# UNIVERSITY POLICY OFFICE
*The* UNIVERSITY *of* OKLAHOMA

## Policy Workflow

**Policy Gap, Issue, or Review Identified**

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Policy Cover Sheet assigned to Policy Liaison

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Policy Liaison creates draft in PolicyStat

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Policy editing and review by Stakeholders and OLC

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**Policy sent to Shared Governance Groups?** —Yes→ **Notice to or review by Shared Governance Groups?** —Review→ Vote by Shared Governance Groups (if required)

No ↓

Notice →

Second review by OLC

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Review and/or approval by Responsible Executive (RE)

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**Board of Regents (BOR) level policy?** —Yes→ Assigned to BOR Committee(s) → Draft agenda item for Committee(s) and provide proposed policy

No ↓

↓ (from Draft agenda item)

Assign to RE for presentation at BOR Committee(s) and BOR meeting

Approval granted at University (AP) level

Approval at BOR meeting ←

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Uploaded to UPO PolicyStat Library ←

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**Implementation**