due Date</th>
<th>Percent of Grade</th>
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</thead>
<tbody>
<tr>
<td>Proposed program of HR goals</td>
<td>During class sessions</td>
<td>Required</td>
</tr>
<tr>
<td>Small groups presentation on <em>Personal Growth and Behavior</em></td>
<td>During class sessions</td>
<td>30%</td>
</tr>
<tr>
<td>Attendance and participation</td>
<td>During class sessions</td>
<td>Required</td>
</tr>
<tr>
<td>Final examination</td>
<td>Last class session</td>
<td>15%</td>
</tr>
<tr>
<td>Book review of <em>Who Moved My Cheese?</em> and Case study of <em>The Space Between Us</em> as it relates to you or your work environment or a <em>life changing event for you</em>. Your service to others should be highlighted, as a volunteer or organization member. Tell your story based on Josselson’s book.</td>
<td>Last class session</td>
<td>30%</td>
</tr>
<tr>
<td>Post Seminar Assignment</td>
<td>21 days after last class session</td>
<td>25%</td>
</tr>
</tbody>
</table>

**Grading:** A=90-100 B=80-89 C=70-79 D=60-69 F<60. All assignments not completed in class will be mailed to the professor’s address.

NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA
GLENN SOLOMON, Ph.D.

Education

- 1990 Ph.D. in Philosophy and Public Health, Oklahoma University Health Sciences Center
- 1981 M.P.H. in Public Health, Oklahoma University Health Sciences Center
- 1972 M.A. in History, University of Oklahoma-Norman
- 1967 B.A., University of Oklahoma

Current Positions

- Cultural Advisor-Center for Applied Social Research- The University of Oklahoma, Norman, OK
- Advanced Programs Professor since 1992
- Adjunct Assistant Professor of Biostatistics and Epidemiology
- Adjunct Assistant Professor of Human Relations
- 2006-Present Lupus Foundation of America, Oklahoma Chapter, Board Member
- 2003-2006 National Kidney Foundation, American Indian Conference Board
- 2002-Present Consultant, National Indian Women’s Health Resource Center, Tablequah, OK
- 2002-2004 Consultant HPV Screening and Intervention, Tribal Liaison Consultant, CDC (funded). Family Practice Clinic-OUHSC

Frequently Taught Advanced Programs Courses

- HR 5093 Introduction to Graduate Studies in Human Relations
- HR 5413 Chemical Dependency
- HR 5113 Multi-Cultural Counseling
- HR 5013 Current Problems in Human Relations

Major Areas of Teaching and Research Interest

- Cultural Issues of Human Relations
- Native American Health Care
- Adolescent STDs and preventing illness

Representative Publications and Presentations

- Rheumatic Disorders in Two Indian Health Service Areas Population, Journal of Pediatric Rheumatology, 2004
- Poster Presentation – American College of Rheumatology, 2000.
- Poster Presentation – American College of Rheumatology, 1998.
- Author of numerous articles while Editor of “WASSAJA: The National Newspaper of Indian America.” The Indian Historian, 1971-86.